

PROBUS CANADA ZOOM Support Program



The COVID-19 pandemic is a serious challenge for PROBUS clubs.

Realistically, group meetings must wait for a vaccine sometime next year. Resuming full hall-based meetings may still be a year away for many clubs.

A virtual monthly club meeting is the key ingredient in bridging this gap.

To tackle this challenge, we are pleased to introduce a new program to provide ZOOM mentoring support and relevant resources, to all interested clubs across the country.

This program is being led by a new PROBUS CANADA Technical Committee. This Committee will promote and support the use of technology, to help both large and small clubs not only survive this pandemic challenge but thrive for the future.



We invite one or more individuals from your club to participate, regardless of whether you have already started running ZOOM monthly meetings, are planning to do so, or just want to assess what is involved.

By participating, you will gain access to free mentoring assistance from someone with experience running ZOOM PROBUS meetings AND a comprehensive support library that includes:

- ◆ ZOOM Meeting Planner - step-by-step agenda planning, with roles and responsibilities
- ◆ ZOOM Meeting Protocol - some useful guidelines to make ZOOM meetings more successful
- ◆ ZOOM Cheat Sheets for Laptop/Desktop, Tablet, Smartphone, Chromebook - quick access charts of ZOOM buttons for easy reference
- ◆ Installing ZOOM on a Smartphone or Tablet - step-by-step installation instructions
- ◆ Creating a ZOOM Account - how to create a ZOOM account, host your own ZOOM meetings
- ◆ Applying a ZOOM Software Update - how to keep your ZOOM software current, important
- ◆ ZOOM Performance Tips - suggestions to deal with performance issues
- ◆ ZOOM Recording to the Cloud or Local Computer - record and share meeting recordings
- ◆ ZOOM Recordings to YouTube - how to use YouTube to share meeting recordings
- ◆ ZOOMing through COVID-19 – a get-started video webinar recorded on June 9

Please register one or more interested individuals from your club to receive direction on next steps. Also, if your club is already running ZOOM PROBUS meetings and you would like to offer mentoring assistance to some of your fellow clubs, please register and we will contact you.

[Please register now to participate in the ZOOM Support Program](#)

Thank you for your interest, please contact either of us if you have any questions.

Martin Capper
Technical Committee - Board Liaison
PROBUS CANADA Ontario District 4 Director
martin@martincapper.com

Dan Clements
Technical Committee - Program Coordinator
dclements@apos.com