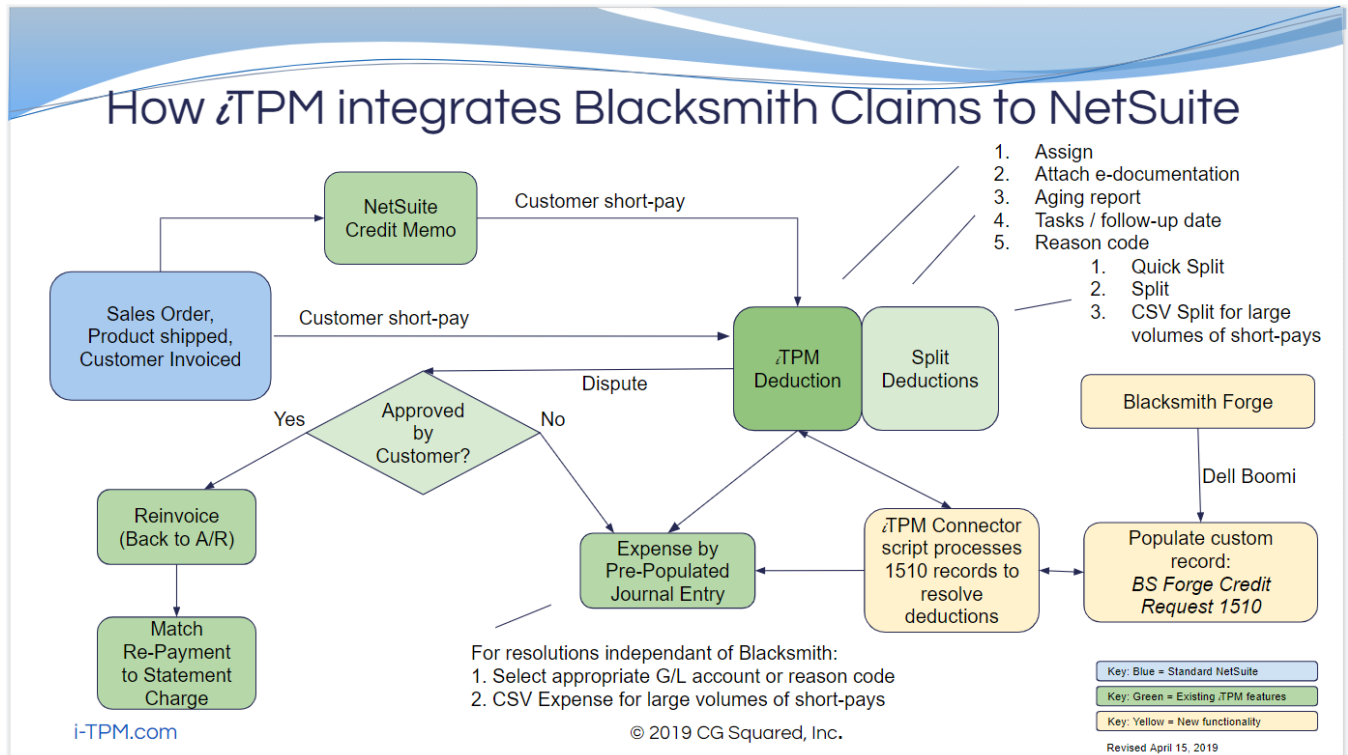


Quick Reference: Forge Credit Requests (1510)

HELP! Email questions & issues to support@cgsquared.com

Documents at www.i-TPM.com/connector

Step	Description of tasks and workflow
1.1	Use iTPM to process deductions in NetSuite <ul style="list-style-type: none"> Create a deduction from an invoice, or from a credit memo using the DEDUCTION button. SPLIT the deduction to align with Forge claims (Reference # and amount) iTPM Deduction Management User Guide is available online: www.i-TPM.com/deduction-management
1.2	Import validated Forge/Blacksmith claims into NetSuite as "Forge 1510 Credit Requests": To VIEW valid claims, go to iTPM Connector -> BS Forge -> 1510 - Credit Request
1.3	iTPM Connector automatically resolves deductions in NetSuite where the reference code and amount matches the claims validated in Forge. To see processed claims, go to iTPM Connector -> BS Forge -> 1510 - Credit Request and change the filter, and/or use a NetSuite Workbook.
1.4	Use iTPM to track and recover claims that are identified as invalid by Forge <ul style="list-style-type: none"> EDIT deduction, check DISPUTED? Resolve using REINVOICE or EXPENSE buttons.
1.5	Manually process claims that are not able to be automatically processed by iTPM Connector: <ul style="list-style-type: none"> SPLIT and/or EXPENSE deduction, EDIT the Forge claim, check <i>manually processed</i>. SPLIT and/or EXPENSE deductions that are NOT validated by Forge, i.e. Damages.



Quick Reference: Forge Off-Invoice Deal Requests (2000)

HELP! Email questions & issues to support@cgsquared.com

Documents at www.i-TPM.com/connector

Step	Description of tasks and workflow
2.1	Import Forge off-invoice allowances into NetSuite (Also called Deal Requests 2000) This includes new promotions, and modified or deleted allowances.
2.2	iTPM Connector automatically processes the Forge Deal Requests and creates approved iTPM off-invoice promotions in NetSuite. Online iTPM Promotion Planning User Guide available at www.i-TPM.com/promotion-planning
2.3	iTPM applies off-invoice allowances to sales orders or invoices.
2.4	Confirm off-invoice allowances are accurate. Make corrections as needed. <ul style="list-style-type: none"> • Missed off-invoice on the sales order and/or invoice • Doubled allowances, or incorrect application of off-invoice allowances
2.5	iTPM Connector automatically 'updates' eligible items using Forge product attributes and NetSuite item master every evening and/or weekend.

