

TOWN OF MONROE

PLANNING COMMISSION

Meeting Date: November 16th 2016

Commission Members: Phil Vosberg(Chairman), Werner Vogel, Dave Engerman, Rich Schindler, & Tony Wels.

Meeting Date: November 16, 2016

Minutes:

- 1) Call to order

Meeting called to order at 6:00 P.M.

- 2) Roll Call/Introductions:

Commission members present: Chairman Phil Vosberg, Werner Vogel, Rich Schindler, & Tony Wels. Jim Schindler absent. Also present were Derek McGrew and Ken Franzen; Bug Tussel Wireless representatives, and numerous township residents.

- 3) Agenda reading and approval:

Agenda read with changes as follows: "*discuss and schedule (2) driveway inspections.*"
Motion to accept & approve changes made by Werner Vogel, second by Rich Schindler.
Motion passed.

- 4) Minutes reading and approval:

September 15, 2016 meeting minutes read with no changes. Motion to approve made by Rich Schindler, second by Tony Wels. Motion passed.

5) Chairman's report:

Chairman Vosberg explained to everyone the changes to town board due to untimely death of Town Chairman Alois Mayer. Changes as of 11-07-2016; Chairman – Todd Hasse, 1st Supervisor Chad Spotts, 2nd Supervisor Mike Lambert. Secretary and Treasurer positions remained unchanged.

- 6) Commission Business. Chairman Vosberg explained the scope of this meeting was to review information provided by Bug Tussel, hear comment from Bug Tussel Wireless representatives, take questions/comments from residents, make inquiries of compliance to Bug Tussel Wireless, and ultimately decide how Planning Commission will advise Town Board to act on the Conditional Use Permit application of building a wireless internet tower on the Bob & Carol Stauffacher property. Location address is W5746 Iliff Rd, Monroe WI 53566. Derek McGrew stated the tower height has changed from 185 feet (overall height), to 149 feet (overall height).

7) Upon completion of listening to Bug Tussel Wireless representatives, public comments, and discussion between Planning Commission members, the Planning Commission has resolved, by way of motion, to approve the Conditional Use Permit application of Bug Tussel Wireless for building a communication tower, currently proposed to be 149' (overall height), on the Stauffacher premise, address listed above; ***with the following conditions:***

☞ As a means to assure the Town of Monroe that applicable ordinances and regulatory requirements under other jurisdictions are adhered to:

Compliance with the applicable provisions of Title 11, Chapter 6 of the City of Monroe Code of Ordinances regulating construction in the proximity of the City of Monroe Airport;

Compliance with applicable provisions of the Code of Federal Regulations, including those found in 14 CFR part 77 administered by the FAA, regulating construction in the proximity of the City of Monroe Airport;

- ☞ Any change in specifications for the construction of the communications tower will require resubmission to town board to determine whether changes are material, so as to require a new conditional use permit;
- ☞ Driveway permit secured from Town of Monroe;
- ☞ Payment of the \$50 application fee, if not already done so, and reimbursement to the Town of Monroe for out-of-pocket costs incurred by town board in reviewing the application.
- ☞ Applicant will resubmit an amended application under the proposed site's landowner's name; including landowner's name, address, telephone number, signature, and date.

Motion to approve made by Rich Schindler, 2nd by Werner Vogel. Motion passed.

8) Driveway inspections: County Clerk requested a weekday for inspections, for a driveway of new construction for Pleasant View complex. A driveway inspection will need to be scheduled for Bug Tussel Wireless for construction of tower mentioned above. Phil to coordinate with County Clerk and Bug Tussel Wireless and will notify commission members of date and time.

9) Adjournment

Motion to adjourn meeting was made by Rich Schindler, 2nd by Werner Vogel. Motion passed. Meeting adjourned at 7:06 P.M.