

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
Tuesday, April 21, 2020 Monthly Business Meeting

The meeting was brought to order by Chairman Todd Hasse at 6:57 p.m.

The Clerk verified that the open meeting notices were posted on April 20, 2020, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were notified.

Board members present: Todd Hasse, Mike Lambert, Peggy Murphy

Other attendees: Jeff Lanz, Phil Vosberg, Werner Vogel, Steve Mayer

Minutes of the March 16, 2020, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Hasse to accept the regular monthly meeting minutes. Motion carried by voice vote.

The Treasurer's Report was given by the Clerk/Treasurer:

\$	5,053.96	in Checking
	85,711.96	in General Savings
	145,671.13	in Tax Collection
	<u>88,596.06</u>	in Truck & Equipment
\$	325,033.11	Total available

Motion by Lambert, seconded by Hasse, to pay the audited bills of \$12,054.02 accept the Treasurer's Report, and transfer \$9,000 from Tax Collection to Checking. Motion carried by voice vote. Revenues received since the March meeting were \$1,568.00.

Public Input (Limit of 5 minutes per person) –

Steve Mayer asking about fire protection. He is getting different stories and has serious doubts about branching off on our own. The Board discussed steps that were taken as representatives of the Monroe Rural Fire District with the City of Monroe and what brought about the decisions that were made as a result of the rejection of the last proposal.

Discussion/possible action on Driveway Permit for Werner Vogel, off of Cty Hwy Y, Section 29

Werner was present and had the driveway permit completed for a county trunk highway.

Motion by Lambert, seconded by Hasse to approve the permit with a fee of \$500.00 which was paid at the meeting.

Discussion/possible action on 2020 Road Work Bids from Scott Construction

Received bids and will review proposals at a future date with the full Board present.

Discussion/possible action on Driveway Security Deposit refund request from Dennis Balsigner, W5572 Hill Lane

Jeff Lanz looked at the property and said the excavator did a good job with proper drainage flow; however the homeowner is now moving dirt around on his own so may have disturbed what the excavator had done.

Discussion/possible action on 2020 Road Work Bids from Green County Hwy

Received bids and will review proposals at a future date with the full Board present.

Discussion/possible action on Rothenbuehler Road damage

Renter that is farming the land tore sealcoat off road with corn picker when exiting the field. Hasse will contact renter about issues of road damage and requesting a field entrance.

Discussion/possible action on Driveway Permit for Jim & Stacy Davidson, Sunset Hills Subdivision

Coming off of View Point Road in the Sunset Hills subdivision.

Motion by Lambert, seconded by Hasse to approve driveway permit submitted on behalf of Jim & Stacy Davidson by Stuart Grossen Construction.

Also have a culvert bill that needs to be sent out when receive the Hwy Dept bill and should send directly to homeowners.

Update on Monroe Rural Fire District

Discussion in Public Input discussed several concerns and that the Monroe Rural Fire District is formulating a letter to the public to state facts as to how the decision was arrived at and process it took.

Planning Commission Report - Progress of Month's Business

Bug Tussel inspection on driveway at Rufer's

Revisions for the Driveway Ordinance and Road Ordinance – reviewed by attorney with a few minor changes. Another Planning Commission meeting to bring everything together and then at regular Board meeting in May or June to move forward with formal adoption.

Road/Maintenance – Progress of Month's Business

Salt shed self-inspection filed and copy given to Clerk.

International at Triangle Truck for repairs, so may be a sizeable repair bill

Still cutting brush

Review timesheets for billing Town of Clarno for snowplowing on Carnie Rd that we maintain every year and bill back to Clarno.

Chairman's Report - Progress of Month's Business

Weckerly's cleaned up brush in the ditch and looks good

Notice on Hwy 81 bridge by County N will be under construction starting on April 27th. Jeff Lanz has put flags up for semi traffic.

We can post weight limits rather than a Class posting, but this would be in place for all vehicles.

Dan N. set wages

Nate Hartwig, Town of Clarno Chair resigned, effective immediately so there will be changes within their municipality.

Clerk/Treasurer's Report – Progress of Month's Business

Open Book was held on 4/14 from 8-10 a.m. via phone/email/electronically due to COVID19 restrictions and Safer at Home order for the State of WI. Six residents contacted the assessor and two changes will be made before Board of Review.

Reminder: Board of Review, Wednesday 5/27 from 6-8 p.m. (need Board present)

Thank you to Todd & Jeff for putting the plexiglass “shields” together for the April election. We had 136 in person voters and 237 absentee ballots. The Green County Clerk's office sent an email today to inform me that all the election information from the Town of Monroe balanced to what has been entered in WisVote – which is a great result of such a challenging election.

Septic System Maintenance – due by 8/1/20 – who should we contact? Coordinate it with the next time we get it pumped? Hasse will contact Hellenbrand Septic.

Mike Coplien – showed up on my doorstep this morning asking about the fire call bill he received from an out of control grass fire at Cty N on 3/19. Had contacted Fire Chief about the bill and was told that he didn't have anything to do with sending out bills from the Town of Monroe. I clarified that this was correct – hence my name and address and town email address on the letter. He asked why he was being charged for 2 hours, when the fire call report had a time of 1 hour and 14 minutes? I explained that we charge for the full hour – then he explained that the Fire Chief sat at the end of his driveway for about 15 minutes after everyone else had left. Is there any negotiation of just paying for one hour? I said that at the town board meeting tonight I would ask the Board what they thought and convey the conversation. He is also partly retired but laid off at this time. He admits that it was his fault and would be okay with paying for one hour = \$750.00. Board okayed reducing

the amount to \$750.00. Clerk will revise letter and mail again. He also asked what was going on with starting another fire department? I explained facts about the back and forth meetings with the City and that the City had rejected the last proposal that the Monroe Rural Fire District had proposed earlier this month. Tried not to give opinion but stated that there are firefighters that had already said they would be willing to serve on the rural fire department if one was organized.

If still considering changing the Clerk/Treasurer position from elected to appointed, there are some subtle changes – ex. Board of Review. Need 70 days before election date to have a referendum on the ballot (needs to be decided in June to be on August ballot).

Board question: What if would be appointed and then go back to elected? Would that take a referendum as well? Clerk will need to look into and report back.

Look into appointment terms for Planning Commission as well.

Next regular monthly board meeting is scheduled for Thursday, May 21, 2020 at 7:00 p.m.

Tentative regular monthly board meeting for June is scheduled for Thursday, June 18, 2020 at 7:00 p.m.

Motion by Hasse, seconded by Lambert to adjourn at 9:33 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer