



EDUCATION MANAGER FULL-TIME, EXEMPT

WHAT WE'RE LOOKING FOR

The Education Manager mentors, manages, and teaches. The Education Manager demonstrates exemplary environmental education competency and cultivates great education skills in others whom they supervise. As a member of BEMP's leadership team, the Education Manager drives and focuses the vision of the entire education program while keeping it aligned with BEMP's mission and Next Generation Science Standards (NGSS). The Education Manager recognizes the power of community science as a means of connection, and implements innovative programming to fold into existing models of success within BEMP.

RESPONSIBILITIES

- Be the lead educator in delivering and developing innovative and creative field and classroom education and outreach programs.
- Coordinate all BEMP education experiences: field excursions, classroom programs, and culminating presentation events while ensuring BEMP education efforts are hands-on, vibrant, content-rich learning experiences that relate to the local ecology.
- Mentor and advise with great empathy; set high expectations and clear paths to success for the BEMP education staff – (two to four full and part-time BEMP educators and interns).
- Teach extraordinary classes across the age spectrum, adapting content in dynamic ways and demonstrating leadership through flexibility and intellect.
- Lead the alignment of BEMP's curriculum with NGSS.
- Work closely with BEMP's Science Manager to integrate BEMP's data collection into our education programming, and vice versa.
- Coordinate closely with partners to develop curriculum and support access to that curriculum.
- Deftly tell BEMP's story on a local, regional, and national level to a diversity of audiences.
- Act as a thought-leader on BEMP's leadership team to provide strategic planning guidance.
- Participate in and be a vital part of BEMP's field science and research activities.
- Participate in, present to, and build relationships with local, state, national, and international environmental education, community science, and allied organizations.
- Support grant, contract, and annual reporting, newsletters, social media, and related activities.
- Coordinate and lead occasional teacher trainings, focus groups, and related events.
- Support BEMP special events (Crawford Symposium, Congress, etc.) as needed.
- BEMP has specific commitments under current contracts that may require time from the Education Manager. These other contract commitments may take up to 25% of the Education Manager's time.
- Other duties as assigned by the Executive Director

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- At least 6 years of combined education and/or experience in science, education, community engagement, or related environmental field. This is roughly equivalent to a **Master's** degree.
- At least 5 years of relevant work experience including at least 3 years of K-12 teaching (formal or informal settings) and 2 years of supervisory experience.
- Deep knowledge of education reform efforts.
- A strong foundation of ecological knowledge in either or both an Indigenous or Western science perspective (southwest riparian ecosystems preferred).

PAY AND BENEFITS

BEMP has a competitive nonprofit pay scale that is based on experience and education. We have a very generous paid time off policy, and also offer health insurance coverage and a retirement program.

APPLICATION MATERIALS

Applicants should email a cover letter and resume to applicant@bemp.org no later than October 9, 2020. The cover letter should not be a summary of the resume; please clearly and succinctly tell us why you want the job and how you would serve our BEMP students.

NON-DISCRIMINATION AND DISABILITY POLICY

BEMP is an equal opportunity employer and makes all employment decisions, including those related to recruitment, hiring, training, promotion, and recognition of individuals on the basis of their ability and job-related qualifications and without regard to race, gender, religion, national origin, sexual orientation, disability, or any other classification proscribed under applicable federal, state, or local law.

We actively seek diversity among staff. BEMP complies with the law regarding reasonable accommodations for employees with disabilities. Applicants requiring reasonable accommodation in order to participate in the application/interview process are requested to contact us to arrange such accommodation (505) 898-6388.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, age, gender identity, or national origin.

BEMP will not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. BEMP agrees to take affirmative action to employ and advance in employment individuals with disabilities, and to treat qualified individuals without discrimination on the basis of their physical or mental disability in all employment practices, including the following:

- i. Recruitment, advertising, and job application procedures;
- ii. Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff and rehiring;
- iii. Rates of pay or any other form of compensation and changes in compensation;
- iv. Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;
- v. Leaves of absence, sick leave, or any other leave;
- vi. Fringe benefits available by virtue of employment, whether or not administered by the contractor;
- vii. Selection and financial support for training, including apprenticeship, and on-the-job training under 38 U.S.C. 3687, professional meetings, conferences, and other related activities, and selection for leaves of absence to pursue training;
- viii. Activities sponsored by the contractor including social or recreational programs; and
- ix. Any other term, condition, or privilege of employment.

In addition, BEMP will not discriminate against any employee or applicant for employment because he or she is a disabled veteran, recently separated veteran, other protected veteran, or Armed Forces service medal veteran in regard to any position for which the employee or applicant for employment is qualified. BEMP agrees to take affirmative action to employ, advance in employment and otherwise treat qualified individuals without discrimination based on their status as a disabled veteran, recently separated veteran, other protected veteran, or Armed Forces service medal veteran in all employment practices, including the nine points enumerated above.