

CAUCUS MEETING
September 1, 2016

A REGULAR SCHEDULED CAUCUS MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, September 1, 2016 at 7:05 P.M.

Mayor Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Mayor Craig Lahullier, Councilmen David Stoltz, Richard Bartlett, James Lenoy, Joseph Emerson and William Shockley were present. Councilman Robert Zimmermann was absent.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

Mayor Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2016 and the Herald News on January 6, 2016 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Mayor Lahullier said he would like to go into closed session to discuss the Senior Housing Project with the Senior Housing Committee. On motion by Lenoy, seconded by Emerson, the meeting unanimously went into closed session at 7:10 P.M.

On motion by Bartlett, seconded by Emerson, the meeting went back into open session at 9:00 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Stoltz, Bartlett, Lenoy, Emerson and Shockley.

Robert Ceberio of RCM Ceberio, LLC spoke to the Mayor and Council about having had a meeting with Jim Dillon of Arsynco about their site and received a briefing on where they stand on the clean-up of the site to make a determination if the site is available for sale in the near future. The property is a good size for warehouse development. Mr. Ceberio continued with his monthly report.

Matt Browsky who lives in Wood-Ridge and who works in Carlstadt at Mood Fabric, 800 Eastern Way, Carlstadt, NJ 07072 addressed the Mayor and Council. He said their warehouse is at the end of Eastern Way and he was wondering if the Borough is planning to repave the street. He was told it hasn't been done in a long time. Joseph Crifasi, DPW Operations Manager said he spoke to him on Saturday and told him that Eastern Way, Kero Road, Starke Road and Jomike Court are on an application for an NJEDA Grant for about three years. We did get the grant and we signed the contract and the Mayor endorsed it and it was sent to the EDA. The only drawback is when the government spends money, we have to put out money in order to get reimbursed. Our bonding counsel is trying to figure out with the EDA how we put the money up without putting in a down payment out of pocket when it is actually a free grant. This went into a lengthy discussion.

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Mr. Crifasi said he called Mr. Browsky on Saturday to tell him that he went out with our DPW with two tons of asphalt to fill the minor holes in the main part of the street. It should be better than what it was. Mr. Browsky said he wants to know what is going on and he cares about the people who work there and ride around that area. Their clients have refused to visit the area because of the street conditions. Mr. Crifasi said we hope by next spring that we will be able to start the process to repave those streets.

Greg Polyniak of Neglia Engineering read his report for the month regarding projects that are being done in the Borough of Carlstadt.

COUNCILMAN RICHARD BARTLETT

He informed everyone that Chief D'Amico will be taking his chief's car to the firemen's convention in Wildwood, NJ the weekend of September 16, 2016. He is also a delegate.

He mentioned that between Summit and Central the railroad ties are beginning to show. Maybe by the year 2019 or 2020, we can look into getting that repaved. Perhaps in the next year or so we can look into doing Central Avenue from Monroe Street east of Hackensack Street for milling and resurfacing.

COUNCILMAN JOSEPH EMERSON

He mentioned the opening day of soccer is September 10, 2016 with a parade from the Civic Center at 9:00 A.M.

COUNCILMAN JAMES LENOY

He had nothing to discuss at this time.

COUNCILMAN DAVID STOLTZ

He had nothing to discuss at this time.

COUNCILMAN WILLIAM SHOCKLEY

He had nothing to discuss at this time.

JANE FONTANA, LEGISLATIVE RESEARCH OFFICER

She went over things regarding the existing contract with General Code Codification Division for the annual maintenance of its on-line code book in eCode2 format. Everything will be accessed on line. Claire Foy, Borough Clerk will still have the hard copy book.

RESOLUTION NO. 2016-284

WHEREAS, the Borough of Carlstadt has an existing contract with General Code Codification Division for the annual maintenance of its on-line code book in eCode2 format; and

WHEREAS, a new format for maintaining the borough's code has enhanced with additional features allowing for more timely posting of legislation thereby alleviating the need for costly periodic updates and the production of paper supplements; and

WHEREAS, General Code has agreed to waive the fee associated with upgrading the borough's code to the Premium eCode360; and

WHEREAS, the annual cost of maintenance for the premium eCode360 is \$1,195.00, an increase from the previous annual maintenance, which requires the approval of a Change Order for future billing.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey, does hereby approve transitioning the Borough's on-line code from the eCode2 format to Premium eCode360 and further approves and authorizes the Mayor to execute the Change Order in the form attached hereto reflecting the new annual maintenance fee of \$1,195.00 effective September 1, 2016.

Certification as to the availability of funds:

The Chief Financial Officer/Treasurer hereby certifies that sufficient funds are available to pay the amount of the annual maintenance fee of \$1,195.00.

On motion by Lenoy, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier mentioned a memo was received from Police Chief Thomas Nielsen regarding the application for a music permit for Primetime Sports Lounge & Restaurant. The Chief recommends the permit be approved.

On motion by Stoltz, seconded by Bartlett, unanimous on call of roll of those present.

Another memo was received from Chief Nielsen regarding an entertainment license application for Primetime Sports Lounge and Restaurant. Pursuant to Borough Ordinance 7-7c, an investigation was conducted regarding the application for an Entertainment License submitted by the above listed establishment.

Additionally, he is recommending that the license be approved as it appears that the applicant is in compliance with Borough and State rules, regulations, statutes and ordinances.

On motion by Stoltz, seconded by Emerson, unanimous on call of roll of those present.

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CONSIDERATION OF ORDINANCES

FINAL READING

ORDINANCE NO. 16-18

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS IMPROVEMENTS TO THE 10TH STREET LITTLE LEAGUE FIELD COMPLEX IN, BY AND FOR THE BOROUGH OF CARLSTADT, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$250,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Mayor Lahullier entertained a motion to open this ordinance to a hearing of citizens.

On motion by Bartlett, seconded by Lenoy, unanimous on call of roll of those present.

Mayor Lahullier asked if any citizen wished to be heard on this ordinance.

Mayor Lahullier said to let the record show there are no citizens to speak on this ordinance.

Mayor Lahullier entertained a motion to close this ordinance to a hearing of citizens.

On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

RESOLUTION NO. 2016-284-A

BE IT RESOLVED that the ordinance entitled:

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS IMPROVEMENTS TO THE 10TH STREET LITTLE LEAGUE FIELD COMPLEX IN, BY AND FOR THE BOROUGH OF CARLSTADT, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$250,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

heretofore introduces, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

FINAL READING

ORDINANCE NO. 16-19

AN ORDINANCE TO AMEND ORDINANCE NO. 16-5 TO FIX AND DETERMINE THE SALARIES AND COMPENSATION OF THE SEVERAL EMPLOYEES OF THE BOROUGH OF CARLSTADT AND TO PROVIDE THE MANNER AND PAYMENT THEREOF.

Mayor Lahullier entertained a motion to open this ordinance to a hearing of citizens. On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

Councilman Emerson said he had some questions regarding the DPW Operations Manager's position which went into lengthy discussion.

Councilman Emerson thanked the Mayor for the explanation but he had a few more questions and would like to go into closed session. Councilman Emerson made a motion to go into closed session at 10:05 P.M., seconded by Bartlett, the meeting unanimously went into closed session.

On motion by Stoltz, seconded by Bartlett, the meeting went back into open session at 10:15 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Stoltz, Bartlett, Lenoy, Emerson and Shockley.

Mayor Lahullier entertained a motion to close this ordinance to a hearing of citizens. On motion by Stoltz, seconded by Bartlett, unanimous on call of roll of those present.

RESOLUTION NO. 2016-284-B

BE IT RESOLVED that the ordinance entitled:

AN ORDINANCE TO AMEND ORDINANCE NO. 16-5 TO FIX AND DETERMINE THE SALARIES AND COMPENSATION OF THE SEVERAL EMPLOYEES OF THE BOROUGH OF CARLSTADT AND TO PROVIDE THE MANNER AND PAYMENT THEREOF.

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Stoltz, seconded by Emerson, Councilmen Stoltz, Bartlett, Lenoy and Emerson voted yes. Councilman Shockley voted no. Councilman Zimmermann was absent.

