

CAUCUS MEETING
April 6, 2017

A REGULAR SCHEDULED CAUCUS MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, April 6, 2017 at 7:15 P.M.

Mayor Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Mayor Craig Lahullier, Councilmen Robert Zimmermann, David Stoltz and Richard Bartlett were present. Councilman Joseph Emerson arrived at 7:20 P.M. and Councilmen James Lenoy and William Shockley were absent.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

Mayor Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2017 and the Herald News on January 6, 2017 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Gregory Polyniak of Neglia Engineering read his report for the month regarding projects that are being done in the Borough of Carlstadt.

Mayor Lahullier said Police Chief Tom Nielsen has advised that the salaries have been communicated to each of the candidates who have agreed they would accept. These are the police candidates. Mayor Lahullier said at this time he would like to move forward with the continuation for the top two candidates. Mayor Lahullier seeks Council approval to make a conditional offer of employment for the position of probationary police officer to Brian Monroe with the salary of \$35,000.00. He has prior law enforcement experience. On motion by Emerson, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Lahullier seeks Council approval to make a conditional offer of employment for the position of probationary police officer to Michael Dombroski with the salary of \$31,212.00. On motion by Zimmermann, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Lahullier said at this time he would like to have the Chief to move forward with approval of scheduling the psychological and medical examination for both of the candidates. On motion by Zimmermann, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier said Chief Nielsen continues to be in need of standby crossing guards. He has received three applications from interested individuals. Mayor Lahullier is seeking Council approval to have the Chief move forward to do a background check and medicals for Douglas Faist, Joseph Runger and Carol Pareti. On motion by Stoltz, seconded by Bartlett, unanimous on call of roll of those present.

CAUCUS MEETING

April 6, 2017

Page 2

Mayor Lahullier is seeking Council approval to start the process of advertising for two candidates for the Police Department. On motion by Emerson, seconded by Zimmermann, unanimous on call of roll of those present.

**CONSENT AGENDA
RESOLUTION NO. 2017-117**

BE IT RESOLVED, by the Mayor and Council of the Borough of Carlstadt that the Carlstadt Little League, Ninth Street, Carlstadt, N.J. 07072 be granted permission to hold a raffle on May 14, 2017 for which the application, fee and findings and determination sheet shall be forwarded to the Legalized Games of Chance Control Commission.

RESOLUTION NO. 2017-118

RESOLUTION AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF THE CY 2017 “DISTRACTED DRIVING CRACKDOWN – U DRIVE, U TEXT, U PAY” FROM THE NEW JERSEY DIVISION OF HIGHWAY TRAFFIC SAFETY IN THE AMOUNT OF \$5,500.00

WHEREAS, the Carlstadt Police Department has sought and been awarded grant monies through the New Jersey Division of Highway Traffic Safety for the CY 2017 “Distracted Driving Crackdown – U Drive, U Text, U Pay” enforcement program commencing April 1, 2017 through April 21, 2017; and

WHEREAS, the State has awarded a grant to the Borough of Carlstadt in the amount of \$5,500.00 which will pay for 100 hours of overtime enforcement during the three (3) week mobilization period with a maximum rate to be reimbursed in the amount of \$55.00/per hour; and

WHEREAS, the grant will enable the Carlstadt Police Department to conduct special enforcement patrols targeting distracted drivers and to educate the public on the state’s distracted driving laws, as well as, raise awareness about the dangers of distracted driving, which affects drivers, passengers and bystanders; and

WHEREAS, it is in the best interest of the Borough of Carlstadt to utilize the grant funds in the amount of \$5,500.00 for such purpose.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, New Jersey, that:

1. The Carlstadt Police Department is hereby authorized to make application for and accept the CY 2017 “Distracted Driving Crackdown – U Drive, U Text, U Pay” grant from the State of New Jersey in the amount of \$5,500.00.

2. The Mayor is hereby authorized to execute and the Borough Clerk to attest to the Grant Acceptance Conditions, if require.
3. This resolution shall become effective immediately.
4. Upon adoption of this resolution, the Borough Clerk is authorized and directed to forward a certified copy to the Chief of Police and any other interested parties.

