

**RINCON BAND OF LUISEÑO INDIANS
RINCON INDIAN RESERVATION, CALIFORNIA**



ENROLLMENT APPLICATION

Adopted on September 27, 2011

Amended on December 7, 2018

Documents Attached:

1. Rincon Enrollment Application Instructions
2. Enrollment Application Check List
3. Enrollment Application
4. Rincon Enrollment Family Tree Form
5. U.S. Government, Local Counties, and DNA Laboratory Reference Information

RINCON BAND OF LUISEÑO INDIANS
ENROLLMENT APPLICATION INSTRUCTIONS

ELIGIBILITY REQUIREMENTS

To be eligible for enrollment with the Band be a:

- A. Persons named on the original 1940 Rincon Census.
- B. Persons named on the 1940 Census Roll as revised by the Band on July 21, 1957 (232 listed members).
- C. Persons named on the Secretary of Interior's certified Base Roll of July 21, 1957 as approved on July 2, 1959 (344 listed members).
- D. All living Indians who have received allotments on the Rincon Reservation.
- E. The persons named on the Enrollment Committee Final Review of September 15, 2017 shall constitute the Band's base membership roll upon approval by the Bureau of Indian Affairs. All persons listed on this base membership roll shall retain the right to correct his or her own blood decree and enrollment status but no person listed on this base membership roll shall be subject to future disenrollment or otherwise have his or her membership revoked. Any person found ineligible for membership in the Enrollment Committee Final Review of September 15, 2017 who is determined eligible by the Department of Interior or a Federal District Court shall have his or her name added to this base membership roll and shall not be subject to further disenrollment or otherwise have his or her membership revoked.
- F. All living descendants of persons who qualify for membership under paragraphs A, B, C, D and E of this Section provided such descendants possess one-eighth (1/8) or more degree of Indian blood of the Band.

You will not be eligible for enrollment with the Band if:

- 1. You have received, in your own right, an allotment with some other band or tribe, and you have not relinquished such allotment at the time you are applying for membership. Ownership of an allotment or an interest in an allotment acquired through inheritance shall not, however, be a bar to enrollment; or
- 2. You are currently enrolled with another Tribe or Band that is federally recognized or not.

INSTRUCTIONS FOR COMPLETING THE APPLICATION FORM

Please print legibly and use blue ink. Do not use white-out. Put a line through errors and initial. A separate application must be completed for each member of the family seeking membership.

To apply for enrollment, please complete the following steps:

1. The Cover Checklist must be completed, signed and dated, and submitted with your application.
2. Complete each section of the application. Be sure to include an address or phone number at which you can be contacted, and notify the Enrollment Office if your address or phone number changes.
3. Sign and date the application and make 1 copy. Submit the original to the Enrollment Office, and retain the copy for your records.
4. An application submitted on behalf of a minor or mentally disabled person must be signed by a parent, legal guardian, or other people responsible for his/her care.
5. Attach or cause the following documents to be submitted to complete your application (*all documents listed below are required*):
 - An original of the Family Tree Form, completed to the best of your knowledge. If you are not sure which ancestor(s) is on the Base Roll, complete the family tree as accurately as possible. You may submit the Family Tree Form to the Enrollment Office for an initial review before submitting your completed application.
 - A certified copy of your birth certificate, showing the names of your natural mother and father. NOTE: The birth certificate becomes the property of the Enrollment Office and will be retained in your file as a legal document.
 - DNA testing is required for all applicants whose eligibility for enrollment is based on the blood degree of their father. The applicant shall cause the DNA test results to be sent directly to the Enrollment Committee Office. **Only DNA test results received by the Enrollment Office directly from the testing lab or company that provides the results shall satisfy this requirement.** DNA testing will be at the applicant's own expense.
6. Upon receipt of a Notice of Preliminary Eligibility from the Enrollment Committee after its initial review of your application, you will be required to provide written verification of relinquishment if you are or have ever been a member of another Tribe or Band (federally recognized or not).

INCOMPLETE APPLICATIONS OR APPLICATIONS LACKING REQUIRED DOCUMENTS WILL NOT BE PROCESSED.

NOTE: *Completing all requirements for Enrollment is the responsibility of the applicant.* Each applicant is responsible for submitting valid, relevant, and reliable information and documentation to support his/her application and for proving they are eligible for membership, using any acceptable documentation available to them. Include any supporting documents that will help the Enrollment Committee determine your eligibility for enrollment.