**CONSENT AGENDA
RESOLUTION NO. 2016-278**

**RESOLUTION DESIGNATING BUS STOPS
ON COUNTY ROADS IN THE BOROUGH OF CARLSTADT**

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, County of Bergen and State of New Jersey that pursuant to N.J.S.A. 39-4-8(e) the following described locations are designated as bus stops:

CARLSTADT COUNTY ROADS

ADDED STOPS

1. Along Hackensack Street (CR 55), northbound on the easterly side thereof at:

- a. Division Avenue – (near side)
Beginning at the southerly curblineline of Division Avenue and extending 105 feet southerly therefrom (location 11091)
- b. Berry Avenue – (near side)
Beginning at the southerly curblineline of Berry Avenue and extending 105 feet southerly therefrom (location 11092)
- c. Summit Avenue – (far side)
Beginning at the northerly curblineline of Summit Avenue and extending 100 feet northerly therefrom (location 11093)

2. Along Hackensack Street (CR 55), southbound on the westerly side thereof at:

- a. Summit Avenue – (near side)
Beginning at the northerly curblineline of Summit Avenue and extending 105 feet northerly therefrom (location 11094)
- b. Division Avenue – (far side)
Beginning at the southerly curblineline of Division Avenue and extending 100 feet southerly therefrom (location 11096)

3. Along Moonachie Avenue (CR 36), eastbound on the southerly side thereof at:

- a. Eastern Avenue – (near side)
Beginning at the westerly curblineline of Eastern Avenue and extending 105 feet westerly therefrom (location 11103)

4. Along Washington Avenue (CR 503), northbound on the easterly side thereof at:

- a. Paterson Plank Road – (far side)
Beginning at the northerly curblineline of Paterson Plank Road and extending 100 feet northerly therefrom (location 11109)
- b. Between Kero Road and Avenue A – (mid-block)
Beginning 225 feet south of the southerly curblineline of Kero Road and extending 135 feet southerly therefrom (location 11111)
- c. Between Commerce Road and Empire Boulevard – (mid-block)
Beginning 200 feet north of the northerly curblineline of Commerce Road and extending 135 feet northerly therefrom (location 11112)
- d. Empire Boulevard – (near side)
Beginning at the southerly curblineline of Empire Boulevard and extending 105 feet southerly therefrom (location 11113)

5. Along Washington Avenue (CR 503), southbound on the westerly side thereof at:

- a. Between Moonachie Avenue and Commerce Road – (mid-block)
Beginning 493 feet south of the southerly curblineline of Moonachie Avenue and extending 135 feet southerly therefrom (location 11114)
- b. Commerce Road – (near side)
Beginning at the northerly curblineline of Commerce Road and extending 105 feet northerly therefrom (location 11115)
- c. Kero Road – (far side)
Beginning at the southerly curblineline of Kero Road and extending 100 feet southerly therefrom (location 11116)
- d. Veterans Boulevard – (far side)
Beginning at the southerly curblineline of Veterans Boulevard and extending 100 feet southerly therefrom (location 11118)
- e. Between Paterson Plank Road and Veterans Boulevard – (mid-block)
Beginning 676 feet north of the northerly curblineline of Paterson Plank Road and extending 135 feet northerly therefrom (location 30500)

AND, BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Carlstadt will enforce the needed traffic regulations governing the aforementioned bus stop locations and provide the necessary police security to ensure the safety of the traveling public.

RESOLUTION NO. 2016-279

**RESOLUTION DESIGNATING BUS STOPS
ON MUNICIPAL ROADS IN THE BOROUGH OF CARLSTADT**

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, County of Bergen and State of New Jersey that pursuant to N.J.S.A. 39-4-8(e) the following described locations are designated as bus stops:

CARLSTADT MUNICIPAL ROADS

ADDED STOPS

1. Along Central Boulevard, northbound on the easterly side thereof at:

- a. Commerce Boulevard - (far side)
Beginning at the prolongation of the northerly curblineline of Commerce Boulevard and extending 100 feet northerly therefrom (location 11082)
- b. Between Commerce Boulevard and Empire Boulevard– (mid-block)
Beginning 847 feet north of the northerly curblineline of Commerce Boulevard and extending 135 feet northly therefrom (location 11120)

