



Position Posting:

Custodial- Colonial National Historic Park, Yorktown, VA

Part-Time

Pay Range: \$11.92/per hour

Direct Labor Ability One: (Disability Required)

Primary Responsibilities:

- Ensuring the completion of custodial duties during the assigned shift through manual performance. These tasks include, but are not limited to, Clean and sanitize restrooms/bathrooms, refill restroom dispensers, high/low dusting, sweeping, vacuuming, wet or dry mopping, and trash removal.
- Responsible for obtaining the appropriate supplies and equipment (provided) necessary to perform all duties. Ensures supplies and equipment are maintained in a condition that is safe and effective. This includes following the guidelines for chemical use on the Material Safety Data Sheet (MSDS) of each product.
- Responsible for participating in meetings and training, as directed by their Supervisor and/or Contract Manager.
- Responsible for completing reports and documentation concerning custodial performance and responsibilities, such as requests for leave.
- Responsible for maintaining an open line of communication with VersAbility's Contract Manager. This includes relaying information concerning performance, such as improved performance or a need for additional training.
- Responsible for maintaining quality standards as determined by the Government Quality Assurance Evaluator.
- Responsible for promoting and maintaining positive lines of communication with the various Government personnel working in the facility. Responsible for providing quality customer service.
- Responsible for maintaining a sanitary and safe work area.
- Responsible for adhering to all policies and procedures as set forth by VersAbility Resources, Inc. and the U.S. Government.

Knowledge, Skills and Abilities:

- Minimum of 2 years general custodial experience
- High School Diploma or equivalent preferred
- Must have a working knowledge of the procedures involved in performing custodial duties such as:
 1. The operation of custodial equipment



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2. The proper use and disposal of chemicals
 3. The appropriate method used to clean, sanitize and/or maintain various surfaces
- Must be able to perform multiple tasks without assistance and/or supervision
 - Must be able to work flexible hours, six-day-a-week schedule
 - Must be able to lift 50 lbs. independently.
 - Work will be performed in a Government facility. As a result, the employee must be able to pass the background security check performed by the Government.

Education: High School Diploma or Equivalent preferred

Physical Demands:

- While performing the duties of this job, the employee is frequently required to walk, stand, travel from one building to another, push heavy equipment, twist at neck and waist, reach, and kneel. Must be able to lift up 50 lbs. independently

Environmental:

While performing the duties of this job, the employee regularly works inside and outside. The employee must be able to meet deadlines with severe time constraints. The noise level in the work environment is usually moderate but can be noisy, depending upon the task at hand. While performing the duties of this job, the employee is frequently required to walk, stand, travel from one building to another, push heavy equipment, twist at neck and waist, reach, and kneel.

Equal Opportunity Employer/Protected Veterans/Individuals with Disabilities

VersAbility Resources, formerly known as The Arc of the Virginia Peninsula, has been serving individuals with disabilities and their families for over 60 years. We support 1,600 people with disabilities each year in early childhood, community living, day support, and four different employment programs. We serve the entire Hampton Roads region and the 10 counties on the Middle Peninsula/Northern Neck.

With a budget of nearly \$44 million and over 1,000 employees, we are a major service provider, business, and employer. We subcontract with disability-serving agencies across the country to fulfill four nationwide contracts and have created 300 jobs for people with disabilities across the globe. We are a capable business partner, engaged in federal contracting, manufacturing, packaging, digitization, recycling, and more.

VersAbility Resources is an Equal Employment Opportunity/Affirmative Action employer: EOE/M/F/Disability/Vet/Drug Free Workplace



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Our Vision

We envision a world where people with disabilities enjoy dignified, productive lives of their choosing as fully accepted members of society.

For more information and to apply, visit: <https://recruiting.ultipro.com/ARC1009ARCVP/JobBoard/216d4d69-3d04-486f-b34c-7681bed6cdde/OpportunityDetail?opportunityId=573c89a2-691c-4c15-a26d-d4a130bf6e1b>

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