7. Submit the original completed application form, along with the required documents described above, and any supporting documents you wish to submit, to the Enrollment Office as follows:

Rincon Band of Luiseño Indians
Enrollment Office
One Government Center Lane
Valley Center, CA 92082

If you have any questions, please contact the Enrollment Office at (760) 297-2640. Supporting documents may include but are not limited to: baptismal records; adoption decrees; death certificates; probate records; mortuary records; obituary notices; historical records; genetic blood testing (provided to the Enrollment Committee directly from the testing facility); official U.S. census records; Certificate Statement of Degree of Indian Blood from the BIA, other official correspondence from the BIA; and official Band correspondence, on letterhead and/or containing a Tribal seal, which documents the degree of Indian blood of the applicant or the ancestor of the applicant that the blood is being claimed from.

ENROLLMENT APPLICATION CHECKLIST

Each of the items on this list must be checked in order for your application to be complete. If any item is not checked your application will be rejected and returned to you with all documents.

Attach this Checklist to the cover of your application packet before mailing.

- Original signed application with all sections completed
- Original Family Tree completed (or to the best of your knowledge)
- Certified copy of your birth certificate
- Copy of Social Security Card
- Applicant's parents:
 - Certified paternity order (if applicable)
 - Certified adoption order showing applicant's biological parent(s) (if applicable)
 - Other proof of biological parent(s) (if applicable)
 - DNA test results sent directly from the testing lab or company that provides results showing applicant's biological father (if applicable)

Applicant Signature

Date

(For use by Enrollment Office Only)

Date Received by Enrollment Office: / /
(Month/ Day/ Year)

Processed by: _____
(Print Name)

Signature: _____

APPLICATION FOR ENROLLMENT WITH THE RINCON BAND OF LUSIEÑO INDIANS

One Government Center Lane, Valley Center, CA 92082; Telephone: (760) 749-1051; email: enrollment@rincon-nsn.gov

1. Name _____ Gender Male / Female
 Last First Middle (Maiden name, if applicable) (circle one)
2. Indian, or other names by which known _____
3. Mailing Address _____
 City State Zip Code
4. Phone Number _____ E-mail, if any _____
5. Date of Birth _____ 6. Place of Birth _____ 7. Are you a U.S. Citizen? Yes / No (circle one)
8. Degree of Rincon Band Indian Blood Claimed _____ 9. Do you possess any other Indian Blood? Yes / No (circle one) If yes, please provide the name of tribe and degree of blood: Tribe _____ Degree (non-Rincon) _____
9. Do you have any other family members enrolled in the Rincon Band? Yes / No (circle one). If yes, please provide the name(s) of relations:

11. ANCESTOR ON BASE ROLL THROUGH WHOM ENROLLMENT IS CLAIMED:			
Full Name of Ancestor	Relationship to Applicant	Date and Place of Birth	Base Roll #
12. OTHER ENROLLMENT			
Are you enrolled, or have you ever been enrolled, with any other tribe? (circle one)	NO	YES	If yes, please provide name of tribe and date of relinquishment: Name of Tribe: _____ Relinquishment Date: _____
Are your parents' enrolled with any other tribe? (circle one)	NO	YES	If yes, list the parent and tribe: Name of Parent: _____ Tribe: _____
Were you adopted? (circle one)	NO	YES	If yes, please provide a certified adoption order showing applicant's biological parent(s).

13. CHILDREN OF APPLICANT, IF ANY: Please list the names and birth dates of the applicant's children (attach additional pages, if needed).
NOTE: A separate application must be submitted for each child applying for enrollment.

CHILD'S NAME	DATE OF BIRTH

SIGNATURE OF APPLICANT: *I, the undersigned, certify that all information and documentation included with this application is true and correct. I certify that the applicant is not currently enrolled with another Indian Tribe. I hereby give permission for the Rincon Band's Enrollment Committee to verify the tribal enrollment status of the applicant.*

Signature

Date Signed

**** If you are submitting an application on behalf of a minor, mentally incompetent, or any other person, please sign above, and provide all applicable documentation supporting your right to apply on their behalf, along with the following information:**

Name of person completing application:	
Relationship to applicant:	
Address:	
City, state, zip:	
Phone number:	
Email, if any:	



FOR ENROLLMENT COMMITTEE USE ONLY:

Date Application Received:	
Received by: (circle one)	Mail In Person Other: _____
Received by: (name)	
Date applicant was notified of receipt of application:	
Other notice or action: (type and date)	
Final decision: (circle one)	Eligible Disapproved
Date applicant notified of final decision:	
Date Applicant notified of new member status:	

NOTES:

United States Department Contact Information

Department of the Interior

Bureau of Indian Affairs
Southern California Agency
1451 Research Park Drive, Suite 100
Riverside, CA 92507
Telephone: (951) 276-6624

Federal Tribal Operations Functions:

- Governing document review and related functions required by Federal law.
- Tribal-Required Functions Governing document reviews and related functions required by tribal law.
- Technical assistance, referrals, and non-mandatory core governing document reviews (governing document, election ordinances and enrollment ordinances, guidance on policies and procedures).

Department of the Interior

Bureau of Indian Affairs
Pacific Region Regional Office
2800 Cottage Way
Sacramento, CA 95825
Telephone: (916) 978-6000
Facsimile: (916) 978-6099

National Archives at Riverside

23123 Cajalco Road
Perris, CA 92570-7298
Telephone: (951) 956-2000
Facsimile: (951) 956-2049
Email: riverside.archives@nara.gov
Website: <https://www.archives.gov/riverside>

Social Security Office Information

367 Via Vera Cruz
San Marcos, CA 92078
Telephone: 1-800-772-1213
TTY: 1-800-325-0778
Website: <https://www.ssa.gov/>

California County Department Contact Information

<p><u>San Diego County</u> Local Registrar of Birth and Deaths Wilma Wooten, M.D., MPH, Health Officer San Diego County Department of Health and Local Registrar of Births and Deaths HHSA Office of Public Health 3851 Rosecrans Street, Suite 802 San Diego, CA 92110 Office (619) 692-5733</p>	<p><u>Orange County</u> Local Registrar of Birth and Deaths Eric G. Handler, M.D., M.P.H., Health Officer 1200 N. Main St. #100-A Santa Ana, CA 92701 Phone (714) 480-6700</p>
<p><u>County Recorder</u> Ernest J. Dronenburg, Jr. San Diego County Recorder 1600 Pacific Highway, Room 260 San Diego, CA 92101 Mail to: P.O. Box 121750 San Diego, CA 92112 Office (619) 237-0502</p>	<p><u>County Recorder</u> Hugh Nguyen Orange County Clerk/Recorder 12 Civic Center Plaza, Room 101 Santa Ana, CA 92701 OR P. O. Box 238 Santa Ana, CA 92702-0238 Birth and Death Certificates (714) 834-2500</p>
<p><u>Riverside County</u> Local Registrar of Birth and Deaths Cameron Kaiser, M.D., Health Officer Riverside County Department of Public Health and Local Registrar of Births and Deaths 4065 County Circle Drive, Room 102 Riverside, CA 92503 Office (951) 358-5068 FAX (951) 637-6902</p>	<p><u>Los Angeles County</u> Local Registrar of Births and Deaths Jeffrey D. Gunzenhauser, M.D., M.P.H., Interim Health Officer and Local Registrar of Births and Deaths Los Angeles County Department of Public Health 313 North Figueroa Street, Room Lobby-1 Los Angeles, CA 90012 Birth (213) 240-7812 Death (213) 240-7816 FAX (213) 482-5680</p>
<p><u>County Recorder</u> Peter Aldana Riverside County Recorder 2724 Gateway Drive Riverside, CA 92507 OR P.O. Box 751 Riverside, CA 92502-0751 Office (951) 486-7000</p>	<p><u>County Recorder</u> Dean C. Logan Los Angeles County Recorder 12400 East Imperial Highway, Room 1002 Norwalk, CA 90650 Mail to: P. O. Box 489 Norwalk, CA 90651-0489 Email: recorder@rrcc.lacounty.gov Recording (562) 462-2137 or 800-201-8999 FAX (562) 807-3726</p>

DNA Laboratory Contact Information (Suggested Laboratories)

The list of Laboratories provided are suggested facilities in the greater San Diego and Southern California area. The laboratories listed are not required, but any laboratory that is used to support your application should be a US Government approved Laboratory. *Please ensure any DNA testing results are sent from the DNA testing facility directly to the Enrollment Office at One Government Center Lane, Valley Center, CA 92082.*

QUALITY DNA Testing Services

Contact Quality DNA for locations or visit the website

Telephone: 1-800-837-8419

Website: <https://www.qualitydnatests.com>

MEDPRO LAB – DNA Testing Services

Contact MEDPRO Lab for locations or visit the website

Telephone: 1-877-205-7836

Website: <http://www.medpromedicaltesting.com>

ANDERGENE LABS

Contact Andergene Labs for locations or visit the website

Telephone: 1-877-899-5700

Website: <http://www.andergene.com>

SAN DIEGO COUNTY AREA – Other DNA Testing Facilities

A resource for finding additional San Diego area DNA testing facilities:

Website: <http://www.dnatest.org/centers/california/san-diego/>