

GENERAL RETIREMENT SYSTEM
BOARD OF TRUSTEES
CITY OF GRAND RAPIDS
MICHIGAN

MINUTES
REGULAR MEETING
DECEMBER 15, 2010 – 9:02 a.m.
233 East Fulton

The meeting was called to order by Chairman J. Patrick Scripps. Other members present: Vice Chairman David Tryc, Mr. Martin Timkovich, Mr. James Stokes, Ms. Dianne Hight, Mr. Michael Hawkins and Mr. Walter Gutowski.

Also present: Ms. Peggy Korzen, Executive Director of the Retirement System, Ms. Elizabeth White, Deputy City Attorney and Legal Advisor to the Board, and Mr. David Hoffman of Gabriel, Roeder, Smith and Company.

There were no public comments regarding agenda items.

Moved by Mr. Timkovich and seconded by Vice Chairman Tryc, the following items were approved by the Board of Trustees pursuant to a consent agenda:

- Minutes of the Regular Meeting of November 17, 2010.
- Purchase of credited service by the following General Retirement System members:

Sarah M. McCarville	\$22,728.00	24 months
Philip S. Pakiela	\$15,818.04	24 months

- Retirements: Two Age & Service and one Deferred Early:

Age & Service Retirements:

<u>Name/Option</u>	<u>Credited Svc.</u>	<u>Ret. Date</u>	<u>Avg. Salary</u>	<u>Pension</u>
Nguyen, Ngoc K.	33 yrs. 5 mo.	01/07/2011	\$70,022.33	<u>\$4,740.22</u>
Option B-Pop-100: Life of Member				\$4,740.22
Beneficiary: Thien T. Vo Nguyen, Wife				(potential to
Pop-up potential of \$5,264.81 if beneficiary predeceases retiree				beneficiary)
VanderMolen, Diane E.	19 yrs. 0 mo.	01/27/2011	\$39,385.33	\$1,683.72
Option A-Straight Life: Life of Member				

Deferred Early Retirement:

Name/Option	Credited Svc.	Ret. Date	Avg. Salary	Pension
Koster, Karl Option B-Pop-25: Life of Member Beneficiary: Mary J. Koster, Wife Pop-up potential of \$3,291.18 if beneficiary predeceases retiree	17 yrs. 3 mo.	12/01/2010	\$99,914.00	<u>\$3,161.44</u> \$790.36 (potential to beneficiary)

- Payment of administrative expenses of \$1,513.56 for the period 11/01/10 – 11/30/10.
- Payment of the investment management invoice for the quarter ending 09/30/10 as listed below. Fee calculations, fees applied and stated amounts under management have been verified by the Retirement Systems Office as correct:

\$36,184.99 – Western Asset Management for management of fixed income assets

The motion carried.

Ms. Korzen next presented a report of Cash Account transfers for the period 01/01/11 – 03/31/11. The Retirement Systems Office staff projected a need for \$5,325,000 to be transferred to the Cash Account as follows: \$1,775,000 on January 3rd, \$1,775,000 on February 1st and \$1,775,000 on March 1st. Ms. Balkema recommended, and Mr. William Bensur of Wilshire Associates agreed, making the transfers as follows:

January 3 rd	Lotsoff Capital Management	\$1,775,000
February 1 st	To be determined	\$1,775,000
March 1 st	To be determined	<u>\$1,775,000</u>
Total		\$5,325,000

As this account is overfunded, the transfer will serve to bring it back toward its target percentage. (Cash Account Report found on page)

Ms. Korzen presented the Public Act 314 Asset Analysis showing a market value of \$332,717,485 on November 30, 2010. The report was received and filed by Chairman Scripps. (Analysis on page)

Ms. Korzen noted that Trustee approval is necessary for the distribution of the 13th Check for January 31, 2011. The gross amount available for distribution is \$193,258. Ms. Korzen noted that the expenses for this program will be deducted from the distribution amount. Following Trustee discussion, Vice Chairman Tryc made motion to authorize the 13th Check distribution and to instruct the Executive Director to review the market values for each investment manager account to determine which manager(s) to deduct the amount from. The motion was seconded by Mr. Timkovich and carried.

The Executive Director provided Trustees with an update on the disability re-examination process by noting that Mr. Thomas Armock had his I.M.E. with Dr. Rontal on November 23, 2010; however, Dr. Rontal has requested additional medical records from Mr. Armock’s physicians and as soon as he receives those records he will forward his written narrative report and the two-page certification form to Ms. Korzen. The Executive Director noted that Mr. Armock has been cooperative during this process.

The meeting adjourned at 9:09 a.m.

The next General Retirement System Board Meeting will be held Wednesday, January 19, 2011, at 8:00 a.m., 233 East Fulton, Grand Rapids, Michigan.

Peggy Korzen
Executive Director
General Retirement System