

FINANCE MEETING
April 14, 2016

A REGULAR SCHEDULED FINANCE MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, April 14, 2016 at 7:10 P.M.

Mayor Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Mayor Craig Lahullier, Councilmen Robert Zimmermann, David Stoltz, Richard Bartlett, James Lenoy and William Shockley were present. Councilman Joseph Emerson arrived at 8:15 P.M.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

Mayor Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2016 and the Herald News on January 6, 2016 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Mayor Lahullier said we have the municipal budget to discuss and we need to open this to a hearing of citizens. On motion by Stoltz, seconded by Lenoy, unanimous on call of roll of those present. Mayor Lahullier asked if any citizen wished to be heard on the municipal budget. Mayor Lahullier said to let the record note there are no citizens to speak on the municipal budget. Mayor Lahullier entertained a motion to close the hearing of citizens. On motion by Zimmermann, seconded by Bartlett, unanimous on call of roll of those present.

CONSENT AGENDA
RESOLUTION NO. 2016-128

BOROUGH OF CARLSTADT
MUNICIPAL BUDGET 2016

BE IT RESOLVED that the following statements of revenue and appropriations shall constitute the adopted Municipal Budget for the year 2016:

General Appropriations

Appropriations within “CAPS” Municipal Purposes	\$15,532,847.93
Appropriations excluded from “CAPS” Municipal Purposes	6,644,920.64
Reserve for Uncollected Taxes	646,700.00

FINANCE MEETING

April 14, 2016

Page 2

Total General Appropriations 22,824,468.57

Less: Anticipated Revenues 4,871,299.02

Amount to be Raised by Taxes for Support of Municipal Budget

Local Tax Municipal Purposes \$17,220,467.85

Minimum Library Tax \$732,701.70

Total to be Raised by Taxes \$ 17,953,169.55

The Governing Body of the Borough of Carlstadt does adopt the above as the Budget for the year 2016.

RESOLUTION NO. 2016-129

BOROUGH OF CARLSTADT

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 the BOROUGH of CARLSTADT has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the BOROUGH meets the necessary conditions to participate in the program for the 2016 budget year, so now therefore

BE IT RESOLVED by the BOROUGH Council of the BOROUGH of CARLSTADT that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification, the governing body has found the budget has met the following requirements:

1. That with reference of the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (Complies with the “CAP” law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE (attach Clerk’s Certification) DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES UPON ADOPTION.

RESOLUTION NO. 2016-130

BOROUGH OF CARLSTADT
Bergen County, New Jersey

A RESOLUTION AUTHORIZING ADDITIONAL OFFERINGS OF ALTERNATIVE HEALTH BENEFIT PLANS TO THE EMPLOYEE HEALTH BENEFITS PROGRAM

WHEREAS, the Borough provides medical, prescription and vision benefits to its eligible employees and dependents through a partially self-funded plan administered through Insurance Design Administrators, hereinafter, IDA; and

WHEREAS, under the legislative requirements set forth by P.L. 2011 c. 78 (commonly known as Chapter 78), municipalities are encouraged to offer alternate health benefit plans that provide choice to employees afforded such benefits in accordance with the cost contribution requirements set forth by the legislation; and

FINANCE MEETING

April 14, 2016

Page 4

WHEREAS, the Borough's Health Benefits Consultant has performed due diligence in designing and pricing several alternate plan designs that provide alternative methods of benefit delivery at costs lower than the existing base plan of the Borough; and

WHEREAS, more specifically, the Health Benefits Consultant met with Borough Officials and the Governing Body to review plan designs that include:

**PPO 20/35 Plan,
EPO 15/25,
EPO 20/35 Plan and a
High Deductible (HSA) Plan**

that collectively, provide cost-effective alternative plan designs for consideration by employees looking to contain/reduce their contributions, based upon their personal and family needs.

NOW, THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey, hereby endorses and authorizes the offering of the alternate plans for eligible employees to consider in determining the health plan best suited for their needs; and

BE IF FURTHER RESOLVED the Borough Benefits Consultant and Borough Administration are hereby authorized to coordinate these offerings as a part of the Borough's Employee Health Benefits Program and will effectuate a Special Enrollment period within the 2nd Quarter of 2016 for an effective date of June 1, 2016 or as soon thereafter as administratively practical; and

BE IT FURTHER RESOLVED a certified copy of this Resolution shall be forwarded to the Borough CFO, Auditor and PIA Security Programs, Inc., 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ Benefits Consultant to the Borough.

On motion by Zimmermann, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Lahullier feels that everyone who worked on finance did a good job this year.

Mayor Lahullier went over the correspondence that we received. He mentioned that the East Rutherford Police Department is requesting two Special Police Officers for the Dance Theater Workshop on April 29th and 30th, 2016 for approximately six hours each day.

On motion by Stoltz, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Lahullier read correspondence from the East Rutherford & Carlstadt Community Theatre. They are creating an outlet for all our theatrically talented residents and are requesting our assistance in funding their production with a list of the areas involved.

It was mentioned there are no names on this letter or Tax ID Number or who submitted it. Claire Foy, Borough Clerk asked would you want them to attend our next Caucus Meeting.

Mayor Lahullier said it would be nice to know what they are doing and what we should do since this is a Finance Meeting, we have to decide how much we are going to give out to all who asks us for money. We should set a budget for things like this so we don't end up at the end of the year with a large amount of money given out. He also mentioned this should be given to one of the Councilmembers before it goes to finance but he doesn't know who it should go to.

It would probably fall under recreation but they have more on their plate then they can handle now. It should go under recreation miscellaneous and that is where we should make the sub-account.

RCM Ceberio, LLC Management Consultants was brought up for discussion. Mayor Lahullier read the correspondence we received from them.

Mayor Lahullier entertained a motion to approve Robert Ceberio's appointment and proposal from January 1, 2016 to December 31, 2016.

On motion by Stoltz, seconded by Lenoy, unanimous on call of roll of those present.

COUNCILMAN RICHARD BARTLETT

He had nothing to discuss at this time.

COUNCILMAN WILLIAM SHOCKLEY

He said he read somewhere that Wawa was coming into Carlstadt. Mayor Lahullier replied wasn't there going to be a big Wawa on Washington Avenue. There was discussion on this.

It was asked if the pizza place is going to open. Construction permits were taken out and the place is being gutted out completely. Tina Louise will not be opening and the contractor that is doing the work is trying buy a lease with Tina Louise to knock a hole in the wall and make it a sitting area for the pizza restaurant.

Mayor Lahullier mentioned that the karate place is moving. If anyone has any ideas for that, speak up. Parking right now on Hackensack Street isn't the best and that would be great to get something there for a parking lot.

COUNCILMAN JAMES LENOY

He had nothing to discuss at this time.

COUNCILMAN ROBERT ZIMMERMANN

He had nothing to discuss at this time.

COUNCILMAN DAVID STOLTZ

He mentioned that the Fire Department needs to order an additional six tables this time eight feet long and twenty-five to thirty chairs. Councilman Bartlett made a motion to get these tables and chairs, seconded by Shockley, unanimous on call of roll of those present.

FINANCE MEETING

April 14, 2016

Page 6

Joseph Crifasi, Borough Operations Manager mentioned that last year the Becton National Honor Society did clean-up activities and wants to do it again this year. They want to come out April 21, 2016 to do clean up at Borough properties. There will be approximately twenty-five to thirty children with DPW supervision.

On motion by Bartlett, seconded by Stoltz, unanimous on call of roll of those present.

Mr. Crifasi also mentioned that this is a combination School Picnic and also falls under the town. We are doing the Movie Under the Stars and although the Picnic Committee funds are paying for the movie, we have to vote to accept two movies. The one movie is the same night as the School Picnic and the other one will be in October. We will get a discount if we book the second one in October. The amount for this is \$1,550.00.

On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll of those present.

Mayor Lahullier entertained a motion to go into closed session at 8:05 P.M. to discuss personnel and property. On motion by Stoltz, seconded by Zimmermann, the meeting unanimously went into closed session.

On motion by Zimmermann, seconded by Bartlett, the meeting went back into open session at 9:20 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Zimmermann, Stoltz, Bartlett, Lenoy, Emerson and Shockley.

Mayor Lahullier entertained a motion to adjourn the meeting at 9:20 P.M. On motion by Zimmermann, seconded by Emerson, unanimous on call of roll.

APPROVED: _____
CRAIG LAHULLIER, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK