

CAUCUSMEETING
December 3, 2015

A REGULAR SCHEDULED CAUCUS MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, December 3, 2015 at 7:30 P.M.

Council President Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Councilmen Craig Lahullier, David Stoltz, Richard Bartlett, James Lenoy and Joseph Emerson were present. Mayor William Roseman arrived at 8:00 P.M. Councilman Robert Zimmermann was absent.

Council President Lahullier led all present in the Pledge of Allegiance to the Flag.

Council President Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 7, 2015 and the Herald News on January 15, 2015 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

An Ambulance Corps member addressed the Council and mentioned at their next meeting on 12/16/15 they are going to have a Christmas get together. They are not having an outing this year due to money concerns. It will only be for Corps members and are requesting permission to have alcoholic beverages, (wine, beer etc.) The member mentioned everyone is bringing their own, BYOB. They are not selling it. They are only drinking it. So a permit is not needed for that. The on-call crew will not be participating in the event so they can be available for emergency calls.

Gregory Polyniak of Neglia Engineering read his report for the month regarding projects that are being done in the Borough of Carlstadt.

JOSEPH CRIFASI, OPERATIONS MANAGER, DPW DIRECTOR

He mentioned Bergen County is doing the share service for energy. They sent a letter asking if we are willing to let them review our bills and see if they can share this in one pool. This will save us money on our electric bill. There is no cost to us at all. They will also get bills from Wood-Ridge and Hasbrouck Heights. They will put them all together and put it out for bid.

Council President Lahullier entertained a motion to allow the County to get one year's worth of our electric bills. On motion by Stoltz, seconded by Bartlett, unanimous on call of roll of those present.

Mr. Crifasi mentioned that as a whole we have paid \$10,000.00 a year to have bank reconciliations done. The CFO, Domenick Giancaspro and Ginny Bello, payroll clerk have brought up to him to price around for a better way to get these bank statements reconciled on a monthly basis rather than at the end of the year. Our auditor is doing it now and Domenick Giancaspro and Ginny Bello both said they can get it done on a monthly basis.

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Councilman Stoltz made a motion to reconcile the payroll monthly, seconded by Lahullier, unanimous on call of roll of those present.

Council President Lahullier entertained a motion to go into closed session at 8:00 P.M. to discuss personnel and property. On motion by Stoltz, seconded by Lahullier, the meeting unanimously went into closed session.

The meeting went back into open session at 10:30 P.M. with the following members in attendance: Mayor Roseman, Councilmen Lahullier, Stoltz, Bartlett, Lenoy and Emerson.

Mayor Roseman entertained a motion to approve the New Year's Day expenses not to exceed the amount of \$250.00 more than last year. On motion by Lahullier, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Roseman entertained a motion to approve the floating holiday of July 1, 2016. On motion by Stoltz, seconded by Emerson, unanimous on call of roll of those present.

Mayor Roseman entertained a motion to approve \$200.00 for the Carlstadt Public School booster donation for the 2016 yearbook. On motion by Lahullier, seconded by Emerson, unanimous on call of roll of those present.

Mayor Roseman entertained a motion to approve the extension of licensed premises for Redd's permits for December 6, 13, 20, 27, 2015 and January 3, 2016. On motion by Lahullier, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Roseman entertained a motion to approve the Everbridge Nixle quote in the amount of \$2,500.00 per year. On motion by Lahullier, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Roseman entertained a motion to approve the Hazardous Mitigation Grant Agreement. On motion by Stoltz, seconded by Emerson, unanimous on call of roll of those present.

FINAL READING

ORDINANCE NO. 15-11

AN ORDINANCE AMENDING CHAPTER VI, LICENSING GENERAL, SECTION 6-12 ENTITLED TOWING OF VEHICLES OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002

Mayor Roseman entertained a motion to open this ordinance to a hearing of citizens. On motion by Stoltz, seconded by Bartlett, unanimous on call of roll of those present. Mayor Roseman asked if any citizen wished to be heard on this ordinance.

Mayor Roseman said to let the record note that there is no one here to speak on this ordinance.
Mayor Roseman entertained a motion to close this ordinance to a hearing of citizens.
On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

RESOLUTION NO. 2015-287-A

BE IT RESOLVED that the ordinance entitled:

AN ORDINANCE AMENDING CHAPTER VI, LICENSING GENERAL, SECTION 6-12 ENTITLED TOWING OF VEHICLES OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.
On motion by Lenoy, seconded by Emerson, unanimous on call of roll of those present.

FINAL READING

ORDINANCE NO. 15-12

AN ORDINANCE TO FIX AND DETERMINE THE SALARIES AND COMPENSATION OF THE SEVERAL OFFICERS AND EMPLOYEES OF THE BOROUGH OF CARLSTADT, AND TO PROVIDE THE MANNER AND PAYMENT THEREOF, REVISED TO 2015

Mayor Roseman entertained a motion to open this ordinance to a hearing of citizens.
On motion by Bartlett, seconded by Lenoy, unanimous on call of roll of those present.
Mayor Roseman asked if any citizen wished to be heard on this ordinance.
Mayor Roseman said to let the record note that there is no one here to speak on this ordinance.
Mayor Roseman entertained a motion to close this ordinance to a hearing of citizens.
On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

RESOLUTION NO. 2015-287-B

BE IT RESOLVED that the ordinance entitled:

AN ORDINANCE TO FIX AND DETERMINE THE SALARIES AND COMPENSATION OF THE SEVERAL OFFICERS AND EMPLOYEES OF THE BOROUGH OF CARLSTADT, AND TO PROVIDE THE MANNER AND PAYMENT THEREOF, REVISED TO 2015

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.
On motion by Lenoy, seconded by Emerson, unanimous on call of roll of those present.

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COUNCILMAN DAVID STOLTZ

A motion was made by Stoltz, seconded by Lenoy to allow the Cub Scouts to use the Civic Center on Friday, December 4 and 11, 2015 from 6:30 P.M. to 9:00 P.M. for den meetings, unanimous on call of roll of those present.

COUNCILMAN CRAIG LAHULLIER

He would like to make a motion that we allow the Police Chief to start the wheels turning to get Ralph Manfredonia into the January Police Academy, seconded by Stoltz, unanimous on call of roll of those present.

COUNCILMAN JAMES LENOY

He had nothing to discuss at this time.

COUNCILMAN JOSEPH EMERSON

He was down at the DPW garage and noticed the equipment and vehicles that are down there that have not been used for at least two years and we are still paying insurance on them. He feels we should put these out to bid. There are roughly fifteen or twenty things that can go. We should tell Joseph Crifasi, DPW Director to make a list and put these out to bid.

COUNCILMAN RICHARD BARTLETT

He mentioned that the old Schwing fire truck is sitting there and he would like to allow A.N.D. Service to go down there to see if they can get the cab down and running to put it out to bid and get rid of it. It is sitting by the salt shed and that can't be good either.

Mayor Roseman entertained a motion to allow the proper documentation and equipment information to be compiled to go out to bid.

On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

**CONSENT AGENDA
RESOLUTION NO. 2015-288**

BE IT RESOLVED by the Mayor and Council that the following payments made by the Chief Financial Officer from Valley National Bank during the month of November, 2015 be ratified:

<u>Date</u>	<u>Ck #</u>	<u>Account</u>	<u>Payee</u>	<u>Amount</u>
11/18/15	501015	Current	Payroll	\$ 179,586.72
11/18/15	501016	Current	North Arlington	900.00
11/18/15	501017	Current	Postmaster	175.00
11/18/15	501018	Current	Medical	75,000.00
11/20/15	501019	Current	E. Coast Emer.	462.00
11/20/15	501020	Current	Postmaster	350.00
11/20/15	501021	Current	Lyndhurst Basketball	225.00

11/23/15	501022	Current	Lowe's	122.86
11/25/15	501023	Current	Payroll	285,248.25
11/25/15	501024	Current	Payroll	16,053.44
11/25/15	501025	Current	ADPP	1,435.00
11/25/15	501026	Current	Verizon	4,876.94
11/30/15	501027	Current	Medical	44,000.00

RESOLUTION NO. 2015-289

WHEREAS, 26 Limo, LLC operating from 463 Barell Avenue, Carlstadt, NJ 07072 has made application to the Borough of Carlstadt for the renewal of three (3) limousine licenses; and

WHEREAS, the application has been filed together with the requisite fees, and proof of insurance and Power of Attorney as required under N.J.S.A. 48:16-14 and 16 and vehicle and driver information as required by the ordinance to the satisfaction of the Borough Clerk.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the renewal application of 26 Limo, LLC to operate three (3) limousines at 463 Barell Avenue, Carlstadt, NJ 07072 be and hereby is approved for VIN #57428, #56884 and #57575.

AND, BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to renew the licenses to operate three (3) limousines at the above referenced location for the period of one year, commencing December 4, 2015 and ending on December 4, 2016 and a Certificate of Compliance with the requirements of N.J.S.A. 48:16-14 and 16, through the period indicated on the proof of insurance as submitted with the application.

On motion by Lenoy, seconded by Lahullier, unanimous on call of roll of those present.

COUNCILMAN JOSEPH EMERSON

He mentioned that he had met with Domenick Giancaspro, CFO over the last couple of days and has been going over the recreational budget to see what is out there and what we paid. He reviewed the last three years of the information just to see what was done. He wanted a breakdown of it just to see for each sport what they were getting. Councilman Emerson went into detail with this.

BOROUGH ATTORNEY, DENNIS RITHCIE

He needs a vote to approve the Arsynco settlement that was discussed in closed session. On motion by Lahullier, seconded by Lenoy, unanimous on call of roll of those present.

Mayor Roseman asked the Council do we want to take an ad out in the Becton 2016 Theatre Arts Club playbill for the Little Shop of Horrors. Councilman Bartlett made a motion to take an ad out for \$50.00, seconded by Stoltz, unanimous on call of roll of those present.

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Mayor Roseman entertained a motion to adjourn the meeting at 11:05 P.M. On motion by Bartlett, seconded by Stoltz, the meeting was unanimously adjourned.

APPROVED: _____
WILLIAM ROSEMAN, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK