

**The
Colorado Springs
Mineralogical Society**



**Constitution
And
By-Laws**

(A Colorado Non-Profit Corporation)

Revised January 13, 2019

THE COLORADO SPRINGS MINERALOGICAL SOCIETY

CONSTITUTION AND BY-LAWS

(As revised on January 31, 2019)

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RESOLUTIONS	Error! Bookmark not defined.

1 Incorporates CSMS Resolutions dated from March 16, 2007 through November 20, 2008 through September 15, 2011.

2 Incorporated CSMS Resolutions dated from September 15, 2011 through January 31, 2018.

CONSTITUTION

(As revised on January 31, 2019)

ARTICLE I – NAME

The name of the organization shall be “The Colorado Springs Mineralogical Society,” hereinafter referred to as the “Society” or “CSMS.”

ARTICLE II – OBJECTIVES

The objectives of this Society shall be:

1. To promote, increase, and disseminate knowledge of and about minerals and fossils and their uses. As resolved into the Constitution on September 17, 2017.
2. To conduct business, educational, and social meetings for any and all membership in the promotion and increasing of knowledge about earth sciences.
3. To conduct lectures, displays, shows, and field trips for the promotion of earth sciences.
4. To encourage fossil, mineral, and crystallographic study, collecting, and fashioning as a hobby.
5. To sponsor special study groups from within the membership for the study of earth sciences.
6. To buy, lease, rent, sell or convey mineral properties, leases or claims for the best interest of the Society.
7. To buy, lease, rent, sell or convey mineral properties in the name of The Colorado Springs Mineralogical Society.

8. To perform the objectives of a non-profit organization.

ARTICLE III – MEMBERSHIP

1. There shall be six types of membership in this Society:
 - A. REGULAR MEMBERS – Those who have attained their eighteenth (18th) birthday.
 - B. JUNIOR MEMBERS – Those who are between their twelfth (12th) and eighteenth birthday.
 - C. LIFETIME MEMBERS – Those who are charter members of this Society and/or any member upon completion of twenty-five (25) years of membership. The lifetime membership will grant full privileges of the Society in regard to voting, holding office, and paid-up membership.
 - D. HONORARY MEMBERS – Those persons who have distinguished themselves in the fields of mineralogy or related sciences on behalf of the Society.
 - E. TEMPORARY MEMBERS – Those persons who have been chosen by the Board of Directors to be allowed a temporary membership that includes all the rights and privileges for a maximum time of one calendar year. These persons chosen will be considered by the Board of Directors on their participation in such things as a school science fair winner in the field of earth sciences, a guest speaker or someone that has been a contributor to the Society.
 - F. PFL (Paid for Life) Member - Those Regular Member as individuals or as an adult member in a Family Membership who have met the responsibility of paying the amount determined to compensate the Society for 25 (twenty-five) years of membership. Children in Family Memberships must establish their own individual or new family membership to avail themselves of this level of membership. PFL Membership grants full privileges of the Society in regard to voting, and holding office.
As incorporated into the By-Laws on June 18, 2015.
 - G. **Corporate Membership - Definition:** A Corporate Member is any member that is a corporation, partnership or other legal entity. **Duration:** Membership is held for one year at a time and must be renewed annually. **Lifetime Membership:** No Corporate Member may attain Lifetime membership and no designee under a Corporate Membership can use years of membership as a Corporate Member for credit towards Lifetime membership.
Membership Fee: The Membership fee shall be as designated in the.

Rights, Benefits and Privileges: A Corporate Member shall receive the following rights, benefits and privileges:

- A. A Corporate member shall be entitled to a business card-size advertisement in the Pick & Pack for the period of their membership.
 - B. A Corporate member can designate up to 5 of its employees to receive the privileges of individual membership in CSMS, including receipt of the Pick & Pack by 3-mail (no mailed copies) and participation in all Club functions including field trips.
 - C. Reduced rates as a Dealer at any show sponsored by and managed by CSMS. These rates will be designated in the individual contracts required for the shows.
 - D. The right to state they are a corporate member of the Colorado Springs Mineralogical Society. They may not however say that any product or service of theirs' is endorsed by CSMS or its officers and members. In addition, any statement of membership must be removed from the information they publish or utter if the Corporate Membership has lapsed.
 - E. A corporate Member may provide special privileges to members of CSMS, but a Corporate Member may provide special privileges to members of CSMS, but if provided, must be available for all members equally. These can include discounts on goods and/or services or privileges of access. Limitations on this can be made if the privilege is abused by a CSMS member and the Board is notified. As resolved into the Constitution Laws on May 24, 2010
2. Applications for membership shall be in writing on a form provided by the Society and accompanied by one (1) year's advanced dues payment or reduced dues according to the By-Laws. Applications will be reviewed by and require a two-thirds (2/3) vote of the Board of Directors for approval.

Honorary membership in this Society shall be determined by a three-fourths (3/4) majority vote of the members present at any General Assembly meeting by a show of hands, thirty (30) days after the nomination has been made. Nomination for honorary membership must be accompanied by a resume of qualifications.

Nomination may be made by any member of the Society at a General Assembly meeting. The total living number of honorary members shall at no time exceed the number of years the Society has been in existence. The membership carries with it all rights and privileges of the Society.

3. Membership in the Society will be terminated:

- A. For non-payment of dues when three (3) months delinquent. Reinstatement may be made by payment of all delinquent dues plus the current dues, subject to the acceptance of the Board of Directors, or by applying to join as a new member.
- B. For cause as a result of conduct inimical to the welfare of the Society. A member accused of improper conduct shall be notified in writing to appear before the Board of Directors for a hearing. Failure to report, without a valid reason, will automatically result in expulsion. The Board of Directors may expel the member by a two-thirds (2/3)

vote. However, the member shall have the right to appeal his case before a closed membership (members only) meeting. Two-thirds (2/3) vote of the membership present is required to sustain the action of the Board of Directors.

ARTICLE IV – OFFICERS AND ELECTIONS

1. The officers of this Society shall be:
 - A. President
 - B. Vice President
 - C. Secretary
 - D. Treasurer
 - E. Membership Secretary As resolved into the Constitution on September 21, 2017
 - F. Past President
 - G. Members at Large (2)
 - H. Editor

2. Honorary President:

The name of LAZARD CAHN, founder and first president of the Society, shall be kept in the records as “HONORARY PRESIDENT” as long as the Society exists.

3. Election of Board of Directors:

At the September General Assembly meeting, the President or presiding officer shall appoint a nominating committee to present a list of nominees at the October General Assembly meeting. At the November General Assembly meeting, additional nominations may be made from the floor. NO PERSON MAY BE NOMINATED OR APPOINTED TO OFFICE WITHOUT HIS OR HER CONSENT. Following the nominations at the November General Assembly meeting, election will be made by a vote of the members present. When there is but one candidate for an office, this requirement may be waived and a unanimous vote called for by the President or presiding officer. Elected officers will take office at the JANUARY Banquet and/or General Assembly meeting.

The Installation Dinner shall be made an annual feature and put on record. As resolved into the Constitution on April 19, 2007.

4. As amended on October 8, 1965, the Dinner shall be made an annual feature and put on record.

5. Replacement of Vacated Offices:

- A. PRESIDENT. Should the office of the President be vacated, the Vice President shall fill the remainder of the term as President.
- B. ALL OTHER VACATED OFFICES. Should any office other than President become vacant, the President shall appoint an individual to fill the office for the remainder of the term.

ARTICLE V – MEETINGS

The General Assembly monthly meeting shall be held on a day determined by the Board of Directors, subject to a vote of the members present at the next General Assembly meeting. The same day should be adhered to, as much as possible, in order to plan programs and meeting notifications.

General Assembly meetings may be suspended at the discretion of the President.

ARTICLE VI – AMENDMENTS

This Constitution and its By-Laws may be amended at any General Assembly meeting of the Society by a two-thirds (2/3) vote of the members present, provided such proposed amendment has been submitted in writing at its previous meeting and read to the assembled members.

A quorum shall consist of a minimum of twenty-five (25) Regular Members, members of a Family, Junior Members, and members covered Corporate Membership, Lifetime Members and/or PFL Members present for any General Assembly meeting. As resolved into the Constitution on June 18, 2015.

ARTICLE VII – DISSOLUTION

This article is a part of the Articles of Incorporation filed with the Secretary of The State of Colorado and may not be changed without the consent of the Internal Revenue Service. A change may jeopardize the Society's tax-exempt status.

THE COLORADO SPRINGS MINERALOGICAL SOCIETY

BY-LAWS

ARTICLE I – COMMITTEES AND DUTIES

1. The Board of Directors shall consist of:
 - A. President, elected by the membership
 - B. Vice President, elected by the membership
 - C. Secretary, elected by the membership
 - D. Treasurer, elected by the membership
 - E. Membership Secretary, elected by the membership
 - F. Immediate Past President
 - G. Members at Large (2), elected by the membership
 - H. Editor
2. Past Presidents Group:
 - A. Shall consist of all member Past Presidents.
 - B. Shall act as a long-range planning group and be available to the President and Board of Directors to assist in maintaining a state of continuity in the operation of the Society.
 - C. Meetings shall be held whenever deemed necessary.
 - D. Special meetings shall be held at the request of the President, Board of Directors or any Past President member.
 - E. The organization of the Past Presidents Group shall be at the directions of its members.
3. Gem, Mineral, and Jewelry Show Chairperson:
A Mineral Show Committee Chairperson shall be appointed by the President and perform the duties set for in the By-Laws – ARTICLE IX. As resolved in 1983,
4. Other:

The Society President, as deemed necessary, shall appoint other chairpersons, such as Field Trip Director, Librarian, Hospitality or Mailer. As resolved into the By-Laws on 04/19/2007.

ARTICLE II – DUTIES OF THE BOARD OF DIRECTORS

The Board of Directors shall formulate general plans, policies and procedures; handle routine correspondence, and items that do not affect major policies or finances of the Society. As resolved on February 21, 2008, The Board of Directors shall submit to the general membership for vote all matters of change in general policy activity and spending of Society funds in excess of \$500.00 (five hundred dollars), except those recurrent expenses previously approved.

1. The duties of the PRESIDENT are:

- The President shall preside at Society meetings; supervise the activities of the Society; Attend Board of Directors meetings,
- Attend and preside over General Assembly Meetings,
- Appoint committees,
- Delegate authority, when and where the chair deems it necessary,
- Discuss and understand the governing documents when a new Board member(s) joins the Board,
- Maintain and disseminate the Calendar of Deadlines,
- Make certain the Board of Directors Deadlines spreadsheet,
- Make certain the Board of Directors have a current copy of the Constitution, By-Laws, Resolutions, and are read and understood by the third Board meeting,
- Read and understand the governing documents by the second Board meeting,
- Supervise the activities of the Society.

2. The duties of the VICE PRESIDENT are:

- Attend Board of Directors meetings, and serve as chairman, conducting Board meetings,
- Attend General Assembly Meetings,
- Act as chairman of the Board of Directors and assist in supervision of the active committees,
- Assist the President in the supervision of the active committees,
- Assume duties of the president when president is absent or that office is vacant,
- Be responsible for recording the Board Meeting and the General Assembly Meeting,
- Provide programs for the general assembly meetings.

3. The duties of the SECRETARY are:

- Attend Board of Directors meetings and keeping minutes,
- Attend General assembly meetings and keeping minutes,
- Ensure that updates are made to the Society Constitution and By-Laws when Resolutions and/or Revisions are duly authorized by the membership,
- Have name plates and position plates created for officer installation in January,

- Preserve all records necessary to conduct the business of the Society
 - Receive, read and answer society communications,
 - Submit to the Pike Peak Library: Penrose Library: Historical Department, for the purpose of maintaining the society's history as stated in the Constitution.
4. The duties of the TREASURER are:
- Attend Board of Directors meetings,
 - Attend General Assembly meetings,
 - Keep accurate records of receipts and expenditures,
 - Participate in audits of the society in accordance with the bylaws,
 - Pay the bills of the society,
 - Receive and safeguard all society funds,
 - Shall be responsible for recurrent expenses approved by the Society or Board of Directors (such as rent, postage, insurance, newsletter printing, etc.),
5. The duties of the MEMBERSHIP SECRETARY are:
- Attend Board of Directors meetings,
 - Attend General Assembly meetings,
 - Create a yearly membership directory,
 - Creation of mailing labels for bulletins and notices',
 - Issuance of dues receipts,
 - Issuance of membership cards,
 - Maintain membership spreadsheet, distribution to Board members and to satellite chairs,
 - Provide the Treasurer with the information for presenting pins,
 - Provide the Treasurer with the information needed to pay our dues to RMFS,
 - Reporting on the membership for the Board and General Assembly meetings,
 - The creation of or updating membership applications, (yearly).
6. The duties of the EDITOR(S) are
- Attend Board of Directors meetings,
 - Attend General Assembly meetings,
 - Publishing the Societies bulletin – the Pick & Pack, in electronic format, 10 times a year:
 - to contain the next General Assembly Meeting, time, place and program,
 - to provide to the webmaster, for publication on www.CSMS1936.com and to the Rocky Mountain Federation of Mineralogical Societies (RMFMS),
 - to email to the membership,
 - to mail to those who do not have an email address, (have printed, (Office Depot), pick up, fold, add mailing stickers, add postage, and drop off at post office,
 - To provide regional and/or national rockhound communities those articles deemed by the Editor to be of interest,
 - shall submit Society members' nominations to RMFMS for those articles written and published in the Pick & Pack for consideration in designated categories as listed on RMFMS website for the bulletin writing awards contest,
 - Shall be instrumental in the appointment of a Rock Hound of the Year award,

- Shall make certain there is an appointment of a Junior Rock Hound of the Year award.
 - To provide Blast-O-Grams to the membership to keep the membership up-to-date on the societies doings.
7. The duties of the MEMBERS–AT-LARGE are:
- Attend Board of Directors meetings,
 - Attend General Assembly meetings,
 - Act as a member liaison, especially to new members,
 - Maintain and hand out tri-fold brochures,
 - Maintain and hand out welcome letter to new members,
 - Undertake projects at the request of the president.
8. The duties of the IMMEDIATE PAST PRESIDENT are:
- Attend Board of Directors meetings,
 - Attend General Assembly meetings,
 - Act as a resource to the Board of Directors as to how certain situation were evaluated and handled, or research the situation,
 - Act as a resource to the Board of Directors as to the history of any events,
 - Bring continuity to the Board of Directors in the decision they may make.

ARTICLE III – SATELLITE GROUPS

1. Satellite groups such as Pebble Pups, Earth Science Scholars or special study groups may be organized within the parent society. They may choose their own officers. The parent society shall make every effort to provide sponsors or advisors when needed. Except for the juniors where age limitations may be imposed, no satellite group will be sponsored in the name of THE COLORADO SPRINGS MINERALOGICAL SOCIETY which does not maintain open meetings available to all interested members of the Society. Regular reports shall be submitted to the general membership by the satellite groups.
2. Admission to satellite groups of CSMS, other than guests, shall be restricted to members in good standing only. As resolved in September 1976.
3. Motion was made and passed to pay the Lapidary Chair \$25.00 monthly reimbursement fee for expenses such as electricity, water, etc for members using the lapidary equipment at her home. As resolved on March 2, 2017

ARTICLE IV – QUORUM

1. A quorum shall consist of a minimum of twenty-five (25) Regular Members, members of a Family, Junior Members, Earth Science Scholars, members covered Corporate

Membership, Lifetime Members and/or PFL Members present for any General Assembly meeting. As resolved into the By-Laws on June 18, 2015.

2. A quorum shall consist of a minimum of five (5) Board of Directors present for any Board meeting. As resolved on November 20, 2008,

ARTICLE V - DUES

1. Dues are payable in advance on a calendar year basis. Persons joining after June 30th shall pay one-half (1/2) the applicable dues. Those joining on or after October 1st shall pay the full year's applicable dues which will be applied to the balance of the current year and the full following year. The partial year membership shall not apply toward the 25-year Lifetime Membership.

4. As Resolved in November 2005 and in November 2008, and *June 2010* Annual membership dues shall be::

Name	Age group	Before Jan 31	After Jan 31
Pebble Pup	K – grade 5/6 4 -12 Years old Parent not a member	\$10.00	\$15.00
***** Junior - Earth Science Scholars	Grade 5/6 to End of HS – 18 years old Parent not a member	\$10.00	\$15.00
Individual	18 years old and older	\$25.00	\$30.00
Family	2 Adults and 2 dependents under 18 years old	\$35.00	\$40.00
Corporate	Up to 5 members	\$95.00	\$100.00
Paid for Life (PFL)	Paid up 25 years membership	See Article 5 Para 4 As determined by Board	

3. As incorporated into the By-Laws on June 18, 2015; A family membership shall consist of not more than two (2) parent or guardians, other adult family members, regular members and their pebble pups or earth science scholars having the same mailing address. A single parent or guardian with children is considered a family.

4. As incorporated into the By-Laws on June 18, 2015; Paid for Life PFL: Members shall make a one-time membership payment by computing the 25 years of full Regular Membership less paid years of membership to date times 70 percent of the current annual Regular Membership dues. Thus a member who has been such for seven (7) years based on dues rate of \$30.00 per year for a Regular Member (rate for 2015) would pay for eighteen (18) years of

additional membership. This would be calculated as follows: 18 years x \$30.00/year x 0.70 = \$378.00.

5. Motion was made and passed to include those who picked up application, but joined after the show ended be given the ½ price break after the show has ended. As resolved on July 1, 2017.
6. Motion made and passed that board members get an individual club membership fee paid for the year following service on the Board. As resolved on April 6, 2017

ARTICLE VI – SOCIETY FUNDS

1. The funds of the Society shall be maintained in an accredited financial institution. The fiscal year shall be from 1 January through 31 December.
The CSMS shall be revised to increase the amount of discretionary spending by the Executive Committee shall be increased from \$250 to \$500 per occurrence without requiring a general membership acceptance vote. As resolved into the By-Laws on February 21, 2008.
2. Any disbursement of funds, other than petty cash, shall be by check. Normally, the Treasurer will sign all checks. As incorporated into the By-Laws on November 20, 2008; in case of emergency, checks may be signed by the President or the Vice President.
5. The Treasurer's records of the Society will be audited, annually, by a person or persons appointed by the President or the Board of Directors. THE AUDITOR OR AUDITING COMMITTEE MAY NOT BE AN OFFICER OF THE SOCIETY OR A MEMBER OF THE Board of Directors. As incorporated into the By-Laws on November 20, 2008; the auditor or auditing committee shall receive the Treasurer's records within fifteen (15) days following the November General Assembly election of officers or changing of the Treasurer. A written report from the auditor or auditing committee shall be given to the President or Board of Directors on or before the following General Assembly meeting.

ARTICLE VII – AWARDS, GRANTS & SCHOLARSHIPS

1. Award of Merit. As incorporated into the By-Laws on January; 1960, at least one member or couple may be selected by the Board of Directors for honor at the annual banquet who, in their estimation, has contributed most to the community in the name of the Society. Service to CSMS, unless of an extraordinary nature, shall not be deemed meritorious. It is not mandatory that an awardee(s) be selected if no suitable nominations are received by December. The honor shall be a certificate called the Award of Merit.

2. Regional Science Award. As incorporated into the By-Laws on May 1982 and September 2006, an award for the best Earth Science related entry in the Regional Science Fair will be given. Judging of entries will be done by persons appointed by the Society President. As resolved on April 17, 2008, first place will receive \$250, \$175 for second place, and \$75 for third place. These prizes will be awarded only if deemed appropriate by the judges.

3. Chris Christensen Trophy. As incorporated into the By-Laws in 1983, the CSMS hereby establishes a trophy to be given for the best non-competitive display by an individual at the annual show. It shall be called the Chris Christensen Trophy. Judging will be performed by the Rules and Awards Exhibits Chairmen. The show application shall provide a box to be checked by the entrant if he/she does not wish his/her case to be considered. The exhibit shall not have been competitively exhibited previously and must be collected in the field by the exhibitor or self-made by the exhibitor.

4. CSMS College Scholarship. As incorporated into the By-Laws on November 20, 2008; the Society hereby establishes an annual scholarship (~~of \$1,250~~). Motion was made to remove the dollar amount. As resolved June 1, 2017. as funds are available, to be awarded to one student that is selected from applications received by the College Scholarship Committee appointed by the Society President and in accordance with the guidelines and timeline as published annually on the CSMS website. Changes to the program shall be approved by the Board of Directors prior to publication on the website. This scholarship will be funded by the Society from proceeds of the Show, Show Silent Auction, and contributions to the Scholarship Fund * * * * ***SEE MIKE NELSON FOR UPDATES.**

5. As incorporated into the By-Laws on March 16, 2008; Florissant Fossil Beds National Monument Summer Intern Scholarship. Society hereby establishes an annual scholarship of \$800, as funds are available, for the support of a student to participate in the summer program; the student will be selected by the President of the Friends of the Florissant Fossil Beds. This scholarship will be funded by the Society from scholarship contributions and proceeds from the Show, Show Silent Auction and contributions to the Scholarship Fund.

6. Motion was made and passed to reimburse up to \$125.00 each, for up to 2 delegates to attend AFMS and/or RMFMS conference. As resolved on April 6, 2017

7. Awards, Grants, and Scholarships shall be defined as: as incorporated on October 18, 2018
 - a. Awards – An award is a *certificate* given to a person or a group of people, in recognition of their excellence in a field relating to Rockhounding or the field of Geology
 - b. Grants – A grant is a *certificate and/or monetary award* given to a person or a group of people who have done an outstanding job and is in recognition of their excellence in a field relating to Rockhounding or the field of Geology, such as a Pebble Pup who has taken many awards at the Science Fair
 - c. Scholarships – A scholarship is a *certificate and/or a monetary award* given to a person to further their education in the field of geology, such as the internship at

- the Florissant Fossil Beds National Monument or study at a college or university majoring in earth sciences
- d. Certificates are given to the Pebble Pups and Earth Science Scholars to add to their portfolios. This gives them a list of accomplishments to use in building a resume
8. Western Museum of Mining and Industry support: The Society hereby establishes an annual grant of \$500, as funds are available, for the support of the Museum. This grant will be funded by the Society from the following resources: proceeds from the Annual Pikes Peak Gem, Mineral, and Jewelry Show and the Annual Show Silent Auction and contributions to the Scholarship Fund. (As resolved into the By-Laws on December 20, 2018)

9. ACROY (AFMS Club Rock Hound of the Year) is an opportunity to recognize a person (or couple) and a junior member from each rock club who is worthy of recognition for their tireless dedication to the hobby as an active volunteer and club member. A description of some, but not all of the criteria suggested for choosing an Adult and a Junior CSMS Rock Hound of the Year follows.

An adult ACROY is an active adult member in good standing who strongly represents club goals as stated in our constitution, who volunteers to lead or coordinate field trips, lead sub group meetings, and or serve on a committee such as the June Show or refreshment committees. An adult nominee is a participant on field trips, helps at general meetings or at the June show in setting up or taking down displays or equipment, and does any other tasks that are required for the good of the club. An adult candidate acts as an educator by speaking on topics of interest to the general membership or at sub group meetings. He or she gives hands on demonstrations on field trips or at general assemblies or sub group meetings. The adult ACROY acts as a leader by serving on the Board of Directors or as a sub group leader. He or she demonstrates proper Rock Hounding ethics as listed by the AFMS. An adult ACROY is not expected to meet all of the above criteria. He or she *is* expected to demonstrate tireless dedication to the hobby in ways that can be listed by the nominator.

A Junior Rock Hound of the Year demonstrates service to the general public and community through hobby related activities such as giving presentations at venues such as the New Mexico Mineral Symposium, the Geological Society of America, the CSMS General Assembly, and the WMMI Heritage Lecture series. He or she volunteers at the annual Pikes Peak Gem Mineral and Jewelry show. He or she participates in public outreach programs such as Cool Science, Family Geology Day, National Fossil Day, and the Writing Class at WMMI. He or she volunteers at the WMMI and the Florissant Fossil Beds, participates in Science Fairs based on geology, writes articles for the Pick & Pack and other publications, is a regular participant in the Pebble Pups, and attends field trips. The junior member is not expected to do all of the above, but he *is* expected to do some of these activities while demonstrating a passion for our hobby.

Methods of selection: Adult:

Information about the ACROY awards will be distributed at the September General Assembly. Club Members will submit ballots for nominees in October at the General Assembly. The Board of Directors will review the ballots at November Board meeting. The top three nominees will continue to the final vote by club members. Club members will vote at November General assembly for the finalist. The Pick & Pack Editor submits the winner's(s') name(s) and a brief biography to the RMFMS and the AFMS. The Rock Hound(s) of the Year will receive a Certificate of Achievement from the Board of Directors

recognizing their dedication to the club's goals. The Rock Hound(s) of the year will be featured in the Pick & Pack.

Methods of selection: Junior:

The timing of the Junior award process will mirror that of the Adult process. The Pebble Pup Chair develops criteria and selects a finalist. (See above) The Board receives nomination and votes whether or not to accept the nomination. Pebble Pups Chair (Or Pick & Pack Editor) submits winner's name and a brief biography to the RMFMS and AFMS. . (As resolved into the By-Laws on December 20, 2018)

ARTICLE VIII – PENROSE LIBRARY

1. Motion was made and passed that when a club member passed; the club purchase a book in their honor and donate it to the club library. (As Incorporated into the By-Laws on January 05, 2018)
2. As incorporated into the By-Laws on September 1976; the society records shall be turned over to the Penrose Library for safekeeping. The records will be filed and maintained by Penrose and made available to the public. A signed contract provides for the return to CSMS of all such records if Penrose can no longer keep them. The Secretary shall turn over the original, complete set of minutes to meetings and other important records to the Penrose Library at the end of the year as his last official act. A copy of the minutes will be retained by the Secretary for future use.
3. As incorporated into the By-Laws on April 19, 2007; The Colorado Minerals display case at the Penrose Library, a memorial made by the Family of Clarence Coil, shall be maintained by the Society.

ARTICLE IX – ANNUAL SHOW

1. CSMS shall hold a Mineral Show each year called the “Pikes Peak Gem, Mineral and Jewelry Show”. It shall be under the direction of a Show Chairman appointed by the President. The Board of Directors shall require a budget to be submitted by the Show Chairman at least six (6) months prior to the show date. As resolved in 1983.
2. The Show Chairman shall be responsible for carrying out the guidelines as recommended by the Board of Directors and the recruitment of all necessary personnel to put on the show. The CSMS Annual Show Committee Performance Booklet should be used as a guide to organizing the show committee.
3. It is the responsibility of the Show Chairman to keep Board of Directors informed as to show plans and progress.

4. CSMS members must pay admission to the annual Pikes Peak Gem, Mineral and Jewelry Show unless they are volunteer workers, show committee members, speakers or exhibitors. Show Committee Chairman must keep a list of all workers and each will be provided with an appropriate volunteer tag. This must be worn as an admission pass for each day at the show, or they must pay for a ticket. As resolved on April 19, 2007.
5. Motion was made and passed to raise booth fees for 2018 to \$300.00. Also resolved on May 4, 2017. As resolved on April 6, 2017. Xxx
6. Motion was made and passed that the show will add multiday ticket option this year at the cost of \$8.00. It was suggested that the Sunday ticket double for the multiday ticket. As resolved on May 1, 2017.

ARTICLE X – ANNUAL PICNIC

Motion was presented and passed to move the Annual Picnic, which is usually held in August, to the first Saturday after the third Thursday in July.

ARTICLE XI – MATTERS NOT COVERED

All matters not covered by the Constitution and/or By-Laws of the Society shall be covered by ROBERTS RULES OF ORDER.

