

**FINANCE MEETING**  
**January 17, 2019**

**A REGULAR SCHEDULED FINANCE MEETING** of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, January 17, 2019 at 7:05P.M.

Mayor Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Councilmen David Stoltz, Richard Bartlett and William Roseman were present. Councilman Joseph Emerson arrived at 7:22 P.M. Councilmen Robert Zimmermann and James Lenoy were absent.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

Mayor Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 5, 2019 and the Herald News on January 5, 2019 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk

Dennis Kronyak, Deputy Chief of the Fire Department spoke to the Mayor and Council and thanked everyone for a great year last year. He would like something he talked to a few of the Councilmen about regarding hundreds of thousands of dollars given out in grants every year. What they would like to do is take \$5,000.00 of their budget and get a grant writer to possibly replace their compressor and purchase new gear. He went into detail on these matters.

**COUNCILMAN RICHARD BARTLETT**

He mentioned that yesterday the engine of the 2007 Suburban vehicle of the Fire Department seized and he had the Fire Department mechanic do some research for him. If they considered replacing the motor, a jasper motor would cost about \$6,000.00 with a 36,000 mile warranty. If they went to Frank's GMC, a Chevy motor would cost about \$9,000.00 with a warranty of 100,000 miles. The downside of this is the Kelly Blue Book only gives a value of seven or eight thousand dollars for the vehicle. He knows the Police Department is getting a new vehicle this year and maybe the Fire Department can get one of the better of what they are getting rid of.

**COUNCILMAN WILLIAM ROSEMAN**

He had nothing to discuss at this time.

**COUNCILMAN DAVID STOLTZ**

He had nothing to discuss at this time.

Ernest Del Gercio of Appraisal Systems, Inc. spoke about the breakdown of a taxes for the Borough of Carlstadt. This involved the property class of residential and industrial. He went over all of this information that he had on a spread sheet and is on file in the office of the Borough Clerk.

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Mayor Lahullier mentioned we received a letter from Rossini Adams of the Board of Health. She is writing to inform us of her resignation as a member. She is unable to provide the time and commitment that is necessary for this position. We accept her resignation with regrets.

Mayor Lahullier said we received correspondence from Mike Cugini. He requested the use of the Borough Hall Caucus Room on Wednesday, January 16, 2019 from 7:00 P.M. to 9:00 P.M. for a soccer meeting.

On motion by Emerson, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Lahullier mentioned we received correspondence from Joseph Crifasi inviting the Mayor and Council to the CER Junior Wildcats Recreation Football/Cheering Annual Awards Banquet on Sunday, January 27, 2019 at 11:30 A.M. for a brunch buffet.

If anyone is going to attend, RSVP to the email.

Mayor Lahullier said we received correspondence from Chris Assenheimer, Secretary of Bergen Engine Company No. 1. He is requesting permission to run a raffle in 2019 and requesting the paperwork so they can get started. The Board of Officers has given them approval to do this and are now seeking Governing Body permission. Also Bergen Engine One is planning to hold a bar-b-que on Saturday, June 15, 2019 from 4:00 P.M. to 8:00 P.M. The Board of Officers has given them approval on this and they are seeking the Governing Body's permission.

On motion by Bartlett, seconded by Emerson, unanimous on call of roll.

**CONSIDERATION OF ORDINANCES**

**FIRST READING**

**ORDINANCE NO. 19-2**

**AN ORDINANCE AMENDING CHAPTER VI "LICENSING GENERAL" SECTION 6-8 "MUSIC PLAYING OR PERFORMANCE" OF REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002**

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Carlstadt that **Chapter 6-8 "MUSIC PLAYING OR PERFORMANCE,"** in particularly, **Section 6-8.6** entitled **"FEE"** of the Revised General Ordinances of the Borough of Carlstadt, 2002 be and hereby is amended with the deletion of Section 6-8.6 which shall be replaced with the following:

**6-8.6 Fee.** The annual permit fee for each permit shall be as set forth in Subsection 4-3.1 of this revision. All permits granted pursuant to this section shall continue for a period of one year unless otherwise revoked by the Mayor and Council. All permits shall run from July 1 and expire on June 30 of the next succeeding year of its issuance.

**Savings Clause.** All other provisions of Chapter VI, “LICENSING – GENERAL” shall remain in full force and effect.

**Repeal of Prior or Inconsistent Ordinances.** All ordinances or parts thereof inconsistent herewith are hereby repealed as to such inconsistency only.

**Severability.** If any section, clause, sentence or other part of this Ordinance or the application thereof to any person or circumstance shall for any reason be adjudged by a Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.

**Effective Date.** This Ordinance shall take effect immediately upon passage and publication as required by law.

**RESOLUTION NO. 2019-24-B**

**BE IT RESOLVED** that the ordinance entitled:

**AN ORDINANCE AMENDING CHAPTER VI “LICENSING – GENERAL,” SECTION 6-8 “MUSIC PLAYING OR PERFORMANCE” OF REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 7<sup>th</sup> day of February, 2019 at 7:00 o’clock “P..M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Carlstadt Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk be, and she hereby is, authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On motion by Roseman, seconded by Emerson, unanimous on call of roll of those present.

**FIRST READING**

**ORDINANCE NO. 19-3**

**BOROUGH OF CARLSTADT  
CALENDAR YEAR 2019**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

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**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Mayor and Council of the Borough of Carlstadt in the County of Bergen finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the Mayor and Council hereby determines that a 1% increase in the budget for said year, amounting to \$175,147 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

**WHEREAS**, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Council of the Borough, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Borough shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$613,016, and that the CY 2019 municipal budget for the Borough be approved and adopted in accordance with this ordinance; and

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**RESOLUTION NO. 2019-24-C**

**BE IT RESOLVED** that the ordinance entitled:

**BOROUGH OF CARLSTADT  
CALENDAR YEAR 2019  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A:4-45.14)**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 7<sup>th</sup> day of February, 2019 at 7:00 o'clock P.M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Carlstadt Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk be, and she hereby is, authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

**CONSENT AGENDA  
RESOLUTION NO. 2019-25**

**WHEREAS**, the Borough of Carlstadt has solicited quotes for bleachers and trash receptacles for Lindbergh Field; and

**WHEREAS**, the funds for said bleacher and trash/recycling receptacles has been appropriated by the CFO; and

**WHEREAS**, in response to a solicitation, three quotes were received for a 10-row elevated bleacher set as follow:

1. On Time Solutions, LLC.	\$18,550.00
2. Ely Associates	\$19,215.00
3. Sports & Golf Solutions	\$20,865.00

**WHEREAS**, in response to a solicitation, three quotes were received for five (5) trash/recycling receptacles as follow:

1. On Time Solutions, LLC	\$6,054.00
2. Play Power LT Flemington, Inc.	\$6,195.80
3. Ely Associates	\$6,304.00

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**WHEREAS**, the proposal submitted by On Time Solutions, LLC, in the amount of \$18,540.00 is the lowest responsible quote for the 10-row elevated bleacher set; and

**WHEREAS**, the quote submitted by On Time Solutions, LLC, in the amount of \$6,054.00 is the lowest responsible quote for the five (5) trash/recycling receptacles.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Carlstadt that:

1. The Department of Public Works be and hereby is authorized to purchase a 10-row elevated bleacher set for Lindbergh Field under the terms of the proposal dated December 28, 2018 submitted by On Time Solutions, LLC, 637 Wyckoff Avenue #214, Wyckoff, NJ 07481 for the quoted amount of \$18,550; and
2. The Department of Public Works be and hereby is authorized to purchase five (5) trash/recycling receptacles for Lindbergh Field under the terms of the proposal dated December 6, 2018 submitted by On Time Solutions, LLC, 637 Wyckoff Avenue #214, Wyckoff, NJ 07481 for the quoted amount of \$6,054.00; and
3. This resolution to take effect upon certification of this resolution by the Chief Financial Officer that sufficient funds are available.

**Certification as to the availability of funds:**

The Chief Financial Officer/Treasurer hereby certifies that sufficient funds are available to pay the anticipated amount in the Capital account for Lindbergh Field Improvements.

**RESOLUTION NO. 2019-26**

**WHEREAS**, the Borough of Carlstadt desires to update its code book to include legislation passed in the years 2017 and 2018; and

**WHEREAS**, General Code has provided an estimate for performing an update of that legislation dated January 3, 2019 in the amount of \$3,695.00, plus \$100 for a CD containing the updated code for archiving purposes; and

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that:

1. That the Borough Clerk be and hereby is authorized to proceed with the code update under the terms of the estimate submitted by General Code, 781 Elmgrove Road, Rochester, NY 14624 for the estimated amount of \$3,795.00 (\$3,695.00 Supplement No. 9, plus \$100 for CD).

2. This resolution to take effect upon certification of this resolution by the Chief Financial Officer that sufficient funds are available.

**Certification as to the availability of funds:**

The Chief Financial Officer/Treasurer hereby certifies that sufficient funds are available to pay the estimated amount of \$3,795.00 in the 2019 budget.

**RESOLUTION NO. 2019-27**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Clerk be and hereby is authorized and directed to advertise for bids for recreation equipment for the 2019 recreation program.

**RESOLUTION NO. 2019-28**

**WHEREAS**, Henry S. Cosgrove, retired employee of the Carlstadt Department of Public Works has filed a request for reimbursement for the purchase of a Medicare supplement; and

**WHEREAS**, pursuant to the CDPWBA Contract Article XVII D 1, the amount of said reimbursement for the year 2019 is \$1,125.00.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that the Chief Financial Officer is hereby authorized to make payment in the amount of \$1,125.00 representing reimbursement for his Medicare supplement for the year 2019, pursuant to Article XVII D 1. of the Contract between the Borough of Carlstadt and the CDPWBA.

**RESOLUTION NO. 2019-29**

**WHEREAS**, Robert W. Korsen, retired employee of the Carlstadt Department of Works has filed a request for reimbursement for the purchase of a Medicare supplement; and

**WHEREAS**, pursuant to the CDPWBA Contract Article XVII D 1. the amount of said reimbursement for the year 2019 is \$1,125.00.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that the Chief Financial Officer is hereby authorized to make payment in the amount of \$1,125.00 representing reimbursement for his Medicare supplement for the year 2019, pursuant to Article XVII D 1 of the Contract between the Borough of Carlstadt and the CDPWBA.

**RESOLUTION NO. 2019-30**

**WHEREAS**, Douglas Faist, retired employee of the Carlstadt Department of Public Works has filed a request for reimbursement for the purchase of a Medicare supplement; and

**WHEREAS**, pursuant to the CDPWBA Contract Article XVII D 1, the amount of said reimbursement for the year 2019 is \$1,125.00.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that the Chief Financial Officer is hereby authorized to make payment in the amount of \$1,125.00 representing reimbursement for his Medicare supplement for the year 2019, pursuant to Article XVII D 1 of the Contract between the Borough of Carlstadt and the CDPWBA.

**RESOLUTION NO. 2019-31**

**Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement**

**WHEREAS**, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

**WHEREAS**, Law enforcement officials also have a responsibility to provide for the preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorder riots, terrorism incidents and bombings, State and National emergencies; and

**WHEREAS**, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

**WHEREAS**, the Plan is adopted in accordance with the provisions of N.J.S.A.40A.:14-156, N.J.S.A.40A:14-156.1, N.J.S.A.40A:14-156.4, and N.J.S.A. App. A: 9-40.6; and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot, or disorder in order to protect life and property; and

**WHEREAS**, it is also recognized that the Carlstadt Police Department Chief of Police, in accordance with the provisions of N.J.S.A 40A: 14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a task force, Rapid Deployment Team or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Carlstadt to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the plan submitted by the Bergen County Police Chiefs Association.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that the Carlstadt Police Department, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, the County Sheriff, the County Chief of Police, and all Bergen County Municipalities.

