



## My Morning Out – Discipline Policy

THE STATE OF ILLINOS REQUIRES ALL CHILDCARE CENTERS TO POST THEIR DISCIPLINE POLICY AND NOTIFY EACH TEACHER OF THAT POLICY. PLEASE READ OUR DISCIPLINE POLICY BELOW AND SIGN TO INDICATE THAT YOU HAVE DONE SO.

Discipline/Guidance Procedures: The My Morning Out, NFP approach to discipline is guided by the Creative Curriculum for Infants, Toddlers, Twos and Preschoolers. The physical environment is designed to create a place where children can grow and learn; conflict management is part of the daily routine, and a natural part of the day-to-day activities. Staff members are trained to help children work through the daily conflicts that occur when groups of children are together in a childcare setting.

When a specific situation arises, the teachers will use redirection to resolve conflicts over toys, taking turns, and during transitions. DCFS permits the use of "Time Outs" for children over two years of age. However, MMO does not encourage the use of "Time Outs" in our classrooms.

When a child is part of a conflict resulting in an injury an Accident Report is filed, signed by the director. The parent will be notified at pick-up time, unless teachers feel immediate notification is necessary.

It is not appropriate for MMO Staff, the Director, or members of the MMO Board to share any information regarding incidents, or behavior management plans for any child other than their own.

**I have received and read the MMO Discipline policy.**

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Parent/Guardian Signature                      Relationship to child                      Date

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Parent/Guardian Signature                      Relationship to child                      Date



## My Morning Out – Photo & Observation Permissions

### OBSERVATIONS

I understand that my child may be observed by high school and college students studying child development, education, and related fields.

### PHOTOS

I am aware that MMO staff may photograph my child for learning purposes, to show developmental milestones and accomplishments, and for an opportunity to share the daily events at MMO. Photos may be posted to private areas of the MMO website, accessed by passwords available to MMO families. Occasionally MMO will select photos of children to be used in public areas of mmo-cu.org, our Facebook page, and Twitter, as well as printed MMO materials.

### I have received and read the MMO Photo & Observations Permissions form.

\_\_\_\_\_ I give my permission for my child's photo to be used on printed MMO materials.

\_\_\_\_\_ I give my permission for my child's photo to be used in public areas of the MMO website, Facebook and Twitter.

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Parent/Guardian Signature                      Relationship to child                      Date

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Parent/Guardian Signature                      Relationship to child                      Date