



Meeting Minutes

Executive Committee

David Hollowell, Chair

October 9, 2018 via conference call

Attendees: Jane Armstrong (WDB Director), Marie Betlow, David Hollowell (WDB Chair).

The meeting was called to order by Jane Armstrong at 9:30 a.m.

Jane reported the following:

One-Stop Certification:

WIOA Section 121 requires certification of local One-Stop Career Centers and links the certification to the ability to receive infrastructure funding for the One-Stop. This certification is based on the One-Stop System satisfying performance and quality service criterion. The local board must submit a One-Stop Certification package for consideration by the State Employment and Training Commission (SETC). This package includes the completion of an evaluation of the One-Stop System using the Quality Benchmarking Tool developed by the SETC to assess the effectiveness of essential elements of programming/services. The Lehigh Valley Pennsylvania Workforce Development Board Executive Director, Nancy Dischinat, has agreed to perform this evaluation. All items identified in the One-Stop Certification process are due to the SETC through the period July 1, 2017 to June 30, 2019.

Workforce Development Board Certification:

WIOA Section 107 and New Jersey's administrative code N.J.A.C. 12:42-4 require that the Governor certify local boards every two years. This certification is based on meeting membership criteria and the extent to which the local board has successfully provided oversight of the workforce activities to meet the corresponding performance and fiscal accountability measures. A required component of the recertification process is an evaluation report as evidence of meeting the oversight requirements at the local level. All New Jersey Local Workforce Development Boards previously certified under WIA in 2016 are now required to apply for recertification by January 2019.

Program Year 2017 WIOA Performance:

The New Jersey Department of Labor and Workforce Development is still responding to the transition from the Workforce Investment Act (WIA) to the Workforce Innovation and Opportunity Act (WIOA) 2014 legislative requirements. The transition process is directly affecting the accuracy and completeness of the PY16 and PY17 performance analysis. The US Department of Labor continues to revise the reporting mechanisms, which compromises data integrity; therefore, states will not be subject to performance sanctions. Complete WIOA data for performance indicators will be available at the end of Program Year 2019.

21st Century Career Information Event at CCM:

The Morris-Sussex-Warren Workforce Development Board is collaborating with the Morris County Economic Development Corporation, North Jersey Partners and County College of Morris to host a career event, *Choose*

Your Path: Career Pathway Event for High School and Community College Students, on October 18, 2018 from 5:30 to 8:00 PM. It will assist the workforce bound high school student or community college student in choosing a career path that is rewarding and financially secure. Speakers will include professionals from Atlantic Health, UPS, Verizon and Carpenters Local 254 who will share their personal stories and provide information on how to connect to occupations in some of New Jersey's high demand industries. This initiative has come about due to the need to assist students in navigating career choices based on the current economy.

Morris@Work at UPS:

Morris@Work is a talent resource initiative of the Morris County Economic Development Corporation and the Morris-Sussex-Warren Workforce Development Board. Its mission is to provide talent acquisition resources for companies looking for best practices. In September, Robert Baczyk, Senior HR Business Partner at UPS Information Technology hosted the quarterly meeting at the UPS Innovation Center in Parsippany. He presented the UPS approach to hiring, the role people analytics plays in the onboarding process and how the organization has used talent acquisition to find the right job candidates.

Workforce/WIOA Funding (PY 2018 WDB Budget - Review):

The Board is required to review and approve the local area budget for Program Year 2018. An email was sent to Board members with an attached budget for review prior to the Open Meeting. Voting will commence at 8:30 AM on Friday, October 19, 2018 and continue until 4:30 PM on Friday, October 26, 2018.

Post Meeting

Matt Putts discussed the meeting topics with Jane Armstrong on December 3, 2018.

Scheduled Executive Committee meetings for 2019: January 8, April 9, July 9, October 8