

# UCIDA

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Ulster County Industrial Development Agency

January 8, 2014  
8:00 a.m.  
Karen Binder Library  
Ulster County Office Building  
244 Fair Street  
Kingston, NY

## AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Hudson Valley Economic Development Corporation – Larry Gottlieb
5. Approval of the Minutes of the December 11, 2013 Meeting
6. Approval of the Financials for the Period Ending December 31, 2013
7. Committee Reports
  - Audit Committee
  - Governance Committee
    - Acknowledgement of Fiduciary Duties
    - Confidential Evaluation of Board Performance
  - Ready2Go Committee
8. 2014 Organizational Resolution
  - Election of Officers
  - Confirmation of Regular Agency Meeting Schedule
  - Appointment of Chief Executive Officer and Staff to the Agency
  - Appointment of Chief Financial Officer to the Agency
  - Appointment of Agency Counsel
  - Appointment of Bond Counsel to the Agency
  - Appointment of Bank of the Agency and Accounts
  - Approval and Confirmation of Agency Policies
    - Mission Statement
    - Code of Ethics
    - Compensation Policy
    - Defense and Indemnification Policy
    - Enforcement of Agency Projects Policy (as amended)
    - Fee Schedule Policy
    - Grant Funding Criteria and Application
    - Investment and Deposit Policy
    - Procurement Policy
    - Property Disposition Policy
    - Travel Policy and Reconciliation of Expense

- Uniform Tax Exemption Policy
  - Uniform Tax Policy Matrix
  - Whistleblower Policy
  - Appointment of Contract Officer
  - Appointment of Investment Officer
  - Appointment of Governance Committee Members
  - Appointment of Audit Committee Members
  - Appointment of Finance Committee Members
9. Office of Business Services Report
10. Old Business
- (a) Ulster Commons I, LLC
  - (b) Financials – Hudson Valley Agri-Business Development Corporation
  - (c) Fee for Woodland Pond Transaction
11. New Business
- (a) informAnalytics
  - (b) Post Office Box
12. Adjournment

The mission of the Ulster County Industrial Development Agency is to advance the job opportunities, general prosperity and long-term economic vitality of Ulster County residents by targeting tax incentives, bonding and other assistance to foster creation and attraction of new business and the retention and expansion of existing business.