

City of Salem Schools

Verification of Residency

I, _____, am the parent/legal guardian of _____ and am seeking to enroll him/her in Salem High School. I certify that I am the parent or legal guardian and I understand the consequences* of falsification of this verification.

The above listed student physically resides at _____

(City) (State) (Zip Code) (Phone Number)

*The General Assembly of the Commonwealth of Virginia states in HB 2382 the following:

Makes it a class-4 misdemeanor for any person to knowingly make a false statement concerning the residency of a child in a particular school division or school attendance zone for the purpose of avoiding tuition charges or enrollment in a school outside the attendance zone in which the student resides.

Falsification of this verification procedure will result in immediate revocation of enrollment of this student.

(Signature of Parent/Guardian)

(Date)

(Relationship to Student)

The parent/legal guardian must present TWO or more documents from the box below as proof of residence in Salem City Schools attendance area. One verification must come from Section A and one must come from Section B OR two from Section B. The information presented must reflect the 911 physical address and may not be a PO Box.

In the event that a family is unable to provide any verification from Section A or B because they are residing with another household and have NO other residence, the parent/legal guardian must meet with the Principal for final approval.

- Section A
1. Mortgage or Lease agreement
2. Real estate tax assessment
3. A valid and signed contract to purchase within 60 days
Section B
1. Recent payroll check stub issued by an employer
2. Original monthly bank statement within last 2 months
3. Salem City Utility bill, not more than 2 months old
4. Current homeowners insurance policy
5. Tax receipt (real estate or personal property)
6. VA driver's license with current address
7. Change of address confirmation from post office

Verified by: _____
(School Official)

Date _____