2. Along Gotham Parkway, northbound on the easterly side thereof at:

- a. Veterans Boulevard – (far side)
Beginning at the northerly curblineline of Veterans Boulevard and extending 100 feet northerly therefrom (location 11083)
- b. Jony Drive – (near side)
Beginning at the southerly curblineline of Jony Drive and extending 105 feet southerly therefrom (location 11084)
- c. Amor Avenue – (near side)
Beginning at the southerly curblineline of Amor Avenue and extending 105 feet southerly therefrom (location 11085)
- d. Universal Place – (far side)
Beginning at the northerly curblineline of Universal Place and extending 100 feet northerly therefrom (location 11086)

3. Along Gotham Parkway, southbound on the westerly side thereof at:

- a. Universal Place – (near side)
Beginning at the northerly curblineline of Universal Place and extending 105 feet northerly therefrom (location 11087)

- b. Amor Avenue – (far side)
Beginning at the southerly curbline of Amor Avenue and extending 100 feet southerly therefrom (location 11088)
- c. Jony Drive – (far side)
Beginning at the southerly curbline of Jony Drive and extending 100 feet southerly therefrom (location 11089)
- d. Veterans Boulevard – (far side)
Beginning at the southerly curbline of Veterans Boulevard and extending 100 feet southerly therefrom (location 11090)

4. Along Monroe Street, northbound on the easterly side thereof at:

- a. Broad Street – (near side)
Beginning at the southerly curbline of Broad Street and extending 105 feet southerly therefrom (location 11097)
- b. Division Avenue – (near side)
Beginning at the southerly curbline of Division Avenue and extending 105 feet southerly therefrom (location 11098)
- c. Summit Avenue – (near side)
Beginning at the southerly curbline of Summit Avenue and extending 105 feet southerly therefrom (location 11098)

5. Along Monroe Street, southbound on the westerly side thereof at:

- a. Summit Avenue – (near side)
Beginning at the northerly curbline of Summit Avenue and extending 105 feet northerly therefrom (location 11100)
- b. Division Avenue – (near side)
Beginning at the northerly curbline of Division Avenue and extending 105 feet northerly therefrom (location 11101)
- c. Broad Street – (near side)
Beginning at the northerly curbline of Broad Street and extending 105 feet northerly therefrom (location 11102)

AND, BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Carlstadt will enforce the needed traffic regulations governing the aforementioned bus stop locations and provide the necessary police security to ensure the safety of the traveling public.

RESOLUTION NO. 2016-280

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the First Presbyterian Church, 457 Division Avenue, Carlstadt, NJ 07072 be granted permission to hold two raffles at 457 Division Avenue, Carlstadt, NJ 07072 on Friday, September 23, 2016 for which the applications, fees and findings and determination sheets shall be forwarded to the Legalized Games of Chance Control Commission.

RESOLUTION NO. 2016-281

WHEREAS, the Borough of Carlstadt has adopted a Property Maintenance Ordinance to provide the property owners of the Borough of Carlstadt the best value for their tax dollars and to provide a minimum standard of maintaining their property; and

WHEREAS, the Carlstadt Zoning Department is charged with the responsibility to regulate and inspect properties as per the Property Maintenance Ordinance and as per N.J.S.A.40:64-8, N.J.S.A. 40:48-2.14, N.J.S.A. 40:48-2.27; and

WHEREAS, inspections were made at the following properties for sanitation violations and overgrowth of weeds and grass, etc. and that the property owners were notified to correct the violations and did not respond in the prescribed time frame; and

WHEREAS, the Zoning Department contracted with a vendor to correct said violations.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Carlstadt that all charges paid by the Borough of Carlstadt to clean up including snow removal/remediation, landscaping, planting or removing trees, the following charge shall be passed onto the property owners as a Municipal Charge and added to their property tax accounts.

The properties and charges are listed below:

Block	Lot	Name	Address	Amount
87	1	Mitchel, James	332 Berry Avenue	\$90.00

The Carlstadt Tax Collector shall adjust his books accordingly.

RESOLUTION NO. 2016-282

WHEREAS, notification was received that the following handicapped parking space is no longer needed and should be removed from this location:

1. 601 Hoboken Road (Space is located on West side of Lincoln Street just North of Hoboken Road.)

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Borough Clerk notify the DPW to remove the above mentioned handicapped parking space and that the Police Chief remove same from the certified list of handicapped parking spaces.

RESOLUTION NO. 2016-283

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that permission is granted to the following for the use of facilities on the specified dates:

Community Center

1. Carlstadt Soccer League – Wednesday, September 7, 2016 from 7:00 P.M. to 10:00 P.M. to have a meeting.
2. Dance Theatre Workshop – Monday, September 26, 2016 from 5:00 P.M. to 7:00 P.M. for registrations.

Borough Hall Caucus Room

1. Carlstadt Soccer League – Tuesday, August 30, 2016 from 8:00 P.M. to 9:30 P.M. to have a meeting.
- 2.

On motion by Bartlett, seconded by Lenoy, unanimous on call of roll of those present.

Mayor Lahullier entertained a motion to approve flowers for the families of Erich Odenheim and Norma Brandt. On motion by Stoltz, seconded by Lenoy, unanimous on call of roll of those present.

Mayor Lahullier needed approval to sign the Municipal Alliance Grant Agreement. On motion by Lenoy, seconded by Bartlett, unanimous on call of roll of those present.

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Joseph Crifasi, DPW Operations Manager said not that we have to vote on this tonight but over the last couple of years we were approached by the County to join an Energy Cooperative. That is to make sure home use is getting the best price per kilowatt. The County started a program when he was there for each town and had them form a resolution or a shared service where we would give them our PSE&G bill and they would pool it with everybody else. They would put it out to bid and whatever the rate was we would get a chance to take that opportunity. Somehow we never got into it for whatever reason. They sent us a letter and asked us if we wanted to get involved with it. If you want for our next meeting, we can prepare a resolution and the cooperative agreement where we give them one month of our gas and electric bills.

Claire Foy, Borough Clerk said we have a request from the Kipp Center to place an ad in their journal. It was decided to take out a full page color ad in the amount of \$175.00. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll of those present.

Councilman Stoltz requested two Special Police Officers for the Soccer Parade on September 10, 2016, seconded by Bartlett, unanimous on call of roll of those present.

Mr. Crifasi addressed the Mayor and Council regarding the 9/11 services that will take place on September 11, 2016 at 12 noon at the park between 3rd and 4th Streets. He requested that we get five small floral arrangements and have the National Honor Society from the high school place one each as the bell is rung. The amount of the flowers should not exceed \$300.00. On motion by Stoltz, seconded by Lenoy, unanimous on call of roll of those present.

Councilman Emerson said that Carlstadt/East Rutherford girls' softball on the high school level are playing in a girls' softball league. They are paying their own way and there is no money from the Boroughs on either side. Their coach is a high school softball coach. There are eight girls from Carlstadt and seven from East Rutherford. The coach is asking under recreation that we list the eight girls under the JIF insurance policy. East Rutherford will do the same. On motion by Stoltz, seconded by Emerson, unanimous on call of roll of those present.

Councilman Emerson had other issues he went over with the Council regarding recreation matters.

Mayor Lahullier entertained a motion to go into closed session at 10:55 P.M. to discuss personnel. On motion by Stoltz, seconded by Bartlett, the meeting unanimously went into closed session.

On motion by Bartlett, seconded by Stoltz, the meeting went back into open session at 11:45 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Stoltz, Bartlett, Lenoy, Emerson and Shockley.

Joseph Crifasi said we have \$320.00 to extend two summer help individuals for another week as per the CFO, Domenick Giancaspro. On motion by Stoltz, seconded by Emerson, unanimous on call of roll of those present.

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Joseph Crifasi asked to approve three additional hours per week for Mr. Nunziato. On motion by Stoltz, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Lahullier entertained a motion to adjourn the meeting at 11:55 P.M. On motion by Bartlett, seconded by Shockley, the meeting was unanimously adjourned.

APPROVED: _____
CRAIG LAHULLIER, MAYOR

ATTEST _____
CLAIRE FOY, BOROUGH CLERK