CONSTITUTION

MALAYSIAN SOCIETY OF PARASITOLOGY AND TROPICAL MEDICINE

PPM-005-14-08071964

(PERSATUAN KAJIPARASIT DAN PERUBATAN TROPIKA MALAYSIA)

MARCH 2021
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PREFACE

The Constitution of the Malaysian Society of Parasitology and Tropical Medicine was last published in 1984. Since then, the following amendments and additions have been made to the Constitution.

1. Article 9 Clause (e) – w.e.f. 14 February 1989
2. Article 10 Clause (a) – w.e.f. 14 February 1989
3. Article 6 Clauses (a), (b), (f) – w.e.f. 11 July 1989
4. Article 7 Clauses (a), (b), (e), (f) – w.e.f. 11 July 1989
5. Article 9 Clause (e) – w.e.f. 21 August 1991
6. Article 10 Clause (b) – w.e.f. 21 August 1991
7. Article 7 Clauses (g), (h) – w.e.f. 21 August 1991
8. Article 11 Clause (e) – w.e.f. 21 August 1991
9. Article 19 Clauses (a), (b), (c), (d) – w.e.f. 31 March 1993
10. Article 19 Clauses (b), (e) – w.e.f. 1996
11. Article 6 Clauses (b), (e) – w.e.f. 1999
12. Article 7 Clauses (a), (b), (c), (e), (f), (g), (i) – w.e.f. 1999
13. Article 4 – w.e.f. 31 March 2018
14. Article 6 Clauses (a), (b), (c), (e), (f) – w.e.f. 31 March 2018
15. Article 7 Clauses (a), (b), (c), (e), (f), (i) – w.e.f. 31 March 2018
16. Article 9 Clause (e) – w.e.f. 31 March 2018
17. Article 10 Clause (a) – w.e.f. 31 March 2018
18. Article 11 Clause (c) – w.e.f. 31 March 2018
19. Article 20 Clauses (c), (d) – w.e.f. 31 March 2018
20. Article 11 Clause (f) – w.e.f. 31 March 2018
21. Article 12 – w.e.f. 31 March 2018
22. Article 3 – w.e.f. 31 March 2021
23. Article 4 – w.e.f. 31 March 2021
24. Article 6 Clauses (b), (c), (e) – w.e.f. 31 March 2021
25. Article 7 Clauses (e), (f), (g), (h), (i) – w.e.f. 31 March 2021
26. Article 8 Clauses (a), (b), (c) – w.e.f. 31 March 2021
27. Article 9 Clauses (a), (b), (c), (e) – w.e.f. 31 March 2021
28. Article 10 – w.e.f. 31 March 2021
29. Article 11 Clause (a) – w.e.f. 31 March 2021
30. Article 12 Clauses (a), (b), (c), (e), (f) – w.e.f. 31 March 2021
31. Article 14 Clauses (a), (c), (d), (e-i) – w.e.f. 31 March 2021
32. Article 20 Clauses (a) – w.e.f. 31 March 2021

The Guidelines of the Malaysian Society of Parasitology and Tropical Medicine Awards which are not part of the Constitution are also included in this booklet for the purpose of the smooth administration of the Society.
THE CONSTITUTION OF THE MALAYSIAN SOCIETY OF PARASITOLOGY AND TROPICAL MEDICINE

1. NAME
The Society shall be called the "Malaysian Society of Parasitology and Tropical Medicine" ("Persatuan Kajiparasit dan Perubatan Tropika Malaysia").

2. EMBLEM
The emblem of the Society shall be a shield with illustrations of the following: a microfilaria, an egg of hookworm, a malaria parasite, a flagellate and a mosquito.

3. OBJECTIVES
The objectives of the Society shall be to promote and advance the knowledge of all aspects (biological, medical, veterinary and agricultural) of parasitology and tropical medicine, with particular reference to the Malaysian and Southeast Asian region.

4. ADDRESS / PLACE OF MEETINGS
The address for correspondence shall be the Malaysian Society of Parasitology and Tropical Medicine (MSPTM)'s office/premise. The places of meetings shall be the MSPTM's office/premise, any other venue decided by the executive council or to be conducted virtually.

5. PATRON
One (1) or two (2) distinguished persons may be invited to become the Patrons of the Society provided that this is agreed to by a unanimous decision of the Council and by a majority vote at a general meeting.

6. MEMBERSHIP
   a. Ordinary membership shall be open to all Malaysian citizens who are actively involved or have been involved in the field of parasitology and tropical medicine, whose names have been proposed and seconded by two (2) existing members and forwarded to the Secretary who shall at the first convenient opportunity, submit the application to the Council for approval.

   b. Life membership shall be open to any ordinary member of the Society who has subscribed for at least five (5) years continuously, on payment of the specified fees (refer to clause 7. c).

   c. Corporate membership shall be open to any individual or organisation, interested in the objectives and goals of the Society and who wishes to contribute financially towards the Society. Such corporate members are not eligible to vote and hold office. The privileges of corporate membership apply in the guidelines).

   d. Honorary membership shall be by election for outstanding services to the Society, by the unanimous decision of the Council and confirmed subsequently by a majority vote at a general meeting. Honorary members shall be elected for life and shall be accorded all privileges of a member. The number of Honorary members on the membership roll shall not exceed three (3) or one (1) percent of the total membership, whichever is more. Honorary members shall not have powers to vote and hold office in the Council.

   e. Associate membership shall be open to non-Malaysians and to any individual interested in the cause of the Society but not actively working in the related field of parasitology and tropical medicine. Such members shall not have powers to vote and cannot hold office in the Council and cannot become life members.
7. SUBSCRIPTION
a. The annual subscription for ordinary members payable on 1 January shall be RM50.00 for Malaysian members.

b. The annual subscription for associate members payable on 1 January shall be RM200.00 or USD50.00.

c. The subscription for life members payable in advance shall be RM1,000.00.

d. The annual subscription for corporate members payable on 1 January shall be a minimum of RM 1,000.00.

e. The entrance fee for new ordinary members will be RM20.00 and USD50.00 for associate members, in addition to the current annual subscription.

f. Honorary members are exempted from paying membership fee.

g. Members who are in arrears of subscription for at least two (2) consecutive years shall have their names brought to the notice of the Council which may, by majority vote, decide to remove their names from the register of membership. The re-entry fee for any ordinary member who has allowed his membership to lapse through arrears shall be RM200.00 for ordinary members and USD200.00 for associate members, in addition to the current annual subscription.

h. Members who are in arrears of the subscription shall not be eligible to vote, stand for office and enjoy any other benefits.

i. Membership fee is exempted to members who are on study leave. These members should write-in to the Society for exemption.

8. COUNCIL
a. The Council of the Society shall be elected at an annual general meeting and shall consist of:
   President
   Vice-President
   Honorary Secretary
   Honorary Treasurer
   Five (5) Ordinary Council Members

   The Council shall be empowered to appoint an Honorary Assistant Secretary and to co-opt not more than two (2) members to the Council.

   The Immediate Past President shall remain in the Council as ex-officio.

b. The Council shall meet at least four (4) times a year. The quorum for Council meetings shall be seven (7), inclusive of President or Vice President. All decisions shall be by majority vote. At least seven (7) days’ notice shall be given for all Council meetings. The elected Council will bear office for two (2) years. The President shall not serve for more than two (2) consecutive terms.

c. In the intervals between Council meetings where any urgent matter requiring the approval of the Council arises the Honorary Secretary shall circulate by email, the information among Council members. At least seven (7) members of the Council shall indicate whether they are in favour of or against the proposal. Any decision arrived at shall be tabled by the Honorary Secretary at the ensuing Council meeting and recorded in the minutes thereof.

d. The Council shall have the authority to fill any vacancy that may arise in the course of the year.

e. The function of the Council is to organize and supervise the activities of the Society and to make decisions on matters affecting its running within the framework of the Constitution. It shall furnish an annual report to each general meeting on its activities during the previous year.
f. Any member of the Council who fails to attend three (3) consecutive meetings of the Council without satisfactory reasons shall be deemed to have resigned from the Council.

g. Between annual general meetings, the Council shall interpret the rules of the Society and, when necessary, determine any point on which the Constitution is silent. The decision on of the Council shall be binding on all members of the Society until and unless countermanded by a general meeting.

9. DUTIES OF OFFICE BEARERS
a. The President shall preside at all Council and general meetings and in the absence of the President, the chair shall be taken by the Vice-President. In the absence of both, the meetings shall elect by a majority vote one of the Council members present to chair the meeting. The honorary secretary shall raise a vote to elect a chairman for the AGM.

b. The Vice-President shall deputise for the President during the latter’s absence.

c. The Honorary Secretary shall conduct the business of the Society in accordance with its Constitution and shall carry out the instructions of the Council and general meeting. The Honorary Secretary shall be responsible for conducting all correspondence and keeping all books including a membership register, documents and papers except the accounts and financial records. The Honorary Secretary shall record the proceedings of all meetings. The Honorary Secretary shall circulate copies of minutes of Council meetings to the Council members within fourteen (14) days. The Honorary Secretary is responsible for the compilation of the Annual Report of the Society.

d. The Honorary Assistant Secretary shall deputise for the Honorary Secretary and shall assume the responsibilities during the latter’s absence. The Honorary Assistant Secretary shall assist the Honorary Secretary in matters pertaining to the Society.

e. The Honorary Treasurer shall keep the accounts and maintain a register of membership subscription status, giving receipts for monies and subscriptions received, disburse monies as approved by a majority vote of the Council and table a statement of accounts for information of Council at its meeting. The Honorary Treasurer shall open such banking accounts as the Council may direct, and shall deposit therein all monies received by him on behalf of the Society and shall not hold as cash in hand a sum of money in excess of RM2,000.00 unless specifically authorized by the Council. At the end of the financial year, the Honorary Treasurer shall prepare a statement of accounts to be audited by the Honorary Auditor, for presentation at an annual meeting.

f. The immediate Past President or in his absence the Immediate Past Vice-President or Immediate Past Honorary Secretary shall serve as a member of the Council to provide continuity to the Council. He shall participate in Council meetings as an Ordinary Council Member with full voting rights.

g. No other office bearers other than the Honorary Treasurer shall hold any money of the Society unless authorized by the Council.

10. ADMINISTRATIVE
The Council should be empowered to appoint a third party for administrative and e-ROS matters.
11. NOMINATING COMMITTEE
a. A nominating committee shall be appointed by the Council and shall consist of a Past President and two (2) members, one (1) of whom shall not be a member of current Council. The nominating committee shall not include members (except a Past President) who have already served twice on the committee during the past five (5) years. The list of nominees shall not include members of the nominating committee.

b. The nominating committee shall submit a list of nominees to form the incoming Council to the membership at least two (2) weeks in advance of the annual general meeting. The committee shall seek the written consent of every candidate nominated.

c. Other nominations, including members of nominating committee, may also be submitted in writing with a proposer, seconder and the signed consent of the nominee to the Honorary Secretary at least two (2) days before the annual general meeting.

d. If contested a secret ballot shall be taken at the annual general meeting by the membership present. If not contested the members present at the annual general meeting shall confirm the election.

12. FINANCE
a. Subject to the following provisions in the Constitution the funds of the Society may be expended for any purpose necessary for the carrying out of its objectives including the expenses for its administration, TB Journal, scientific talks, seminars, webinars, workshops and conferences.

b. All funds of the Society shall be kept in the bank and all cheques or payment notices or withdrawal notices on the Society’s accounts shall be signed jointly by any two (2) of the three (3) signatories, namely, the Honorary Treasurer, President or Honorary Secretary.

c. The President, the Vice-President, the Honorary Secretary or the Honorary Treasurer may incur expenditure and settle accounts on behalf of the Society at their discretion up to a sum of RM500.00 obtaining approval for such expenditure at the ensuing Council meeting.

d. The financial year of the Society commences on 1st January and ends on 31st December each year.

e. Any monies of the Society kept in fixed deposits for a duration of 12 months or longer shall not be withdrawn without prior approval at the AGM/EGM.

f. The Annual General Meeting shall be empowered to appoint an external auditor to conduct audit of the Society’s finance and assets in accordance to the LHDN requirements. This external auditor is a prerequisite of the LHDN submission. The submission shall be based on the accounts audited by the internal auditor (see AUDIT).

13. AUDIT
An Honorary Auditor who is not a Council member shall be elected from the general membership at the annual general meeting. The Honorary Auditor shall be required to audit the accounts of the Society for the year, and to certify the statements of accounts prepared by the Honorary Treasurer for the annual general meeting. The Honorary Auditor may also be required by the Council to audit accounts of the Society for any period within the tenure of office at any date and to make a report to the Council.
14. ANNUAL GENERAL MEETING  
   a. The supreme authority of the Society is vested in a general meeting of members. At least one-third (1/3) of the total ordinary/life membership residing in Malaysia or twenty-five (25) whichever is less must be present at an annual general meeting for its proceedings to be valid and to constitute a quorum.

   b. An annual general meeting of the Society shall be held in the first quarter of the year on a date and at a time and place to be decided by the Council.

   c. A preliminary notice of annual general meeting stating the date, time and venue, and calling for motions for discussion and proposals for amendments to the Constitution or resolution shall be sent by the Honorary Secretary to all members not later than thirty (30) days before the date fixed for the general meeting.

   d. The Honorary Secretary shall send to all members an agenda, motions if any, annual report, audited accounts, at least fourteen (14) days before the general meeting.

   e. The business of the annual general meeting shall be:
      i. To receive the Annual report on the working of the Society during the previous year.
      ii. To receive the Treasurer’s report and the audited accounts of the Society for the previous year.
      iii. To elect the relevant Council members and to appoint an auditor for the ensuing year.
      iv. To deal with such other matters as may be put before it.

15. EXTRAORDINARY GENERAL MEETING  
   a. An extraordinary general meeting of the Society shall be convened at the discretion of the Council, or by joint request in writing of not less than 25 members of the Society stating the objects and reasons for such a meeting. An extraordinary general meeting requisitioned by members shall be convened within thirty (30) days from receipt of such a requisition.

   b. Notice and agenda for an extraordinary general meeting shall be forwarded by the Honorary Secretary to all members at least fourteen (14) days before the date fixed for the meeting. The agenda shall be specific and no other matters shall be discussed. The quorum shall be similar to that of the annual general meeting.

16. AMENDMENTS TO CONSTITUTION  
   a. The Constitution of the Society may not be altered or amended except by resolution of a general meeting. Such alterations or amendments made to the Constitution shall take effect after approval by the Registrar of Societies.

   b. All proposed amendments to the Constitution of the Society shall be circulated to members together with the notice of the general meeting. The amendments can only be affected by at least two-thirds (2/3) of the members present at a general meeting voting in favour of the motion.
17. POSTPONEMENT
a. If half an hour after the time appointed for an annual general meeting a quorum is not present the meeting may be postponed to a date (not exceeding thirty (30) days) to be decided by the Council and if a quorum is not present half an hour after the time appointed for the postponed meeting those present shall have power to proceed with the business of the day but they shall not have power to alter the rules of the Society or to make decisions affecting the whole membership.

b. The postponement of an annual general meeting shall apply also to an extraordinary general meeting but with the proviso that if no quorum is present after half an hour from the time appointed for a postponed extraordinary general meeting requisitioned by members the meeting shall be cancelled and no extra ordinary general meeting shall be requisitioned for the same purpose until after elapse of at least six (6) months from the date thereof.

18. DISSOLUTION
a. The Society may be voluntarily dissolved by a resolution of not less than three-fifths (3/5) of the total voting membership.

b. In the event of the Society being dissolved as provided above, the Registrar of Societies shall be informed of this decision and all debts and liabilities legally incurred on its behalf shall be fully discharged and any remaining funds shall be disposed of in such manner as may be decided upon by a general meeting.

19. TRUSTEES
a. Three (3) Trustees who must be over twenty-one (21) years of age, shall be appointed at the general meeting and shall hold office during the pleasure of the Society. They shall have vested in them all immovable property, whatsoever belonging to the Society and shall deal with it in such manner as the general meeting may direct.

b. The Trustees shall not sell, withdraw or transfer any of the property of the Society without the consent and authority of a general meeting of members.

c. A Trustee may be removed from office by a general meeting on the grounds that, owing to ill health, unsoundness of mind, absence from the country or for any reason, is unable to perform duties or unable to do so satisfactorily. In the event of the death, resignation or removal of a Trustee the vacancy shall be filled by a new Trustee appointed in a general meeting.

20. TROPICAL BIOMEDICINE
a. Tropical Biomedicine (TB) shall be the official journal of the Society.

b. The Editor of the Journal, on the recommendation of the Council, shall be elected at the annual general meeting for a term of three (3) years.

c. The Editor of the Journal shall be responsible for and shall conduct the business of the Journal on behalf of the Society.

d. The Council on advice of the Editor shall select and appoint the Editorial Board. The term of the Editorial Board shall cease with the term of office of the Editor.
GUIDELINES TO MSPTM AWARDS

I. SANDOSHAM GOLD MEDAL

The Sandosham Gold Medal is named after the late Dr. A.A. Sandosham, L.M.S., M.D., Ph.D., A.M., retired Professor and Head of the Department of Parasitology, University of Malaya, Singapore (now the Faculty of Medicine University of Singapore). He was Principal of that University and also acted as its Vice-Chancellor for a period. Dr. Sandosham was the Society’s Founder Member, first President and first Honorary Member. He has made numerous valuable contributions to parasitology and tropical medicine in the Southeast Asian region.

The following conditions govern the award of the Medal.

1. The Sandosham Medal shall be awarded biannually. It shall be the Society's highest mark of distinction.
2. The award shall be made to a living person in recognition of original and outstanding contributions in the fields of parasitology and tropical medicine in Southeast Asia.
3. Candidature shall be open to members of the Malaysian Society of Parasitology and Tropical Medicine. A candidate should have been a member of the Society for at least two (2) years preceding their candidature.
4. Consideration for the award will be based on the candidate's work and accomplishments without restriction as to period during which the contributions were made.
5. Any member of the Society who has been a member for two (2) full years shall be entitled to nominate a candidate. The Honorary Secretary shall draw the attention of all members to their right to nominate candidates before 31st of July of the year of the award.
6. The proposer of a candidate shall deposit with the Honorary Secretary not later than 30 September of the year of the award reasons for his/her nomination giving the following details:
7. The full name of the candidate and the candidate's curriculum vitae, which should include the candidate's academic achievements, professional appointments and other contributions at national or regional level.
8. A full list of the candidate's publications, including paper accepted for publications. Three (3) reprints or photostat copies of each of the papers listed should also be included.
9. Reasons why the proposer feels that the candidate is worthy of consideration for the medal.
10. A Selection Committee comprising of three (3) former Sandosham medal winners shall be appointed by the Council. The Council shall also nominate one (1) of them as Chairman of the Committee. Should the Selection Board Committee so desire, an external assessor may be nominated at the discretion of the Selection Committee.
11. The Selection Committee shall assess the nominees and make a decision based on the Sandosham Gold Award Score Card.
12. The Honorary Secretary shall make all information, including copies of publications available to the members of the Selection Committee.
13. The Chairman of the Selection Committee shall notify the Honorary Secretary of the decision reached by the Committee at least three (3) weeks prior to the date of the annual general meeting.
14. The Selection Committee is not obliged to select a winner if the candidates, in their opinion, do not meet the requirements for the award. If no award is made the next award will be made two (2) years hence.
15. The decision of the Selection Committee shall be final.
16. The award shall be made at the opening ceremony of the annual scientific conference.
II. NADCHATRAM SILVER MEDAL