### **RESOLUTION NO 2019-32**

**WHEREAS**, Four Brothers Food and Beverage II, LLC trading as the Meadowlands Diner has made application for a person to person transfer of Plenary Retail Consumption License #0205-33-021-004 heretofore issued to XXX Food Corp. trading as the Meadowlands Diner for the premises located at 320 Route 17 South, Carlstadt, N.J. 07072; and

**WHEREAS**, Four Brothers Food and Beverage II, LLC has filed with the Mayor and Council written consent of said transfer and the applicants have deposited with the issuing authorities the transfer fees and all other requirements of the Statutes governing the transfer of retail Consumption licenses have been complied with and notice of said transfer has been published in the Record in the issues of January 4, 2019 and January 11, 2019 and a reasonable time set for objections, if any to said transfer before transfer is deemed effective.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that Plenary Retail Consumption License #0205-33-021-004 heretofore issued to XXX Food Corp. be and the same is hereby transferred to Four Brothers Food and Beverage II, LLC.

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized and directed to execute the transfer in accordance with the provisions of the State Alcoholic Beverage Control Act.

### **RESOLUTION NO. 2019-33**

**WHEREAS**, notification was received that the following handicapped parking spaces are no longer needed and should be removed from these locations:

1. 550 Monroe Street
2. 537 Lincoln Street

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that the Borough Clerk notify the DPW to remove the above mentioned handicapped parking spaces and that the Police Chief remove same from the certified list of handicapped parking spaces.

**RESOLUTION NO. 2019-34**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Carlstadt that a handicapped parking space is hereby approved at the following locations:

1. 497 Central Avenue
2. 456 Broad Street

all in accordance with the requirements as stated in Chapter 10-3.10 and with the recommendation of the Police Chief of the Carlstadt Police Department.

**BE IT FURTHER RESOLVED** that said locations shall be added to the certified list of designated handicapped parking spaces.

**RESOLUTION NO. 2019-35**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that the First Presbyterian Church, 457 Division Avenue, Carlstadt, NJ 07072 be granted permission to hold a raffle at 457 Division Avenue, Carlstadt, NJ 07072 on Friday, May 10, 2019 for which the application, fee and finding and determination sheet shall be forwarded to the Legalized Games of Chance Control Commission.

On motion by Emerson, seconded by Roseman, unanimous on call of roll of those present.

Mayor Lahullier entertained a motion to allow the Fire Department \$5,000.00 for a grant writer. On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier entertained a motion to approve \$1,000.00 for Becton Regional High School Project Graduation donation. On motion by Roseman, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier entertained a motion to approve \$250.00 for the Fire Chief's gift. On motion by Roseman, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Lahullier entertained a motion to approve three plaques for the Voice of Democracy winners. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Lahullier made the following appointments:

**RESOLUTION NO. 2019-6**

**WHEREAS**, the Borough of Carlstadt is a member of the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

**WHEREAS**, the by-laws of said Funds require that a Commissioner to each Fund be appointed by the Mayor and Council; and

**WHEREAS**, the Borough has recommended the appointment of Joseph Crifasi as Commissioner to said Funds.

**NOW, THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Carlstadt, County of Bergen, that Joseph Crifasi is hereby appointed Commissioner to the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

**RESOLUTION NO. 2019-7**

**WHEREAS**, the Borough of Carlstadt has resolved to join the South Bergen Municipal Joint Insurance Fund; and

**WHEREAS**, the by-laws of said Fund require that a management employee be appointed to serve on said Fund's Safety Committee along with an alternate; and

**WHEREAS**, the Borough Mayor recommends that Paul Squeo be appointed to the said Fund's Safety Committee and that Robert Healey be appointed as alternate.

**NOW, THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Carlstadt, County of Bergen, hereby appoints Paul Squeo and Robert Healey as representative and alternate respectively to the Fund's Safety Committee.

**RESOLUTION NO. 2019-13**

**BE IT RESOLVED** that Henry Riveros be appointed Fire Safety Education Officer for the term of one year at the salary established in the present salary ordinance.

**RESOLUTION NO. 2019-14**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that Joseph Crifasi and Paul Squeo be appointed the Clean Communities Coordinators for the year 2019.

