

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
Thursday, September 20, 2018 Monthly Business Meeting

The meeting was brought to order by Chairman Todd Hasse at 7:03 p.m.

The Clerk verified that the OPEN MEETING notices were posted on September 14, 2018, on the Town of Monroe website, at the Monroe Town Hall, Recycling Center, at Helena Chemical Co. WEKZ and the Monroe Times were notified.

Board members present: Hasse, Spotts, Lambert, Bieneman, Murphy, and Sutter

Other attendees: Jeff Lanz, Kris Hasse, Steven Lowrey, Jim Schindler, Phil Vosberg

Minutes of the August 16, 2018 regular monthly meeting were sent to Town Board members and posted on the website. Motion by Lambert, seconded by Spotts to accept. Motion carried.

The Treasurer's Report was given by the Treasurer:

\$ 4,701.69 in Checking
42,117.03 in General Savings
109,948.54 in Tax Collection (Township share)
53,979.66 in Truck & Equipment
100,544.78 in Golden Passbook
\$311,291.70 Total available

\$2.00 interest.

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$65,934.01, accept the Treasurer's Report, and transfer \$63,000 from Tax Collection. Motion carried by voice vote.

Revenues received since the August meeting were \$1,945.00.

Public Input (Limit of 5 minutes per person) – None

Barb Newcomer and I (Steven Lowrey) have questions about setback on new neighbors (Wirth's) Aebly Rd – driveway so close to their driveway and with the rains/erosion it washes into the area where they normally mow along the driveway (due to culvert being plugged) – Derrick suggested the mailbox be moved in order to clean out the ditch line. Haybales in place for erosion control issues, silt fence in an area not by this project (son is Derrick Fish) – need to address with their contractor. Verify with Mike Fenley that he understands he is also responsible for driveway inspections before occupancy approval is given to homeowner. Wirth's to take care of cleaning out the culvert of other parties, not the current homeowner who is affected by the new driveway being put in.

Discussion/action on land division for JR Boeck on Hwy 81 and County N

Sell off home, barn, and buildings – survey off 1.3 acres (plot plan provided). Motion by Spotts, seconded by Lambert to approve land division. Motion carried by voice vote.

Planning Commission Report - Progress of Month's Business

Will focus on getting meeting scheduled to review Driveway Permit and Land Use – to focus on first; and review all ordinances to have reviewed by the attorney for correct wording

Road/Maintenance Report - Progress of Month's Business

Roads still to be done: Coplien Lane – city (Jeff will call to ask about); 14th Ave sealcoat; Alison & Buehler patches; patch over culvert for Youth Cabin Rd;

Patched pothole w/Sylvester township; front tire chains for Sterling needed; mowing back roads; need to take down a pine at the Benkert/Bushnell cemetery; Buckskin Road – need to seal patch yet as can't get asphalt from county yet;

Chairman's Report - Progress of Month's Business

Ilf Rd – Jeff and Keith helped the County out quite a bit on this project

Contacted rural internet money used for grant – working with Bug Tussel for this program;

Shared Revenue - Letter from State of WI for approval of commercial inspections – Char Martin will review what she is working on with Mike Fenley;

Mark Schroeder sent letter for billing rate increase as of 1/1/19 to \$150/hour

Conditional approvals – emails from State need to also be sent to Mike Fenley at (email address)

Iliff Rd – binder course put down but found some soft spots, final layer had several areas with big chunks from this mix – things learned: grinding only did an okay job, so need to specify a complete grind all the way through; possibly put a binder course down first and have traffic drive on for a while and let it set before setting a final course

Hall parking lot and in front of recycle center paved as well and will let set for a week before driving on it;

Ruchti gave information to Todd for finishing the hut; okay to have those

Monroe Engraving proposed wording for the plaque on the hut sent around for review

Tractor – Motion by Hasse, seconded by Lambert for Chad will talk to Sloan Implement for trading in for \$5,000 or less on a new tractor – less \$35/hour used -- Motion carried by voice vote.

Per Jeff L., mower windrows on the first pass and the second pass balls up and has to stop and unplug; a ditchbank mower would be ideal for all the ditches and banks in the township

Clerk's Report - Progress of Month's Business

Copier update: will continue to look for model to purchase and install that is what Jim Schindler proposed

How do you want to be billed / pay the FusionFly billing? – monthly, quarterly, or annually?? – Board authorized monthly billing and have them host w/ automatic payment

WI Towns Association meeting on 9/27

Recycling Grant Application for 2019 due on 10/1

Shared Revenue – remaining for 2018 is \$17,701.60 (total for year is \$20,829.85) and estimated for 2019 is \$20,578.47

Girl Scouts meeting went well here on Tuesday – and everything is still in working order!!:)

Notes for future meetings:

- to be thinking about budget items, as we can review line items next month and be a step ahead for the annual meeting in November!!
- ** if combine Clerk & Treasurer positions, can start in April next year – MUST have on the agenda and vote on combining positions, setting wages/salaries, -- need to have this proposed at annual meeting in Nov and then adjust budget accordingly

Next meeting will be on October 18, 2018 at 7:00 p.m.

Motion by Lambert, seconded by Spotts to adjourn at 8:32 p.m. Motion carried.

Peggy Murphy, Clerk