

TOWN OF MONROE
PLANNING COMMISSION

Meeting Minutes

March 12, 2019

Commission Members: Phil Vosberg(Chmn.), Werner Vogel, Rich Schindler, Jim Schindler, Steve Gorton.

Meeting Date: March 12, 2019

Minutes:

- 1) Call to order
Meeting called to order at 6:04 P.M.
- 2) Roll Call
Members present: Phil Vosberg, Werner Vogel, Rich Schindler, Steve Gorton. Absent: Jim Schindler. Public in attendance: None
- 3) Open meeting notices
Meeting notices were posted for the public at Town of Monroe Recycling Center, Monroe Town Hall, Helena Ag Center.
- 4) Minutes reading and approval.
Minutes of the 2-6-19 meeting had been previously distributed to the Planning Commission members via e-mail by Steve Gorton. Motion to approve the 2-6-19 minutes made by Rich Schindler, seconded by Werner Vogel. Motion carried.
- 5) Chairman's report.
No Report.
- 6) Commission Business.
 - A. Bugtussel Wireless Conditional Use Application
Gary Henshue from Bugtussel Wireless joined the meeting for this agenda item. Gary is a Business Development Representative for Site Acquisition, and the purpose of his attendance at the Planning Commission meeting was to review the Conditional Use Permit Application documents which he had previously provided to Phil Vosberg for the erection of a wireless communication tower at a site located at N3755 Highway 69.

The application documents were reviewed by Commission members, and a lengthy discussion took place to cover the details of the application, answer questions and provide further guidance to Bugtussel Wireless as to the remaining steps required under the Conditional Use Permit approval process, including required notifications to township property owners, public hearing requirements, etc. As a result of these discussions, Gary Henshue will be preparing some additional documents to add to the Conditional Use Permit Application package and send them to Phil Vosberg.

Gary was then excused from the meeting, and the Planning Commission members discussed various aspects of the application, including the requirement for a public hearing. After this discussion period, the following motion was made by Rich Schindler:

The Planning Commission resolves to recommend to the Town of Monroe Board to approve the Bugtussel Wireless Conditional Use Permit Application, contingent on Bugtussel Wireless providing advance written notification of the public hearing to all

property owners within a one mile radius of the proposed site, and contingent on the outcome of that public hearing.

Motion was seconded by Werner Vogel. Vote was taken and the motion carried.

A motion was then made by Phil Vosberg to schedule a public hearing for the Bugtussel Wireless Conditional Use Application on April 24th at 6PM in the Town Hall. Motion was seconded by Rich Schindler and the motion carried.

B. Review and Modification of Road Ordinance

Committee completed the initial review and modification process of the current Road Ordinance, starting with SECTION 4 through the end of the document. Proposed changes of the above listed sections were noted during the meeting by Phil Vosberg, who will forward them to Jim Schindler for the purpose of updating the electronic document for the Road Ordinance, creating "Revision #1". Jim will distribute the updated revision via e-mail to the Planning Commission for their advance review prior to the next Planning Commission meeting, which is scheduled for 5:30PM on April 24th, prior to the Bugtussel public hearing.

Phil Vosberg also updated the Commission members on the status of his research pertaining to the potential requirement to conform various specifications in the Road Ordinance language to match the language in the NFPA fire code. He recently discussed this potential requirement in a phone call with the Township legal counsel Mark Schroeder, and further research will be performed by Mark Schroeder on this subject, with the outcome to be e-mailed to Phil Vosberg. Phil will forward this e-mail to Todd Haase upon receipt.

7) Adjournment

Motion to adjourn meeting was made by Rich Schindler, second by Werner Vogel, motion carried. Meeting adjourned at 8:25 P.M.