RESOLUTION NO. 2017-119

WHEREAS, distracted driving has become a serious concern and is reaching epidemic proportion on America's roadways, resulting in a significant increase in deaths and injuries due to motor vehicle crashes involving a distracted driver. Driver distraction includes any activity that diverts a person's attention away from the primary task of driving, with the use of a hand held cell phone while driving or sending text messages that require visual, manual, and cognitive attention from the driver, being the foremost alarming distraction; and

WHEREAS, April is National Distracted Driver Month, which is a time to remind New Jersey motorist of the state's distracted driving laws, which include a ban on hand-held cell phone use and text messaging by all drivers and a ban on all cell phone use (hand held or hands free) by novice drivers; and

WHEREAS, the State of New Jersey Division of Highway Traffic Safety is providing grants to municipalities for police officers, on an overtime basis, to conduct patrols which will consist of roving patrols and fixed checkpoints. The grant will pay for 100 hours of overtime enforcement during the crackdown period. These participating Police Department's will be reimbursed \$55.00 per hour that will be paid to Officers participating in this program.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt, County of Bergen, New Jersey, hereby declares its support for "National Distracted Driver Month" both locally and nationally from April 1 through April 21, 2017, and pledges to increase awareness of Distracted Drivers in the Borough.

RESOLUTION NO. 2017-120

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR PROFESSIONAL REAL ESTATE APPRAISAL SERVICES TO
ERNEST F. DEL GURCIO, C.E.O, APPRAISAL SYSTEMS, INC.**

WHEREAS, there exists a need for a Professional Appraisal services in connection with the Borough's annual reassessment program prescribed by N.J.S.A. 54:1-35.35 as of October 1, 2017 for implementation in the 2018 tax year; and

CAUCUS MEETING

April 6, 2017

Page 4

WHEREAS, the Mayor and Council of the Borough of Carlstadt has received and reviewed the scope of services for such annual assessment and desires to contract with Ernest F. Del Guercio, Sr., CEO of Appraisal Systems, Inc. as real estate appraiser for the purposes of providing professional appraisal services; and

WHEREAS, Ernest F. Del Guercio, Sr., CEO, of Appraisal Systems, Inc., 266 Harristown Road, Suite 302, Glen Rock, NJ 07450, will provide the requisite real estate appraisal services for an amount not to exceed \$40,000.00 during the term of the contract; and

WHEREAS, the anticipated term of this appointment and retention is for one (1) year; and

WHEREAS, prior to execution of the contract, pursuant to N.J.S.A. 19:44A-20.26, Ernest F. Del Guercio, Sr., CEO shall complete and submit a Business Entity Disclosure Certification certifying that Ernest F. Del Guercio, Sr., CEO and/or Appraisal Systems, Inc. have not made any reportable contributions to a political or candidate committee in the Borough of Carlstadt in the previous one year (January 1, 2016 – December 31, 2016) and that this appointment and retention will prohibit Ernest F. Del Guercio, Sr., CEO and Appraisal Systems, Inc. from making any reportable contributions through the term of the appointment; and

WHEREAS, the Chief Financial Officer has certified that funds in an amount not to exceed \$40,000.00 are available to pay the anticipated amount of the contract for these services; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A-11-1, et seq.) requires that a Resolution authorizing the award of contracts for “professional services” without competitive bids and the contract be made available for public inspection.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt, County of Bergen, New Jersey, as follows:

1. The Mayor and Council hereby authorizes and approves the retention of Ernest F. Del Guercio, C.E.O. of the firm of Appraisal Systems Inc., 266 Harristown Road, Suite 302, Glen Rock, NJ 07452 as real estate Appraiser consistent with the proposal dated February 14, 2017.

2. This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for professional engineering services.

3. A Business Disclosure Entity Certification and the Determination of Value are to be placed on file with this resolution.

4. The Mayor be and hereby is authorized to sign the Contract for professional real estate appraisal services in the form attached hereto subject to the approval of the Borough Attorney.

5. A notice of this action shall be printed once in the official newspaper of the Borough of Carlstadt in accordance with N.J.S.A. 40A:11-5(1)(a)(I).

Certification as to the availability of funds:

The Chief Financial Officer/Treasurer hereby certifies that sufficient funds in the amount not to exceed \$40,000.00 are available to pay the anticipated amount of the contract for these services.

RESOLUTION NO. 2017-121

RESOLUTION TO ADVERTISE FOR BIDS

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Engineer, Gregory J. Polyniak, Neglia Engineering Associates that the plans & specifications for:

455 SIXTEENTH STREET DRAINAGE IMPROVEMENTS PROJECT

(NJEDA FUNDED)

**BOROUGH OF CARLSTADT
BERGEN COUNTY, NEW JERSEY**

are hereby approved and the Borough Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

On motion by Zimmermann, seconded by Emerson, unanimous on call of roll of those present.

CONSIDERATION OF ORDINANCES

FINAL READING

ORDINANCE NO. 17-4

BOND ORDINANCE TO AUTHORIZE THE RENOVATION OF LINDBERGH FIELD, IN BY AND FOR THE BOROUGH OF CARLSTADT, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$450,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Mayor Lahullier entertained a motion to open this ordinance to a hearing of citizens.

On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier asked if any citizen wished to be heard on this ordinance

Mayor Lahullier said to let the record note there are no citizens to speak on this ordinance.

Mayor Lahullier entertained a motion to close this ordinance to a hearing of citizens.

On motion by Zimmermann, seconded by Bartlett, unanimous on call of roll of those present.

RESOLUTION NO. 2017-115

BE IT RESOLVED that the ordinance entitled:

BOND ORDINANCE TO AUTHORIZE THE RENOVATION OF LINDBERGH FIELD, IN BY AND FOR THE BOROUGH OF CARLSTADT, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$450,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Emerson, seconded by Zimmermann, unanimous on call of roll of those present.

FIRST READING

ORDINANCE NO. 17-5

BOND ORDINANCE TO AUTHORIZE THE MAKING OF PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF CARLSTADT, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,100,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Borough Council of the Borough of Carlstadt, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Carlstadt, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to make public improvements and to acquire new additional or replacement equipment and machinery and new automotive vehicles, including original apparatus and equipment, in, by and for said Borough, as more particularly described in Section 4 hereof. The cost of the improvements includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Borough.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (3) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (4) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Acquisition of new automotive vehicles, including original apparatus and equipment, for the use of the Department of Public Works ("DPW") consisting of (i) a roll-off truck with plow and (ii) two mason dump trucks with plows.

Appropriation and Estimated Cost	\$ 405,000
Down Payment Appropriated	\$ 19,500
Bonds and Notes Authorized	\$ 385,500
Period of Usefulness	5 years

B. Acquisition of a new automotive vehicle, including original apparatus and equipment, consisting of a pickup truck for the use of the Fire Department.

Appropriation and Estimated Cost	\$ 40,000
Down Payment Appropriated	\$ 2,300
Bonds and Notes Authorized	\$ 37,700
Period of Usefulness	5 years

C. Acquisition of new additional or replacement equipment and machinery for the use of the DPW consisting of (i) a wood chipper, (ii) a leaf vacuum machine and (iii) a lawn tractor.

Appropriation and Estimated Cost	\$ 128,000
Down Payment Appropriated	\$ 6,100
Bonds and Notes Authorized	\$ 121,900
Period of Usefulness	15 years

CAUCUS MEETING

April 6, 2017

Page 8

D. Undertaking of the 2017 Road Resurfacing Program (including drainage, sidewalk and curb improvements, where necessary) at various locations, as set forth on a list prepared or to be prepared by the Borough Engineer and placed on file with the Borough Clerk and hereby approved as if set forth herein in full. Depending upon the contract price and other exigent circumstances, and upon approval by the Borough Council, there may be additions to or deletions from the aforesaid list. It is hereby determined and stated that said roads being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Appropriation and Estimated Cost	\$ 527,000
Down Payment Appropriated	\$ 25,100
Bonds and Notes Authorized	\$ 501,900
Period of Usefulness	10 years
Aggregate Appropriation and Estimated Cost	\$1,100,000
Aggregate Down Payment Appropriated	\$ 53,000
Aggregate Amount of Bonds and Notes Authorized	\$1,047,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$52,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 6. It is hereby determined and stated that moneys exceeding \$53,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Borough, are now available to finance said purposes. The sum of \$53,000 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds of said Borough of an aggregate principal amount not exceeding \$1,047,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$1,047,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 8.56 years computed from the date of said bonds.

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$1,047,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The Borough intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1 and 4 of this bond ordinance. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 14. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

CAUCUS MEETING

April 6, 2017

Page 10

Section 15. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 16. This ordinance shall take effect twenty days after the first publication thereof after final passage.