The Nadchatram Silver Medal is named after the late Dr. M. Nadchatram, A.M.N, MSc, MiBiol, FSL, FZS, Ph.D. Dr. Nadchatram was a world renown acarologist who had made numerous scientific contributions and discoveries of ecological and epidemiological importance in medical acarology. Dr. Nadchatram was the founding head of the Division of Acarology, Institute of Medical Research (IMR) and a WHO consultant. Following his retirement from the IMR in 1982, Dr. Nadchatram served at the National University of Singapore as a Senior Teaching Fellow from 1983 – 1988. Dr. Nadchatram was also the founder member of the MSPTM and became the 14th President in 1977. He also served as the Honorary Secretary in 1972.

The following conditions govern the award of the Medal.
1. The Medal shall be awarded annually to a living person in recognition of outstanding scientific contributions in parasitology and tropical medicine in Southeast Asia.
2. Only members of forty-five years (45) of age or below shall be eligible.
3. There shall be no restriction as to sex or profession of the candidates, nor as to the period during which the research was conducted.
4. Any member who has subscribed to the Society for five (5) full years shall be entitled to nominate a candidate. The Honorary Secretary shall inform all members to their right to nominate candidates before the 31 July of the year of the award.
5. The proposer of the candidate shall deposit with the Honorary Secretary not later than 30 September detailed reasons for his nomination and the claims of his nominee, giving the following details:
   a. The full name of the candidate with satisfactory evidence of the date of birth and the candidate's address, qualifications and academic distinctions.
   b. A list of the candidate's publications, including papers accepted for publications.
   c. Reasons why the proposer feels that the candidate is worthy of consideration for the medal.
6. A Selection Committee comprising of the three (3) senior scientists who are themselves not likely to be personally interested in the prospective candidate shall be appointed by the Council. The Council shall also nominate one (1) of them as Chairman of the Committee. Should the Selection Committee so desire, an external assessor may be nominated at the discretion of the Selection Committee.
7. The Honorary Secretary shall circulate all such proposals to members of the Selection Committee at least six (6) weeks before the annual general meeting.
8. The Selection Committee shall select the most suitable candidate for the Society award. The Selection Committee shall assess the nominees and make a decision based on the Nadchatram Silver Award Score Card.
9. The Selection Committee is not obliged to select a candidate if it considers that no one (1) is worthy of receiving the award.
10. The decision of the Selection Committee shall be final.
11. The award shall be made at the annual general meeting.
INTRODUCTION
The Malaysian Society for Parasitology and Tropical Medicine (MSPTM) established the Sandosham Gold and Nadchatram Silver Award to recognise outstanding scientists who have made significant contributions to the field of parasitology and tropical medicine.

(1) NADCHATRAM SILVER AWARD
The Nadchatram Silver Medal is named after the late Dr. M. Nadchatram, A.M.N, MSc, MiBiol, FSL, FZS, Ph.D. Dr. Nadchatram was a world renown acarologist who had made numerous scientific contributions and discoveries of ecological and epidemiological importance in medical acarology. This award is given annually to a scientist 45 years and below for outstanding research in the field of Parasitology and Tropical Medicine.

(2) SANDOSHAM GOLD AWARD
The Sandosham Gold Medal is named after the late Dr. A.A. Sandosham was the Society's Founder Member, first President and first Honorary Member. He has made numerous valuable contributions to parasitology and tropical medicine in the Southeast Asian region. This gold medal is awarded every two years to outstanding Scientists for their achievement in the field of Parasitology and Tropical Medicine. This award represents the highest work of distinction awarded by the Society.

Only one winner will be selected for each category. Each of the winners will receive a medal and a certificate of commendation.

NOMINATION
• The proposer and nominee must be a member of MSPTM.
• The nominee must be a member for at least two years preceding his or her nomination.
• A member is entitled to nominate only ONE (1) candidate.
• The proposer shall deposit with the Honorary Secretary (secretarymsptm@gmail.com) not later than 31st October annually with detailed reason for his nomination.
• Nomination documents must include the following:
  (i) The full name and affiliation of the candidate and qualifications.
  (ii) A support letter highlighting the achievements of the candidate.
  (iii) The candidate's curriculum vitae, which should include the academic achievements, professional appointments, awards, and contributions.

ASSESSMENT CRITERIA
The following criteria will be used to evaluate the nominees:
(1) Scientific achievements: Scientific leaderships and engagement with academic research; high quality peer-reviewed publications; capacity building through mentoring of graduate students, postdocs, staff members, visiting scientists, peers, industry training etc.
(2) Member with significant number of year service as clinician and/or academician
(3) Professional appointments: Service to the research community through agency, professional society, or advisory work.
(4) Honours and awards: Merits received.
(5) Contributions: Past and current contributions to the community and impact of research to the society.
Summary for the following criteria for each candidate is tabulated and prior to scoring.

<table>
<thead>
<tr>
<th>Name</th>
<th>Area of expertise</th>
<th>No. of publication/books/chapters (ISI)</th>
<th>No. of year in service</th>
<th>No. of articles as corresponding author</th>
<th>No. of articles in Q1 tier journal</th>
<th>No. of citation (ResearchGate) (Publon)</th>
<th>No. of Post graduate students completed</th>
<th>Nos. of patents</th>
<th>Awards received</th>
<th>No. of years in service to the MSPTM Council</th>
</tr>
</thead>
</table>


NADCHATRAM SILVER AWARD SCORE CARD

Please rate the nominees on each of the assessment criteria according to the following: Poor ‘1’; Fair ‘2’; Good ‘3’; Excellent ‘4’.

<table>
<thead>
<tr>
<th>Nominee</th>
<th>Affiliation of Nominee</th>
<th>Proposer</th>
<th>Assessment Criteria</th>
<th>Total Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td>Academic /clinician Achievement s</td>
<td>Professional Appointments</td>
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*Names are listed according to alphabetical order.

Please name your recommended nominee for the Nadchatram Award (with the highest total marks) and provide the reasons:

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MSPTM Constitution – March 2021
SANDOSHAM GOLD AWARD SCORE CARD

Please rate the nominees on each of the assessment criteria according to the following: Poor ‘1’; Fair ‘2’; Good ‘3’; Excellent ‘4’.

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<tr>
<th>Nominee</th>
<th>Affiliation of Nominee</th>
<th>Proposer</th>
<th>Assessment Criteria</th>
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<td>Academic Achievements</td>
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*Names are listed according to alphabetical order.

Please name your recommended nominee for the Sandosham Award (with the highest total marks) and provide the reasons:

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MSPTM Constitution – March 2021
III. CP RAMACHANDRAN TRAVEL GRANT

Prof. Emeritus Dato’ Cherubala Pathyapurayil Ramachandran was a founder member of MSPTM and he was President 1973, 2000 and 2001. CP as he is fondly known was the first recipient of the Sandosham Medal in 1974. CP started his career in the Liverpool School of Tropical Medicine from 1952 to 1962. He worked at the Institute for Medical Research from 1962 to 1970 whilst being an Assistant Professor in Medical Parasitology at the Faculty of Medicine, University of Malaya from 1963 to 1969. He also received his D.Sc. from the University of Tokyo in 1968. In 1970, he joined Universiti Sains Malaysia, Penang and became Dean of the School of Biological Sciences in 1972. In 1979, CP joined the World Health Organisation and rose to be the Chief of Filariasis Control and TDR in WHO. He was responsible for the establishment of Centres of Excellence of Tropical Diseases in many developing countries of South America, Africa Southeast Asia and Western Pacific Region. CP can be considered as the Father of Filariasis. He retired from WHO in 1996 and in the same year joined University Putra Malaysia as Professor of Parasitology until he retired. He was also made Honorary Member of the Society in 2008.

The CP Ramachandran Travel Grant gives partial financial support to members to facilitate their participation in any parasitology and tropical medicine research-related conference, up to a maximum of RM 1,500 for each award. Applicant must submit an abstract for oral presentation to apply. Poster presentation is not eligible for application of travel grant award.

1. CP Ramachandran Travel Grant is for MSPTM member who fulfilled the following criteria:
   a. Membership for at least 3 years or above
   b. Malaysian citizen
   c. Travel purpose: to attend parasitology and tropical medicine research-related conference
   d. Proof of abstract acceptance to conference (if necessary)
   e. Brochure of the conference
   f. Expected expenditure
   g. Amount: up to RM1,500.00 Proposed:
   h. Candidate who has received the grant can only apply this grant after 3 years.

2. Procedure of application
   a. Applicants are required to fill up the application form and submit to the MSPTM secretary at
      secretarymsptm@gmail.com. Incomplete application form will not be processed.
   b. All submitted applications will be reviewed by committee and applicants will be notified of their
      outcome in writing within two (2) months from date of submission

3. Successful application
   a. All successful applicants must acknowledge MSPTM with at least one (1) slide during his/her
      presentation in conference.
   b. Grant recipients must submit copies of travel receipts within 1 (one) month of return for
      reimbursements.
   c. Grant recipients must submit a travel report/testimonial with conference photos within 1 (one)
      month of return. MSPTM reserves the right to publish the travel report/testimonial on MSPTM
      website or any other social media.

4. The CP Ramachandran Travel Grant is open throughout the year.
IV. PROFESSOR A.A. SANDOSHAM MEMORIAL LECTURE
Professor A.A. Sandosham was a founder member of the MSPTM and was also the Society's first President and Honorary Member. He was a warm and generous person and was a major force in inculcating cooperation among workers in parasitology and tropical medicine in Southeast Asia. Prof. Sandosham was 87 when he passed away in Trichur, India on 28th November 1992.

The Society regrets the untimely death of Prof, Sandosham and will always remember him as a friend, teacher and past president. It is with great pleasure the Society wishes to dedicate a Memorial Lecture in honour of the late Prof. A.A. Sandosham. The lecture shall be held once every two (2) years, in conjunction with the Professor Sandosham Medal presentation. The first memorial lecture shall be held in 1995.

V. DR. M. NADCHATRAM MEMORIAL LECTURE
Dr. Nadchatram was well known in the field of mites and ticks. He worked as a laboratory technologist at the Institute of Medical Research since 1948. He was the founding Head of the Division of Acarology in IMR. Dr. Nadchatram was recognised as a world renowned Acarologist, enjoying a distinguished career as researcher, teacher, administrator and as a consultant locally and internationally on vectors besides being a part time consultant for the World Health Organisation. He had published more than 100 scientific manuscripts in local and international journals and also described new species of mites. Dr. Nadchatram was the founder member of the MSPTM and became the 14th President in 1977.

VI. CP. RAMACHANDRAN MEMORIAL LECTURE
CP has lived his life to the fullest and contributed immensely to the field of Medical Parasitology in country and abroad. He has published numerous scientific papers and three (3) parasites have been named after him. He has received many awards one (1) of which is the Mary Kingsley Medal, United Kingdom for Tropical Medicine. He was Fellow of the Academy of Science since 2003. CP, a great doyen of Parasitology in Malaysia and the world will be missed by one (1) and all. CP will be greatly missed by all of us in the Malaysian Society of Parasitology and Tropical Medicine. For more details, please refer to CP Ramachandran Travel Grant.

VII. MSPTM OUTSTANDING SEMINAR PRESENTATION AWARD FOR YOUNG RESEARCHERS
The award is established to encourage and recognize the contributions of young research workers in tropical medicine and parasitology.

1. The conditions of the award are as follows:
   a. Eligibility: Any researchers below the age of 35.
   b. Status: Registered postgraduate research students.
   c. Award: Outstanding oral presentation at the Society's annual scientific seminar.
   d. Nature of award: Cash award maximum of RM 500.00; one winner only.
   e. Judges: To be appointed by the Council.

VIII. STUDENT ESSAYS
1. MSPTM offers annually medals and cash prizes for essays, one in parasitology and one (1) in tropical medicine, to medical, veterinary, agriculture and biology students and graduates of less than two (2) years' standing in centres of higher learning in Malaysia.
2. These awards were instituted in order to encourage the younger generation during their vacation and leisure time to do some original thinking and among other things enquire into local folklore and native customs in relation to traditional medicine and parasitology. The term parasitology includes not only endoparasites but also ectoparasites like insects and acarines which affect the health or transmit diseases to man, animals and plants. Likewise, the term tropical medicine includes all disease conditions of man and animals particularly prevalent in tropical climate.
3. The essays should be submitted in English or Bahasa Malaysia by single authors and be about 3,000 words in length. They should be in essay form being literary compositions with some original ideas and observation. Contributions should not be presented in the form of scientific papers for publications and should not be review papers. Essays should be typewritten and submitted in triplicate to the Hon. Secretary, MSPTM, before the end of November each year.
IX. MEDICAL PARASITOLOGY QUIZ – STUDENT COMPETITION

The Student Competition is an annual event to promote and encourage parasitology and tropical medicine to undergraduates in the country.

1. Open to all Malaysian university’s undergraduate students.
2. All participants will be given certificates of participation.
3. A total of fifteen (15) MCQ questions and one (1) essay question will be conveyed.
4. Each MCQ question will be last for two (2) minutes and the essay is given fifteen (15) minutes.
5. Each MCQ question is five (5) marks in total (15 questions x 5% = 75%); the essay made up of 25 % and the grand total of the quiz is 100% (75% + 25%). No negative marking.
6. Quiz will cover all aspect of medical protozoology, medical helminthology and medical entomology
7. All decisions from the judges are final.

X. MSPTM COMMUNITY FUND

The Malaysian Society of Parasitology and Tropical Medicine (MSPTM) Community Fund grants funding to activities which improve quality of life, health and well-being. RM1,000 - RM5,000 funding is available to support local charities and community projects throughout Malaysia.

1. The MSPTM Community Fund is seeking to support projects working within a range of themes as set out below:
   a. Community involvement projects
   b. Community safety projects
   c. Community health and well-being projects
   d. Projects to develop skills, education & employment support
2. Who can apply?
   This grant is open to all MSPTM members with the following criteria:
   a. Malaysian citizen
   b. Project duration: 1-2 years
   c. Amount: up to RM5,000
3. How to apply?
   Submit the completed "MSPTM Community Fund Application Form" to Secretary via email (Before 12 noon, 30 November).
4. When to apply?
   Closing date 12 noon, 30th November of the year.
   Result will be announced by end of November of the year of submission via email.
5. What happens after I apply?
   All applicants will be notified about their outcome in writing. If the application fits the MSPTM Community Fund priority areas, it'll be shortlisted.
6. What happens after the grant is awarded?
   All successful applicant must present their progress once a year. An oral presentation at MSPTM annual conference and submission of a paper to reputable ISI-indexed journal such as Tropical Biomedicine acknowledging the funder is mandatory.
XI. MSPTM PHOTOGRAPHY COMPETITIONS

