

# ADVANCED DIPLOMA OF PROGRAM MANAGEMENT BSB61218



## Overview

The Advanced Diploma of Program Management reflects the role of individuals who apply specialised knowledge and skills, together with experience in program management across a range of enterprise and industry contexts.

A program is defined as a set of interrelated projects, each of which has a project manager. 'Multiple projects', or 'a program of projects', refers to a number of related projects managed by the same person as a program to achieve organisational objective/s. It applies to individuals who are program managers, managing or directing a suite of projects (a program) to achieve organisational objectives.

Individuals at this level use initiative and judgement to direct, plan, and lead a range of program functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

## Entry Requirements

Students are required to have access to a workplace, ideally a work-based project in order to apply the project management principles. This may include a previous workplace, as well as an understanding of the project environment. School leavers will not be enrolled into this qualification.

There are two main pathways into this qualification

### . Relevant qualification

Ideally participants should hold a Diploma of Project Management. However there are a number of other accepted qualifications from industry areas such as Business.

### . Workplace experience

Many students enter this qualification without holding existing qualifications. Completion of two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise is an acceptable point of entry.

## Student Support

All of our students are assigned to a staff member for ongoing support via phone, email or as available, face to face meetings as required. We encourage students to contact our staff to get the most out of their studies.

## Benefits

Upon successful completion of 12 chosen units, participants will be awarded the Advanced Diploma of Program Management. The Advanced Diploma of Program Management is highly regarded as the industry standard in the recognition of Program Managers, Project Directors and Senior Program and Portfolio executives.

Participants will undertake learnings to sharpen their skills as well as the opportunity to apply a strategic skill set to work-based situations. This will provide participants with the skills they need to effectively direct projects across a wide range of industries.

## Time Investment

The amount of effort and time required for this qualification is based upon your existing skills and experience. It is suggested that the course take approximately 500 hours of learning. However we find that due to the experience of our learners and the methods by which our programs are structured this is rarely the case.

## Delivery Methods

There are three delivery methods and can be blended

- . Face to face workshop  
Customised in-house corporate courses are available.
- . Online Studies  
Students can commence at any time and have up to 12 months to complete their assessments.
- . Recognised Prior Learning  
Students can use their previous work experience and qualifications to gain the qualification.

## Professional Recognition

All of our project management students are eligible to apply for applicable membership and receive professional development points with the Australian Institute of Project Management.

Please contact our team for further information.



Australian Institute of  
Project Management

ENDORSED COURSE





## Recommended Units

### **BSBPMG610 Enable program execution (CORE)**

This unit describes the skills and knowledge required to establish parameters and enable a program to be undertaken effectively. It includes the performance criteria required to demonstrate competency in establishing both what the program will accomplish and how it will do so.

### **BSBPMG611 Facilitate stakeholder engagement (CORE)**

This unit describes the skills and knowledge required to facilitate stakeholder engagement in a program. It includes the performance criteria required to demonstrate competency in working with stakeholders to achieve desired program benefits.

### **BSBPMG612 Implement program governance (CORE)**

This unit describes the skills and knowledge required to implement governance requirements to ensure effective program management. It includes the performance criteria required to demonstrate competency in implementing systems and processes for decision-making, management systems, compliance and support.

### **BSBPMG613 Manage benefits (CORE)**

This unit describes the skills and knowledge required to manage the attainment of program benefits. It includes the performance criteria required to demonstrate competency in ensuring that benefits are realised when and as expected.

### **BSBPMG511 Manage project scope**

This unit describes the skills and knowledge required to determine and manage project scope. It involves obtaining project authorisation, developing a scope management plan, and managing the application of project scope controls.

### **AHCBUS607A Implement a monitoring, evaluation and reporting program**

This unit covers the process of implementing a monitoring, evaluation and reporting program for an organisation and defines the standard required to: implement a monitoring and evaluation strategy; collect and manage data; analyse complex information; prepare reports and information products.

### **BSBFIM601 Manage finances**

This unit describes the skills and knowledge required to undertake budgeting, financial forecasting and reporting and to allocate and manage resources to achieve the required outputs for the business unit. It includes contributing to financial bids and estimates, allocating funds, managing budgets and reporting on financial activity.

### **BSBINN601 Lead and manage organisational change**

This unit describes skills and knowledge required to determine strategic change requirements and opportunities; and to develop, implement and evaluate change management strategies.

### **BSBPMG615 Manage program delivery**

This unit describes the skills and knowledge required to manage program delivery. It includes the performance criteria required to demonstrate competency in ensuring that the program is moving toward the accomplishment of its vision and the attainment of its expected benefits.

### **BSBPMG616 Manage program risk**

This unit describes the skills and knowledge required to manage risks that might affect program deliverables and organisational objectives. It covers directing the planning and management of program risks, managing risks to the overall program and assessing risk management outcomes for the program and the organisation.

### **BSBPMG617 Provide leadership for the program**

This unit describes the skills and knowledge required to provide leadership for the program. It includes the performance criteria required to demonstrate competency in motivating and inspiring individuals and organisations to work constructively toward attainment of program benefits.

### **PSPMGT006 Develop a business case**

This unit describes the skills required to perform market analysis, development and cost options, and justify for a recommended business solution. This unit applies to those developing appropriate and cost-effective business solutions.

## Assessments

Post course assessments are required to be completed after the attendance of any face to face workshop. There is no formal exam required for this qualification. Assessments are a mixture of theory and practical based activities.

## Pathways

There are many options for our students to continue their studies and develop their skills.

### . University Advanced Standing

Students may be eligible to receive up to eight (8) units of credit (120 credit points) towards Edith Cowan University Bachelor of Business. Please contact the Edith University Student Recruitment Centre for the latest information including eligibility requirements.



This showed me a well-structured process when coordinating and managing complex projects.