

# SCOPE TRAINING

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## SCOPE TRAINING SKILL SETS

### BSBSS00063 TEAM LEADER SKILL SET



#### OVERVIEW

Training package skill sets are composed of one or more units of competency from a training package and are designed to meet licensing or regulatory requirements, or a defined industry need.

Team Leader Skill Set reflects the role of individuals working as developing and emerging leaders in a range of contexts.

#### PATHWAY INFORMATION

These units provide credit toward a number of qualifications including BSB42015 Certificate IV In Leadership and Management.

#### SKILL SET UNITS

##### **BSBLDR401 Communicate effectively as a workplace leader**

This unit describes the skills and knowledge required to communicate effectively as a workplace leader, including understanding the context, choosing methods of communication to suit the audience, and following up

##### **BSBLDR402 Lead effective workplace relationships**

This unit defines skills, knowledge and outcomes required to use leadership to promote team cohesion. It includes motivating, mentoring, coaching and developing the team and forming the bridge between the management of the organisation and team members

##### **BSBLDR403 Lead Team effectiveness**

This unit defines skills, knowledge and outcomes required to plan and supervise the performance of the team and develop team cohesion.

##### **BSBMGT402 Implement operational plan**

This unit describes the skills and knowledge required to implement the operational plan by monitoring and adjusting operational performance, planning and acquiring resources and providing reports on performance as required.

#### DELIVERY METHOD

##### **Corporate Workshops**

Scope Training run corporate skills set training workshops over 1 or 2 days.

Team Leader Skill Set training is recommended to be a 2 day workshop and can be tailored to our clients specific needs.

Students will also have access to online resources to complete their assessment tasks and will have access to a staff member for ongoing support via phone or email while they complete their assessment tasks.

For further information, please contact Scope Training on (08) 9321 6307 or email [info@scopetraining.com.au](mailto:info@scopetraining.com.au)