RESOLUTION NO. 2017-116

BE IT RESOLVED that the ordinance entitled:

BOND ORDINANCE TO AUTHORIZE THE MAKING OF PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT IN, BY AND FOR THE BOROUGH OF CARLSTADT, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,100,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

heretofore introduced, does now pass on first reading, and that said ordinances be further considered for final passage at a meeting to be held on the 4th day of May, 2017 at 7:00 o'clock P.M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Carlstadt Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk be, and she hereby is, authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On motion by Emerson, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Lahullier said we need to approve two Special Police Officers for the Little League Parade on 4/8/17. On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll of those present.

Mayor Lahullier said we need to ratify a dish garden for the Richard Kuprat family. On motion by Zimmermann, seconded by Emerson, unanimous on call of roll of those present.

COUNCILMAN RICHARD BARTLETT

May 20, 2017 will be the annual Fire Department Memorial Service at Memorial Park at Hackensack and Division Avenue at 5:00 P.M. followed by the annual inspection at the Jefferson Street Firehouse. Something for finance for next year is that the Fire Department will be replacing about twelve Scott Air Packs. They have a fifteen year shelf life and the cylinders have to be replaced next year. They need to be replaced by June of 2018. The price is approximately \$2,000 a bottle.

COUNCILMAN ROBERT ZIMMERMANN

He had nothing to discuss at this time.

COUNCILMAN JOSEPH EMERSON

He had nothing to discuss at this time.

COUNCILMAN DAVID STOLTZ

We will be having town shredding on June 3, 2017 at the Jefferson Street parking lot from 9 A.M. to 1:00 P.M.

Mayor Lahullier went over the correspondence that was received

We received correspondence from Robby DeMarco asking for the use of Borough Hall Caucus Room on Friday, April 7, 2017 from 6:45 to 8:15 P.M. for their Cub Scout meeting. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll of the present.

Correspondence was received from Amanda Colangelo BRHS. Becton National Honor Society students are looking for ways in which they can help the community and environment during the month of April for Earth Day. Joseph Crifasi said this is the third year we have done this. They come over on the bus with approximately twenty students. It is simple leaf clean up. On motion by Zimmermann, seconded by Bartlett, unanimous on call of roll of those present.

Correspondence was received from Erin Hughes, Children's Librarian of the Carlstadt Public Library. She is asking for use of the Village Green Park on August 3 with a rain date of August 10, 2017 from 3:00 P.M. to 5:00 P.M. Also would like to have Mike Dennis from Traditional Earth Skills to demonstrate the building of a traditional Lenape tipi. On motion by Zimmermann, seconded by Emerson, unanimous on call of roll of those present.

Robert Ceberio of RCM Ceberio, LLC gave his report for the month with the projects he is working on which is on file in the office of the Borough Clerk.

Joseph Crifasi, DPW Operations Manager mentioned that Comcast Cable has a program that is called Comcast Cares Day. They reach out to the Boy Scouts and Girl Scouts to do something like Earth Day. They asked if the DPW has any areas in need of litter patrol or mulching. He came up with the Ninth Street Kiddie Park. The mulch can be replaced. We do this every two years and it is

CAUCUS MEETING

April 6, 2017

Page 12

due. We spend approximately \$1,600.00 to get a tractor trailer and mulch. Comcast said they would be willing to spend \$2,000.00. So that would give us the \$1,600.00 for the mulch and the rest would provide all of the volunteers breakfast/lunch. This will take place at 8:30 A.M. on April 22, 2017. Comcast will come with their own representatives. They bring their own employees who are line workers and who work in the Carlstadt area. They come to work with them.

On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll of those present.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following:

Personnel and property.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussion one or more of the following subjects:

Personnel and property.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after re convening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Lahullier entertained a motion to go into closed session at 8:15 PM. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll of those present.

The meeting went back into open session at 9:00 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Stoltz, Bartlett, Lenoy and Emerson.

Mayor Lahullier said that Joseph Crifasi has asked us to put together a job description for a part time bus driver and also to advertise it.

On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll of those present.

Mayor Lahullier entertained a motion to adjourn the meeting at 9:05 P.M. On motion by Bartlett, seconded by Emerson, the meeting was unanimously adjourned.

APPROVED: _____
CRAIG LAHULLIER, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK