

Nautical Institute 2019 AGM Minutes		
Date: 25 September 2019	Meeting Opened: 1830	Venue: The Brisbane Club
Meeting called by	Branch Chairman, William Burton	
Type of meeting	Annual General Meeting	
Minute Secretary	Richard Johnson	
Attendees	William Burton, Chris Thompson, John Watkinson, Andrew McClymont, John Kavanagh, Nelson LeBlond, Peter Small, Chris Coy, Chris Mackey, Mike Lutze, Richard Johnson	
Apologies	Steve Pelecanos, Ernie Van Buuren, Edgar Gold, Peter Murday	
AGENDA Item No. 1		
Confirmation of minutes of last Annual General Meeting 2018		
Minutes of the 2018 AGM held 22 August 2018 confirmed.		
Proposed: Andrew McClymont. Seconded: John Watkinson		
Action Items	Person Responsible	Deadline
Nil		
AGENDA Item No. 2		
Chairman's Report		
The Chairman's report was submitted and noted.		
WMD event for 2018 ' <i>Better Shipping for a Better Future</i> ' was a huge success. Technical Meeting 2019 on the future Autonomous Vessels was well attended. This year's WMD ' <i>Empowering Women in the Maritime Community</i> ' event is being held jointly with WISTA.		
Action Items	Person Responsible	Due Date
WMD 2019 reminder to be sent to all members.	Richard Johnson	ASAP
AGENDA Item No. 3		
Secretary's Report		
Secretary's Report was presented and noted.		
Currently the Branch has 117 financial members as documented in the current Nautical Institute records in London. Secretary received notification of 15 new members and welcoming letters were sent to all. Two members have transferred to other branches.		
Action Items	Person Responsible	Due Date
Nil		
AGENDA Item No. 4		
Treasurer's Report		
Treasurer's Report was submitted and accepted. In summary the Branch's balance stands at \$6858.64 as at 22 August 2018, a decrease of \$1050.51 for the year.		
Proposed: William Burton. Seconded: Richard Johnson.		
Action Items	Person Responsible	Due Date
Nil		

AGENDA Item No. 5		
Website Report		
Paul Chapman has resigned as the Branch's Webmaster and Andrew McClymont will take over as Webmaster. Noted that Minutes of all future Branch Meetings to be included on website. Proposed: Richard Johnson. Seconded: John Watkinson		
Action Items	Person Responsible	Due Date
Nil		
AGENDA Item No. 6		
Election of Office Bearers		
Nominations were invited for all positions but none received. Therefore no change to office bearers.		
The Chairman – Captain William Burton.		
The Treasurer – Captain Chris Thompson.		
The Secretary – Captain Richard Johnson		
The Branch Committee – Capt John Watkinson, Capt Steve Pelecanos, Capt Andrew McClymont, Capt Paul Chapman, Capt Ernest Van Buuren and Capt John Kavanagh.		
Action Items	Person Responsible	Due Date
Capt Paul Chapman to be contacted in relation to his position as a Committee Member.	William Burton	ASAP
Check number of committee members required for Branches.	Richard Johnson	4 Oct 2019
Other Business		
<ol style="list-style-type: none"> 1. Capt Pelecanos, in his absence, was congratulated on his nomination as Vice President of The Nautical Institute. 2. Andrew and Connie McClymont were congratulated on their recent wedding. 3. Capt Mike Lutze was welcomed as a new NI member. 		
Action Items	Person Responsible	Due Date
Nil		

Meeting closed: 1855 followed by Dinner with partners.