

ARE YOU FINANCIALLY PREPARED TO SIGN A LEASE WITHIN 24 – 72 HOURS?

Only completed applications will be accepted and presented to the property owners for their consideration. Make sure you have followed the checklist below.

Many times, we receive multiple applications for a single property. We submit all apps to the owner for their consideration. Check out the video tutorial on our site to help make your application stand out.

NOTE: The listing “details” will inform you of the cost involved to sign a lease for each particular property. ONLY proceed if you are financially prepared to sign a lease within the next 24-72 hours. Funds are due in FULL at lease signing.

**** Incomplete applications will be returned to the applicant for completion ****

Requirements Checklist	Attached
One completed application per adult (over 18 years of age)	
Introduction letter about yourself/family (this can strengthen your app by giving the landlord a personal connection with you)	
A clear color copy of applicants ID	
Proof of income for each application/adult (pay stub or bank statement)	
<u>Full</u> Credit Report – get your <u>FREE REPORT</u> at creditkarma.ca	
Pet application and photo of each pet (if applicable)	
Non-refundable screening fee - \$40.00	

Note: In general, blank spaces on an application give the WRONG impression. Please do not leave a single space/line empty. If something does not apply, write N/A.

Single job/ Salary	If you have one source of income AND your pay stub, list the year to date, two CURRENT pay stubs are acceptable. Submit bank statements with savings reserves to strengthen your application.
New Positions (Less than 3 months)	Official signed offer letter. This must be on company letterhead, showing income, part or full-time, start date & signed by employer. Also include any current pay stubs you have received thus far. For new employment, savings is very important. Include bank statements showing reserves/savings AND pay stubs from previous job.
Freelance / Commission / Multiple Sources	If your income varies for ANY reason, provide a minimum of three (3) months of bank statements. To verify the income you stated on the application, we average the deposits over the amount of months you provide. If the deposits vary dramatically you may want to provide more than 3 statements to show the usual average deposit. You are welcome to provide additional months of statements.

When providing bank statements, screen shots are not acceptable. With your online banking you can access the PDF version of the statements and send us the pages(s) required. The page(s) you send need to have 3 things: 1. your name as the account holder 2. total deposits for the month 3. statement date ***To strengthen your application it ALWAYS helps to show a bank statement with reserves/savings. We do not need the entire bank statement – just the monthly summary page (which is usually the 1st, 2nd or last page).



info@propertyhunters.com

Office: 519-944-7368

Mobile: 226-787-3368

APPLICATION TO RENT

Individual application & screening fee required from each adult occupant over age 18 (even if married)

Name:		Phone number:	
Birth Date:	Ideal move in date:	SIN:	
Email:			

Present Address:

Full address:	City	Postal Code	
Owner/Mgr	Phone	From	To
Reason for Moving:	Rent Amount: (your portion)		

Previous Address:

Full address:	City	Postal Code	
Owner/Mgr	Phone	From	To
Reason for Moving:	Rent Amount: (your portion)		

Present Occupation

Prior Occupation or Other Income

Present Occupation		Prior Occupation or Other Income	
Company Name		Company Name	
Type of business		Type of business	
Address		Address	
Occupation/ position		Occupation/ position	
Name of Supervisor		Name of Supervisor	
Phone # of Supervisor		Phone # of Supervisor	
Date of employment: From - To		Date of employment: From - To	
Monthly Salary		Monthly Salary	
Other Income			

Additional Information:

1st Emergency Contact

Name	Address	Phone	Relationship
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2nd Emergency Contact

Name	Address	Phone	Relationship
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1st Personal Reference (non family)

Name	Address	Phone	Relationship
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2nd Personal Reference (non family)

Name	Address	Phone	Relationship
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Vehicle Make	Model	Year	Color	License Plate
Motorcycle of other vehicle	Model	Year	Color	License Plate

Do you have any pets?	If so, describe			Do you smoke? Yes ___ No ___
Have you ever had any credit problems?	Yes ___ No ___	Have you ever filed for bankruptcy? Yes ___ No ___	Do you play musical instruments? Yes ___ No ___	If Yes, what kind?
Have you ever been evicted for non-payment of rent or any other reason? Or have you had an unlawful detainer filed against you?			Yes ___ No ___	Have you ever been convicted of a felony? Yes ___ No ___

Proposed Additional Occupants

Name	Age	Relationship	Occupation	Full or part time occupant
Name	Age	Relationship	Occupation	Full or part time occupant
Name	Age	Relationship	Occupation	Full or part time occupant
Name	Age	Relationship	Occupation	Full or part time occupant

NOTE: All adult occupants including co-signers are equally responsible for the full months rent. Initial _____

Applicant represents that statements made above are true and correct and hereby authorizes verification of credit, income and references and agrees to furnish additional credit references upon request. Applicant agrees to pay for said verification via e-transfer or direct deposit to Property Hunters Inc. Such payment is part of the application process and is a charge for the administrative costs of application consideration. Applicant authorizes Property Hunters Inc and/or property owner to obtain credit report and/or other tenant screening reports including but not limited to unlawful retained checks.

The undersigned makes application to rent housing accommodations designated as:

Property Located at:	Apt #
Rental amount: \$	per month upon approval of this application agrees to sign rent or lease agreement and to make all payments due before occupancy
Dated:	
Signature of Applicant:	