

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
Thursday, June 18, 2020 Monthly Business Meeting

The meeting was brought to order by Chairman Todd Hasse at 5:34 p.m.

The Clerk verified that the open meeting notices were posted on June 16, 2020, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were notified.

Board members present: Todd Hasse, Chad Spotts, Peggy Murphy

Other attendees: Jeff Lanz, Ryan Indergand

Minutes of the May 21, 2020, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Hasse, seconded by Spotts to accept the regular monthly meeting minutes. Motion carried by voice vote.

The Treasurer's Report was given by the Clerk/Treasurer:

\$	6,818.44	in Checking
	87,103.51	in General Savings
	127,671.13	in Tax Collection
	<u>88,596.06</u>	in Truck & Equipment
\$	310,189.14	Total available

Motion by Spotts, seconded by Hasse, to pay the audited bills of \$139,441.46 accept the Treasurer's Report, and transfer \$100,000 from Tax Collection and \$37,000 from General Savings to Checking. Motion carried by voice vote.

Revenues received since the May meeting were \$6,818.44.

Public Input (Limit of 5 minutes per person) – None

Discussion/possible action on Land Division request – Ryan & David Indergand, County Hwy J and Buckskin Road, Section 5, two lots

Ryan was in attendance. Provided plot plan to show the land division.

Motion by Spotts, seconded by Hasse to approve the land division request.

Discussion/possible action on Monroe Rural Fire District 6 month contract extension with the City of Monroe

Motion by Hasse, seconded by Spotts to approve the extension from July – December 2020 for the contract with the City of Monroe.

Discussion/possible action on Alcohol Beverage License Applications – 4 businesses submitted applications

In review of the background checks for operators licenses there is one request that will be placed on hold until further information is reviewed at the July meeting.

Motion by Hasse, seconded by Spotts to approve all other licenses applied for under renewal.

Discussion/possible action on referendum for Clerk/Treasurer position changing from elected to appointed

Motion by Spotts, seconded by Hasse to approve the referendum. Board would like to have Clerk check on wording that will appear on the November 2020 ballot.

Planning Commission Report - Progress of Month's Business

Phil Vosberg not able to attend but information sent to Hasse that nothing to report. Looking at a July date for a meeting, perhaps after the Board meeting. Hasse will contact Phil to verify meeting date.

Road/Maintenance – Progress of Month’s Business

Rothenbuehler Rd gap at the township line so wanting to have county look at it again and take care of a small length of road

Problems with gravel driveways that aren’t being maintained is causing issues with the township maintained roads with blacktop breaking off. Just bringing to the Board’s attention that more gravel will be used to repair the roads.

On vacation next week. Sterling and tractors ready to go in case anything happens.

Snowplowing next season, after 40 years, won’t be behind the snowplow again. Would still be available to help in the daytime to help clean up but wanted to let Board know well in advance.

Chairman’s Report - Progress of Month’s Business

Fireworks permit starting to receive.

Carol Mayer called and asked if she could return to recycle center on July 1st. Willing to work on Saturday, July 4th.

Dan Neuenschwander checked in with, still need to establish rules/guidelines on new burials. Encouraged him to start on this as the Cemetery Supervisor.

Clerk/Treasurer’s Report – Progress of Month’s Business

Mike Doyle, Green County Clerk retiring on 7/3/20; Arianna Voegeli, G.C. Deputy Clerk will be interim G.C. Clerk as she is on the ballot for August and November.

Attended WEC webinar regarding absentee ballot improvements for tracking envelope – am willing to participate as the G.C. Clerk’s office would have to send me a file.

Next election – August 11th – may utilize poll workers, with Board’s permission to assemble the absentee ballots, at least the initial/bulk mailing. Have not heard if the November election will be absentee only so will get through the August election first. More supplies on the way for the last 2 elections – spray sanitizer, paper towels, wipes, masks, gloves, tape, etc. WEC has established a barcode label for outgoing absentee ballots to be traced by the USPS; G.C. Clerk has access to the WisVote system where this is located so will participate in this for label purposes.

Liquor license renewals – background checks done on all operator license applicants; one is questionable in my mind.

Look into appointment terms for Planning Commission as well – sent email 6/18/20 to WI Towns Association with this question.

Next regular monthly board meeting is scheduled for Thursday, July 16, 2020 at 5:30 p.m.

Tentative regular monthly board meeting for August is scheduled for Thursday, August 20, 2020 at 5:30 p.m.

Motion by Hasse, seconded by Spotts to adjourn at 7:07 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer