



CITY OF ANKENY IOWA
invites applications for the position of:

Civil/Environmental Engineer

SALARY: See Position Description

OPENING DATE: 11/21/19

CLOSING DATE: 12/19/19 11:59 PM

FUNCTION:

The City of Ankeny is seeking applicants for the fulltime position of Civil/Environmental Engineer which will report to the Public Works Director.

The Civil/Environmental Engineer performs the major functions:

- Develops and implements various stormwater programs and completes documentation to comply with the City's MS4 NPDES permit.
- Prepares, reviews and approves engineering designs, plans, specifications, engineering reports, and cost estimates for stormwater and public infrastructure projects which include stormwater management practices.
- Responds to inquiries from citizens, contractors and regulatory agencies.

The full salary range is **\$78,030 - \$104,717** with a starting salary range of **\$78,030 - \$90,330** depending on experience, plus excellent benefits. Pre-employment drug screen and background check required.

Deadline to apply is December 19th, 2019 at 11:59 PM. Interested applicants should apply online and provide a cover letter, resume, and a copy of professional engineering license.

Ankeny is strategically located at the intersection of Interstates 35 and 80, between Des Moines and Ames. Ankeny has a history of significant residential and commercial growth centered on a talented work force, a strong sense of community, quality education, and safe neighborhoods.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Implements programs and documents activities required in the City's MS4 NPDES permit. Examples include: providing staff support for the City's citizen stormwater stakeholders group; organizing volunteer stream cleanup events; coordinating volunteer water monitoring activities and performing water monitoring; conducting public education and outreach activities; and promoting the installation of stormwater best management practices on residential, commercial and public properties.
- Prepares and submits the City's annual stormwater report to the Iowa Department of Natural Resources.
- Reviews technical submissions and advises on stormwater management policies and practices.
- Reviews and approves designs, plans, engineering reports, and cost estimates for stormwater projects and public infrastructure projects which include stormwater management practices.

- Assists with the preparation of the City's annual operating and capital improvements program (CIP) budgets. Also oversees the construction improvements on specific CIP projects during the construction season.
- Leads the in-house engineering design and preparation of construction documents for capital improvement projects including plans, specifications, and cost estimates. Also oversees the advertising for bids and construction administration of these projects.
- Responds to inquiries and concerns regarding illicit discharges to the City's stormwater system; stormwater management and drainage issues; completes on-site investigations; and resolves issues as the City's representative.
- Completes special projects, studies and engineering reports.
- Attends work related meetings, including after hours, as needed or as directed, and makes staff presentations when required.
- Prepares applications for grants related to green infrastructure and water quality improvement projects.

ENTRY REQUIREMENTS AND SKILLS:

Knowledge of modern principles and practices of stormwater management, public works, civil and environmental engineering and municipal utilities operations; knowledge of geographic information systems (GIS) and AutoCAD or Microstation; ability to coordinate and supervise the activities of Stormwater Division staff and volunteers; ability to manage multiple tasks simultaneously; ability to communicate and cooperate with officials, co-workers, consulting engineers, contractors, and the general public.

REQUIRED SPECIAL QUALIFICATIONS:

Bachelor's degree in Civil or Environmental Engineering and possession of a license to practice as a professional civil or environmental engineer issued by the State of Iowa or licensed in another state with the ability to obtain an Iowa license within one (1) year of start date. A minimum of four (4) years of progressively responsible work experience in civil or environmental engineering including field and office experience; or an equivalent combination of education and experience.

Shall possess and maintain a valid motor vehicle operator's license issued by the State of Iowa.

WORKING CONDITIONS:

- Works in office environment.
- Works in field or off-site locales.
- May be expected to participate in off-hour meetings.

With a population of more than 65,000, Ankeny is one of the fastest-growing cities in the Midwest. Incorporated in 1903, the city is located just north of Des Moines, Iowa's capital city. Ankeny was named one of the Top 100 Places to Live by Money magazine, Bloomberg Businessweek's Best Places to Raise Kids, and Family Circle's Top 10 Best Towns for Families. Ankeny also has been designated a Playful City USA community by KaBOOM!. Ankeny offers an enviable quality of life with pedestrian friendly neighborhoods, numerous recreational and cultural amenities, a thriving business community and access to higher learning. The vibrant community and its leaders are active and engaged. More information can be found at www.ankenyiowa.gov. The City of Ankeny is an Equal Opportunity Employer.

APPLICATIONS MAY BE
FILED ONLINE AT:
<http://www.ankenyiowa.gov>

Position #00261
CIVIL/ENVIRONMENTAL ENGINEER

410 West 1st St
Ankeny, IA 50023-1557
515-965-6400

mvoigt@ankenyiowa.gov
