



**Application for Renewal of Belize Passport
Minor (Persons below the age of Sixteen (16))
Check-List**

	Documents Required	Details	For Official Use Only
1	Completed Application Form	<ul style="list-style-type: none"> • In either blue or black ink • No whiteout or scratches permitted • If the child is 10 years of age or older, the child also needs to sign the application form 	
2	Completed Recommender Form (4A)	<ul style="list-style-type: none"> • To be completed by a registered medical practitioner or registered legal practitioner i.e. Attorney at Law, Notary Public or Medical Doctor • Full name of minor must be included • Business card to be submitted if available 	
3	Previous Belize Passport of Minor		
4	One (1) Valid Photo ID of parent or legal guardian applying for the passport	<ul style="list-style-type: none"> • Not expired • Must be in English or be accompanied by a certified English translation by the competent issuing authority • Must include full name of applicant (parent or legal guardian exactly as it appears on the child's birth certificate, nationality certificate and/or adoption certificate • May be a state ID, permanent residency card or passport 	
5	Original Birth Certificate (from Belize or Native Country)	<ul style="list-style-type: none"> • Must be in English or be accompanied by a certified English translation issued by the competent authority 	
6	Original Adoption Certificate (if adopted)	<ul style="list-style-type: none"> • Certificate must be issued and registered in Belize 	

7	Original Belize Naturalization by descent document/ Belize Nationality Certificate or other evidence of Belizean nationality of minor	<ul style="list-style-type: none"> • For Belizean by descent or registration • A laminated document or nationality certificate is considered damaged. A replacement must be obtained before starting the passport application process. 	
8	Original Belizean Nationality Certificate of parent or legal guardian applying for the passport	<ul style="list-style-type: none"> • Must include full name of applicant (parent or legal guardian exactly as it appears on the child's birth certificate, nationality certificate and adoption certificate) 	
A total of two (2) identical photos (2 inches x 2 inches) as per below:			
9	1 Photo (2 inches x 2 inches)	<ul style="list-style-type: none"> • Taken within the last six (6) months • White background • To be certified by the same registered medical practitioner or registered legal practitioner who completed Form 4A • The wording should read as follows "I certify that this is a true likeness of [insert full name of <u>applicant</u>]" • Signature and stamp of the same registered medical practitioner or registered legal practitioner who completed Form 4A are required 	
10	1 Photo (2 inches x 2 inches)	<ul style="list-style-type: none"> • Taken within the last six (6) months • White background • To be certified during appointment 	
11	Checklist	<ul style="list-style-type: none"> • This checklist is to be presented along with all required documents on date of appointment 	
12	Payment of £100	<ul style="list-style-type: none"> • Payable in Pound Sterling (£) <u>only</u> • Cash, UK Postal Order or via cheque from a UK accredited bank <u>only</u> 	

Please Note:

1. Two (2) copies of all the above-listed documents are required on date of appointment.
2. No incomplete applications can be accepted or processed.
3. Processing of applications require a minimum of six (6) to eight (8) weeks from the date that all required documentation is submitted in order.
4. All documents that are not in the English language must be translated to English and certified by the competent issuing authority.