1. MSPTM Photography Competition 2020 will be held on the 1 December - 31 January.
2. The photography competition will be organized and the details are as follows:
   a. Open to all members of MSPTM.
   b. The themes of the competition are divided into three (3) categories:
      i. Activities in the laboratory
         Scientific images using photographic methods to capture phenomena or activities that occur in the laboratory. The beauty of the resulting image creates a distinctive history of photography in the field of science seen from the perspective of the arts.
      ii. Activities in the field
         Capturing meaningful moments outside the lab that is related to research. The message within the image often gives a more profound meaning than words can ever express.
      iii. Beauty of organisms
         Discovering the beauty of organisms under the microscope, electron microscope, micro lens etc.
      iv. Representation art
         Art that seeks to depict the physical appearance of reality also called objective or figurative art.
3. There is no limit to the number of entries that can be submitted per participant.
4. A softcopy of photography must be uploaded upon registration, in JPEG, PNG or TIFF format, and also with the meaning and messages about the photographs (within 100 words). File uploaded must be named with full name as per IC of the submitter.
5. The size of photo should be 140cm (width) x 110cm (height).
6. Resolution of photo should at least 200 dpi and above.
7. Photos can be sent in either “Black & White” or “Full Color”
8. Photos should be free from any sedition, defamation, political, religious and all negative elements or that can offend any party.
9. All entries must be original work, and not been published in any mass media or other competitions.
10. Each entrant will be restricted to one (1) prize only.
11. All photos submitted to this contest may be used by the Malaysian Society of Parasitology & Tropical Medicine.
12. All entries become and remain the property of Malaysian Society of Parasitology & Tropical Medicine and may be used without permission or credit.
13. Participation not fulfilling these conditions and criteria will not be considered.
14. The judge’s decision is final.
15. Four (4) cash prizes (each RM200.00) with certificates will be presented.
16. The winner’s photos will be used as the cover photos for MSPTM’s official journal, Tropical Biomedicine.
17. The winners will be announced in February, and the prize will be presented during the Society’s Annual General Meeting.
18. All photos should be submitted via online registration form not later than 5:00pm, 31st January.
XII. MSPTM VIDEO MAKING CONTEST

The contest is open to general public. The theme of the video is "Introduction and Promotion of MSPTM to Society" with Free entry fee. The deadline for submission is 28 February. The winners will be announced during the opening ceremony of the Annual Scientific Conference of MSPTM. Three (3) prizes in cash term: First Prize RM500, Second Prize RM300 and Third Prize RM150. Other Terms & Conditions are as follow:

1. All entries must be original.
2. No multiple entries are allowed.
3. The Competition is open to all Malaysians.
4. Three (3) winners will be selected.
5. All entries must be submitted via email before 12 noon on 28 February with title: MSPTM Short Video Contest.
6. Each video entry must not exceed 180 seconds in length.
7. The main theme of the video must include: introduction of MSPTM, history, objectives and roles of MSPTM and to encourage others to join the society.
8. The info/pictures can be obtained from the MSPTM website.
9. The video should be narrated in English.
10. Copyright of the video belongs to MSPTM after the submission.

XIII. PRIVILEGES OF CORPORATE MEMBERSHIP

MSPTM Corporate Member may enjoy the various advantages that accompany Corporate Membership. These include:

1. Association with an established and prestigious Society that has been recognised as a strong advocate of improving public health in Malaysia and the region.
2. Discounted rates for participation in the Society’s activities
3. Visibility to the over 400 members of the Society via publicity in internal Society’s publications.
4. Visibility to the larger related community via publicity on the Society’s website and journal.
5. Access to information disseminated by the Society.
The MSPTM is a member of

THE WORLD FEDERATION OF PARASITOLOGIST (WFP)
INTERNATIONAL FEDERATION OF TROPICAL MEDICINE (IFTM)
AUSTRALASIAN COLLEGE OF TROPICAL MEDICINE (ACTM)
CONFEDERATION OF SCIENTIFIC AND TECHNOLOGICAL ASSOCIATIONS OF MALAYSIA (COSTAM)
ASEAN SOCIETIES’ ALLIANCE OF TROPICAL MEDICINE AND PARASITOLOGY

MSPTM is registered on 7 August 1964
in accordance with the provision of Section 7 of the Societies Act, 1966.
Registration No. PPM-005-14-08071964
Migration No. WKL0261/64

All enquiries should be addressed to:-

The Honorary Secretary
Malaysian Society of Parasitology and Tropical Medicine (MSPTM)
E-21-5-2, Diamond Square, Jalan 3/50, Off Jalan Gombak, 53000 Kuala Lumpur, Malaysia.
Email: secretarymsptm@gmail.com