

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
Thursday, May 21, 2020 Monthly Business Meeting

The meeting was brought to order by Chairman Todd Hasse at 7:02 p.m.

The Clerk verified that the open meeting notices were posted on May 19, 2020, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were notified.

Board members present: Todd Hasse, Chad Spotts, Mike Lambert, Peggy Murphy

Other attendees: Jeff Lanz, Werner Vogel, Jim Schindler, Phil Vosberg, Duane & Kathy Kubly, Ron Rufener, Daren Neuenschwander

Minutes of the April 21, 2020, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Spotts to accept the regular monthly meeting minutes. Motion carried by voice vote.

The Treasurer's Report was given by the Clerk/Treasurer:

\$	7,646.55	in Checking
	87,103.51	in General Savings
	136,671.13	in Tax Collection
	<u>88,596.06</u>	in Truck & Equipment
\$	320,017.25	Total available

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$14,389.85 accept the Treasurer's Report, and transfer \$9,000 from Tax Collection to Checking. Motion carried by voice vote. Revenues received since the April meeting were \$1,460.86.

Public Input (Limit of 5 minutes per person) – None

Discussion/possible action on Driveway Permit for Ron Rufener, Cty Hwy Y east of Rufenacht Road for a field entrance

Ron was in attendance and applied to county for field entrance where Rufenacht Road meets County Hwy Y. The County form requires a signature from town board as well. Motion by Lambert, seconded by Spotts to approve the application to the County. Motion carried by voice vote.

Discussion/possible action on Intergovernmental Agreement with the Monroe Rural Fire District

Town of Clarno and Town of Monroe agreed on a few changes at last night's Monroe Rural Fire District meeting. Motion by Spotts, seconded by Lambert to approve the intergovernmental agreement with the MRFD.

Discussion/possible action on Auditors report from Benning Group for Town of Monroe 2019 financials

GB-9 Rep letter was provided by the auditor to have a signature and title from a Board member.

Motion by Hasse, seconded by Spotts to accept and approve the audit report from the Benning Group for Town of Monroe 2019 financials.

Planning Commission Report - Progress of Month's Business

Rufener driveway field entrance permit

Bug Tussel driveway – meets specifications and Phil will respond to let them know that they have met all the specifications per the Planning Commission.

Driveway Ordinance and Road Ordinance meeting will need to be scheduled to finalize the changes with the Board, and then schedule a public meeting. Board agreed to have an early July meeting and would like to have changes done and back to attorney in order to have a public hearing late summer, early fall and get on agenda in October.

Road/Maintenance – Progress of Month’s Business

Driveway on Rohenbuhler by putting bridge in; road is being torn up and needs a load of gravel; too much for Jeff to keep up on, so if the owner could bring in gravel – Hasse will look up who the owner is and address the issue with that party

Cold patch is \$75/ton from Scott Construction but plant is in Loganville – if we pick it up; deliver for \$90/quad ton so if we split a load with someone

Rothenbuehler Road all the county patches are old and too thin to patch, would need to rent a tar kettle from the county with a days work if Board would want Jeff to do. Board agreed to do this.

International back to Triangle again and having issues when picked up the last time and the more it was driven it was running better until recently and doesn’t run properly

Voegli and Smock Valley Road – pictures sent, hauled manure and road damage is more than what can be quickly fixed by Jeff. Asked about having them get a permit so Jeff is aware of when hauling so he could follow up but not sure if we can due to vehicles of husbandry state law which allows heavy equipment to use road as long as it is lawful. Could possibly make a one way road so they can straddle both lanes and not tear up the edges of the roads. Lambert will reach out to Nate on Smock Valley Rd to show him where the damage is occurring. Spotts will talk to Dylan about the same situation on Voegeli.

Chairman’s Report - Progress of Month’s Business

Recycle Center – Ed Hille has been filling in for Carol; Andy Scherer will substitute this Saturday, 5/23. Hasse will reach out and have him contact me for the paperwork to be done.

Scotts Construction is done with the roads they were contracted to complete.

Green Cty Hwy is done with their road contract, except for Dolan Lane

Bridge inspections will be conducted this week as well.

Clerk/Treasurer’s Report – Progress of Month’s Business

Reminder: Board of Review, Wednesday 5/27 from 6-8 p.m. (need Board present)

Septic System Maintenance – due by 8/1/20 – Hasse contacted Hellenbrand Septic and decided to coordinate this maintenance inspection until it needs to be pumped. Hasse will call Green County Zoning to let them know.

If still considering changing the Clerk/Treasurer position from elected to appointed, there are some subtle changes – ex. Board of Review. Need 70 days before election date to have a referendum on the ballot. Board question: What if pass referendum to be appointed and then go back to an elected position? Would that take a referendum as well? Per the WI Towns Association, can go back to an elected position without having to propose another referendum. Put this on the June agenda for referendum approval.

Renewal packets for liquor licenses have been mailed with a deadline of next week to return to me, so have time to put notice in paper.

Audit done and signature needed to return to auditor’s office.

Recycling Grant approved in the amount of \$1,861.06

Act 185 – Do not want to pursue that. Clerk will let Sherri Hawkins, G.C. Treasurer know that we won’t be pursuing a resolution. (Sent email on 5/27/20).

Amusement devices as defined by the City of Monroe. Will review what the City Clerk sent to me and send out to Board to see if they agree, so we have a formal definition of what “games” are.

Next regular monthly board meeting is scheduled for Thursday, June 18, 2020 at 5:30 p.m.

Tentative regular monthly board meeting for July is scheduled for Thursday, July 16, 2020 at 5:30 p.m.

Motion by Spotts, seconded by Lambert to adjourn at 8:12 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer