

# ACET 2020 FALL CONFERENCE – General Registration - Participants

## FREQUENTLY ASKED QUESTIONS

**Q 1: What are the dates for the ACET 2020 Fall Conference?**

**A 1:** The *ACET 2020 Fall Conference* will be held October 27-29, 2020.

**Q 2: Where will the ACET 2020 Fall Conference be held?**

**A 2:** The *ACET 2020 Fall Conference* will be a virtual conference with presentations accessible only to prepaid registrants.

**Q 3: Will the ACET 2020 Fall Conference offer a Pre-Conference for Directors as in the past?**

**A 3:** Yes, the *ACET 2020 Fall Conference* will offer a **Pre-Conference for Directors** (*Directors' Academy*) and as in the past one must register for the conference in order to be able to add the Pre-Conference. There will be an additional cost of \$75.00 for the Pre-Conference and one can register for the Pre-Conference when they register for the *ACET 2020 Fall Conference*.

**Q 4: How will registrants gain access to the conference presentations?**

**A 4:** When a person registers and provides payment they will be sent a secure user password which they will use for the Fall conference. The "paid" registration allows the individual to access any of the virtual sessions during the Fall conference and any documents ACET will post on the [acetx.org](http://acetx.org) website throughout the year until ACET 2021 Spring Conference. This secure password will also allow the paid registrant to access any available recorded presentation that they were unable to attend "live".

**Q 5: What is the price of the ACET 2020 Fall Virtual Conference?**

**A 5:** The registration fee for the ACET 2020 Fall Conference is \$300.00

**Q 6: What methods of payment will be accepted by ACET for conference payment?**

**A 6:** For this conference there will be three ways registrant may prepay for the conference;

1. **Credit cards** -

**Notice: address on credit card must MATCH address used for registration. (ie.: if using a company credit card, address in registration must be the company address on credit card; if using a personal credit card, the address used in registration must be the same as on personal credit card.)**

2. **EFT** (Electronic Fund Transfer: Contact Shirley Coleman [shirleycoleman@acetx.org](mailto:shirleycoleman@acetx.org) for routing directions) Transfer must be received in ACET Office before **October 27, 2020**.

3. **Check\*\* payable to ACET and submit to:**

**ACET  
PO Box 220  
Floresville, Texas 78114**

**\*\* Personal/Organization checks must be mailed before **October 13, 2020** to assure payment reaches ACET office before conference.**

**Q 7: Will there be a daily rate or option to selection specific sessions during for the conference?**

- A 7:** No. The registration fee is a set fee for the entire conference.  
No “one day” or “selective session” fee will be entertained.  
Pre-Conference Directors’ Academy will be an additional cost of \$75.00 (\$300 plus \$75 = \$375)
- Q 8: Can one access the sessions if they have not paid before the conference begins?**
- A 8:** No. Payment provides the registrant with a password for access to view sessions.
- Q 9: Can a registrant cancel their registration after registering for the conference?**
- A 9:** Yes, Yes, however a written cancellation must be sent to [admin@acetx.org](mailto:admin@acetx.org) or [shirleycoleman@acetx.org](mailto:shirleycoleman@acetx.org) and be requested by the designated time period listed below in order for any allowable refund:
- \* To receive a **Full return of payment** a written request must be received **on or before September 21, 2020;**
  - \* To receive a **Half payment return** a written request must be received between **September 22, 2020 through October 11, 2020**
  - \* **After October 11, 2020 - NO cancellation (or partial refund) will be granted.**
- Q 10: Will there be a notice sent to registrant whose payment has not reached the ACET Office in a timely manner?**
- A 10:** Registrants whose payments we have not received by Friday, October 9, 2020, will receive a balance due email reminder sent to the email they listed in their registration information.
- Q 11: How is this conference payment situation different from previous conferences?**
- A 11:** Since this is a virtual conference we will not have an “on site” opportunity to finalize payments; therefore, we have moved to accepting credit cards and honoring EFT payments which can be made up to two days before the conference. Check payments must be mailed early enough to reach ACET Office by **October 25, 2020**.
- Q 12: Who may I contact if I have questions about registration?**
- A 12:** If you have any questions concerning your registration or the conference, please contact: Eileen Lytle, ACET Administrative Assistant at 254-292-2757 or by email at [admin@acetx.org](mailto:admin@acetx.org)

Looking forward to having you join us for the October Conference.

Sincerely,  
Shirley Coleman  
ACET Executive Director  
[shirleycoleman@acetx.org](mailto:shirleycoleman@acetx.org)