

**TOWN OF MONROE**  
**PLANNING COMMISSION**

*Meeting Minutes*

February 6, 2019

Commission Members: Phil Vosberg(Chmn.), Werner Vogel, Rich Schindler, Jim Schindler, Tony Wels, Steve Gorton.

Meeting Date: February 6, 2019

Minutes:

1) Call to order

Meeting called to order at 6:07 P.M.

2) Roll Call

Members present: Phil Vosberg, Werner Vogel, Rich Schindler, Steve Gorton. Absent: Jim Schindler. Public in attendance: Todd Haase.

3) Open meeting notices

Meeting notices were posted for the public at Town of Monroe Recycling Center, Monroe Town Hall, Helena Ag Center.

4) Minutes reading and approval.

Minutes of the 11-14-18 meeting and 12-13-18 meeting had been previously distributed to the Planning Commission members via e-mail by Steve Gorton. Motion to approve the 11-14-18 minutes made by Werner Vogel, seconded by Rich Schindler, motion carried. Motion to approve the 12-13-18 minutes made by Rich Schindler, seconded by Werner Vogel, motion carried.

5) Chairman's report.

Chairman Vosberg explained the scope of this meeting is to continue our review of the current township ordinances and update accordingly.

6) Commission Business.

Committee completed the initial review and modification process of the current Driveway Ordinance, starting with SECTION 4(B) through the end of the document. The Committee then began a similar review of the current Road Ordinance. Discussion took place, covering the following sections:

SECTION 1 – Introduction and purpose

SECTION 2 – Definitions

SECTION 3 – Creation, Alteration or Modification of Roads

Proposed changes of the above listed sections were noted during the meeting by Phil Vosberg, who will forward them to Jim Schindler for the purpose of updating the electronic document for the Driveway Ordinance, creating "Revision #3", and updating the electronic document for the Road Ordinance, creating "Revision #1". Jim will distribute both updated revisions via e-mail to the Planning Commission for their advance review prior to the next meeting. Next meeting will pick up where we left off on the Road Ordinance, at SECTION 4(A). Possible inclusion of fire department requirements was discussed and Phil will seek approval from Todd Haase to obtain input from township legal counsel as to whether this is required and if so, what topics to cover.

7) Adjournment

Motion to adjourn meeting was made by Rich Schindler, second by Werner Vogel, motion carried. Meeting adjourned at 8:22 P.M.