

**Thirteen Hundred POA Board Meeting
August 10, 2020**

This meeting was held using Zoom Video Meeting Technology

Members Present: John Batts, Pam Britt, Jackie Millstone, Larry Snyder, Steve Baker, Chris Foley, Julie Longen

Guests: Robert Gleadall (Mountain Place Home Mgmt.) and Tammy Haight

Meeting called to order at 6:34 pm

Election of Officers: The proposed slate of new officers was unanimously approved. John Batts (President), Pam Britt (Vice President), Steve Baker (Treasurer) and Julie Longen (Secretary). All other members are At-Large. Tammy Haight will advise the Board as Liaison to Lakewood for the purposes of Stabilization and Permitting issues.

New Board meeting dates will be the second Wednesday of the month for the remainder of 2020. Pam will continue to send out Zoom notices to participants.

The 3 main responsibilities of all board members are:

1. To operate and maintain common facilities.
2. To ensure compliance with the covenants.
3. To promote community safety and proper use of common assets.

Pam Britt will propose a letter to homeowners reminding them of specific covenant obligations at our September or October meeting.

Jim Roach will propose new alternative for community safety at the September meeting.

New Board Member Responsibilities and Areas were outlined and agreed upon. For future meetings, each board member will have a designated time on the agenda to report on their assigned area of responsibility.

Communication prior to the meeting is highly encouraged whenever questions may arise or when an issue could require a decision to be made of the Board.

Due to her knowledge of the situation, all stabilization and permitting questions presented to Property Management will be directed to Tammy.

A Capital Reserve Study is recommended to be commissioned for Qtr 1 2021.

Updating the Rental Program Rules was discussed. Pam will tweak rules and forward electronically for input prior to the next meeting.

There being no further business, the meeting was adjourned at 7:44 pm.
The next meeting is Wednesday September 9th at 6 pm.

Respectfully submitted,

Julie Longen

Secretary