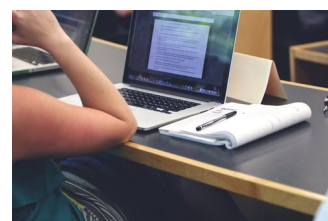
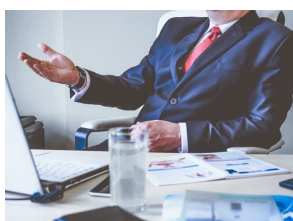


SCOPE TRAINING

www.scopetraining.com.au

SCOPE TRAINING SKILL SETS

PSPSS00045 PUBLIC SECTOR FUNDAMENTALS



OVERVIEW

Training package skill sets are composed of one or more units of competency from a training package and are designed to meet licensing or regulatory requirements, or a defined industry need.

Public Sector Fundamentals is suggested for those individuals working within or new to the public sector.

PATHWAY INFORMATION

These units provide credit toward a number of qualifications including Certificate IV in Government

SKILL SET UNITS

PSPETH002 Uphold and support the values and principles of public service

This unit describes the skills required to contribute to an ethical workplace and participate in ethical decision making.

PSPPCY004 Support Policy implementation

This unit describes the skills required to identify, implement and monitor relevant policy and report on implementation.

PSPLEG002 Encourage compliance with legislation in the public sector

This unit describes the skills required to encourage colleagues in the workplace to comply with legislation. It includes assisting others to comply with legislative requirements, and taking action on non-compliance.

PSPGEN029 Value Diversity

This unit describes the skills required to value diversity in the workplace. It includes promoting the benefits of diversity and contributing to diversity outcomes.

PSPLEG002 Apply Government Processes

This unit describes the skills required to apply government processes. It includes applying information relating to the machinery of government and knowledge of organisations protocols and functions.

DELIVERY METHOD

Corporate Workshops

Scope Training run corporate skills set training workshops over 1 or 2 days.

Public Sector Fundamentals training is a two day workshop and can be tailored to our clients specific industry needs.

Students will also have access to online resources to complete their assessment tasks and will have access to a staff member for ongoing support via phone or email while they complete their assessment tasks.

For further information, please contact Scope Training on (08) 9321 6307 or email info@scopetraining.com.au