**RESOLUTION NO. 2019-16**

**BE IT RESOLVED** that Neglia Engineering Associates be appointed C-2 Collection System Operator for the term of one year at the salary established in the present salary ordinance.

**RESOLUTION NO. 2019-18**

**BE IT RESOLVED** that the following department heads and industrial representatives are hereby named as members of the Local Emergency Planning Committee (LEPC):

- |     |                     |   |
|-----|---------------------|---|
| 1.  | Craig Lahullier     | Mayor/PIO   |
| 2.  | Thomas Nielsen      | Police Chief                                      |
| 3.  | Henry Riveros       | Fire Chief  |
| 4.  | Hernan Lopez        | Emergency Management<br>Coordinator               |
| 5.  | James Fesco         | Captain/C.V.A.C.                                  |
| 6.  | Sam Yanovich        | Health Official                                   |
| 7.  | Joseph Patti        | Sun Chemical Corp. /<br>Industrial Representative |
| 8.  | Steve Kollinok      | School Superintendent                             |
| 9.  | Robert Pavlick      | Red Cross Representative                          |
| 10. | Domenick Giancaspro | Chief Financial Officer                           |
| 11. | Joseph Crifasi      | DPW Operations Manager                            |

**BE IT FURTHER RESOLVED** that when any of the above named persons shall no longer occupy the position indicated, his or her successor, upon notification to the Governing Body, shall be deemed to be the named representative.

**RESOLUTION NO. 2019-20**

**WHEREAS**, the Affirmative Action Office, Department of the Treasury requires that an official or staff person be designated to serve as a Public Agency Compliance Officer; and

**WHEREAS**, said person's name, title, business address and telephone number shall be forwarded to the State Affirmative Action Office annually.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that the Borough Clerk, Claire Foy, be designated Public Agency Compliance Officer.

**RESOLUTION NO. 2019-21**

**BE IT RESOLVED** that William Roseman be appointed the Class III member of the Planning Board for the term of one year.

**RESOLUTION NO. 2019-22**

**WHEREAS**, the Mayor and Council of the Borough of Carlstadt has amended Chapter II entitled "Personnel" of the Revised General Ordinances of the Borough of Carlstadt 2002 by Ordinance No. 07-11 to provide for the appointment of a Municipal Housing Liaison to administer the Borough of Carlstadt's affordable housing program.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that Joseph Crifasi is hereby appointed as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Section 3-39 of the Revised General Ordinances of the Borough of Carlstadt, 2002 for the year 2019.

On motion by Emerson, seconded by Stoltz, Councilmen Stoltz, Bartlett and Emerson voted yes. Councilman Roseman abstained on his appointment and voted yes on the other ones. Councilmen Zimmermann and Lenoy were absent.

**EXECUTIVE SESSION MEETING ACT  
RECESS INTO CLOSED SESSION**

**WHEREAS**, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: personnel

**AND, BE IT FURTHER RESOLVED** that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

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**AND, BE IT FURTHER RESOLVED** that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Lahullier entertained a motion to go into closed session at 8:02 P.M. On motion by Roseman, seconded by Bartlett, unanimous on call of roll of those present.

The meeting went back into open session at 8:48 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Stoltz, Bartlett, Emerson and Roseman.

Robert Ceberio of RCM Ceberio LLC read his report for the month and is on file in the office of the Borough Clerk.

Gunter Kuprat of the Turn Hall said to the Mayor and Council that last year they let them have the town bus for a function they were having. He mentioned that they need the bus again for this year on September 14, 2019.

On motion by Stoltz, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Lahullier went over the appointment list for 2019.

Mayor Lahullier offered the name of Joseph Donahue, Esq. as Borough Attorney for a one year term to 12/31/19.

Mayor Lahullier offered the names of Richard Allen Esq., Arthur Thibault Esq., Kenneth Porro Esq., and Stephen Sinisi, Esq. as Special Counsel for a one year term to 12/31/19.

Mayor Lahullier offered the name of Steve Rogut, Esq. of Rogut, McCarthy, LLC as Bond Counsel for a one year term to 12/31/19.

Mayor Lahullier offered the name of David Corrigan, Esq. as Labor Counsel for a one year term to 12/31/19.

Mayor Lahullier offered the name of Benjamin Choi, Esq. of the Choi Law Group as Tax Counsel for a one year term to 12/31/19.

Mayor Lahullier offered the name of Rosario Presti, Jr. Esq. as Borough Prosecutor for a one year term to 12/31/19.

Mayor Lahullier offered the name of Andrew Cimiluca, Esq. as Borough Alternate Prosecutor for a one year term to 12/31/19.

Mayor Lahullier offered the names of Mark Musella and Christopher D. Garvin as Alternate Public Defenders for a one year term to 12/31/19.

Mayor Lahullier offered the name of Warren Stroedecke, Esq., as Board of Health Attorney for a one year term to 12/31/19.

Mayor Lahullier offered the name of Robert McNerney of McNerney & Associates, as Borough Appraiser for a one year term to 12/31/19.

Mayor Lahullier offered the name of Paul Garbarini, Jr. of Garbarini & Co., PC as Borough Auditor for a one year term to 12/31/19.

Mayor Lahullier offered the name of Robert Ceberio of RCM Ceberio, LLC as Economic Development Consultant for a one year term to 12/31/19.

Mayor Lahullier offered the name of Remington and Vernick (COAH only) Borough Planner for a one year term to 12/31/19.

Mayor Lahullier offered the name of Patricia Lane as Borough Social Services Director for a one year term to 12/31/19.

Mayor Lahullier offered the name of Hernan Lopez as Borough Social Services Assistant Coordinator for a one year term to 12/31/19.

Mayor Lahullier offered the name of John Colaneri as Borough Physician for a one year term to 12/31/19.

Mayor Lahullier offered the name of James Gardella of P.I.A Associates, Inc. as Risk Management Consultant & Producer/Consultant for a one year term to 12/31/19.

**RESOLUTION NO. 2019-23**

**WHEREAS**, the Borough of Carlstadt has a need for professional risk management consulting services pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is for one (1) year; and

**WHEREAS**, Professional Insurance Associates, Inc., 429 Hackensack Street, P.O. Box 818, Carlstadt, NJ 07072 has submitted a proposal indicating they will provide professional risk management consulting services for an amount equal to six (6%) of the Borough of Carlstadt's annual assessment as promulgated by the South Bergen Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund, said amount being in excess of \$17,500; and

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**WHEREAS**, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Carlstadt in the previous one year (January 1, 2018 – December 31, 2018) and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available to pay the agreed upon amount in accordance with the terms of the contract.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, authorizes the Mayor to enter into a contract with Professional Insurance Associates, Inc. as described herein; and

**BE IF FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value is to be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this action shall be printed once in the official newspaper of the Borough of Carlstadt.

Certification as to the availability of funds:

The Chief Financial Officer/Treasurer hereby certifies that sufficient funds are available to pay the agreed upon amount in accordance with the terms of the contract.

Mayor Lahullier offered the name of Patrick Reid as Banking and Payroll Assistant for a one year term to 12/31/19.

Mayor Lahullier offered the name of Domenick Giancaspro as Treasurer for a one year term to 12/31/19.

Mayor Lahullier offered the name of Domenick Giancaspro as Qualified Purchasing Agent for a one year term to 12/31/19.

Mayor Lahullier offered the name of Chris Assenheimer as Tax Searcher for a one year term to 12/31/19.

Mayor Lahullier offered the name of Claire Foy as Assessment Searcher for a one year term to 12/31/19.

Mayor Lahullier offered the name of Kimberly Koziel as Deputy Borough Clerk for a one year term to 12/31/19.

Mayor Lahullier offered the name of Ilona Doviak as Court Administrator for a one year term to 12/31/19.

Mayor Lahullier offered the name of Cheryl Rivera as Violations Clerk for a one year term to 12/31/19.

Mayor Lahullier offered the names of Chris Assenheimer, Henry Riveros, Robert Ruff, Dennis Monks, William Reeves, Hernan Lopez, Joseph Biggy, Walter Stankiewicz, Anthony Siletto and Steven Lahullier as part-time Fire Inspectors for a one year term to 12/31/19.

Mayor Lahullier offered the names of John Wejsa, Robert Healey, Gregory Kane and Christopher Oehlmann as Deputy OEM Coordinators for a one year term to 12/31/19.

Mayor Lahullier offered the name of Joseph Crifasi as Land Use Administrator for a one year term to 12/31/19.

Mayor Lahullier offered the name of Kimberly Koziel as Assistant Land Use Administrator for a one year term to 12/31/19.

Mayor Lahullier offered the name of Thomas Cox, Sr. as Zoning Official for a one year term to 12/31/19.

Mayor Lahullier offered the name of Joseph Dato as Deputy Zoning Officer (part-time) for a one year term to 12/31/19.

Mayor Lahullier offered the names of Bruce Young, Michael Popejoy, John Sanzari III, Frank Stallone and Matthew Kronyak as Code Enforcement Officers (part-time) for a one year term to 12/31/19.

Mayor Lahullier offered the name of Joseph Crifasi as Project Coordinator for a one year term to 12/31/19.

Mayor Lahullier offered the name of Joseph Crifasi as Personnel Officer for a one year term to 12/31/19.

Mayor Lahullier offered the names of the following as School Crossing Guards for a one year term to 12/31/19:

Barbara Kronyak  
Lois Macri  
Mirna Lopez  
Lisa Pasquale  
Beverly Faist

David Ravettine  
Marie Walsh – ½ Day Shift P.M.  
Catherine Rosenberg – ½ Day Shift A.M.  
Angela Rocca  
Marilyn Penambere

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Claire Haider  
Angelica Peet  
Palmira Pedace  
Cindy Muszynski  
Sam Montagna  
Mario Conci  
William Chichizola

Darlene Crifasi – ½ Day Shift P.M.  
Barbara Roughgarden  
Betty Jo Wilkinson  
Oscar Pedace – ½ Day Shift P.M.  
Larry Handlin

Mayor Lahullier offered the names of the following as Stand-By Crossing Guards for a one year term to 12/31/19:

Meena Shah  
Thomas McGuire  
Kim Solimine  
Michael Bongiovanni  
Doug Faist

Joseph Runger  
Ralph Latesta  
Carol Pareti  
Edward Bulger  
James Haines  
Luz Valencia

Mayor Lahullier offered the names of the following as Special Police for a one year term to 12/31/19:

Gregory Dickman (Military Leave)  
John Wejsa  
JoAnne Ramm  
Brandon Lopez

Ashley Ward  
David Recanati  
Daniel Bellina

Mayor Lahullier offered the names of the following as Matrons for a one year term to 12/31/19:

JoAnne Ramm  
Denise Oehlmann  
Beverly Faist

Sharon Dunn

Board of Health

Mayor Lahullier offered the names of:

Suzanne Fonseca                      4 year term to 12/31/22  
Lillian Milanese                      4 year term to 12/31/22

Zoning Board of Adjustment

Mayor Lahullier offered the names of:

Vincent DeSimone                      4 year term to 12/31/22  
Vincent Calcagno –Alternate #2   2 year term to 12/31/20

Library Board

Mayor Lahullier offered the names of:

Jo Ann Mathews                      5 year term to 12/31/23  
Pilar Odenheim (Mayor's Alternate)   1 year term to 12/31/19

Planning Board

Mayor Lahullier offered the names of:

Erwin Fedkenheuer                    4 year term to 12/31/22  
Mark Dunn (Mayor's Alternate)        1 year term to 12/31/19  
Jane Fontana                        1 year term to 12/31/19  
Councilman William Roseman        1 year term to 12/31/19  
Michael Santangelo (Alternate #1)    2 year term to 12/31/20

Property Maintenance Hearing Tribunal

Mayor Lahullier offered the names of:

Steven Sass                        3 year term to 12/31/21  
Scott Judge                        2 year term to 12/31/20  
John Knoll (Alternate #1)            2 year term to 12/31/20

Assessment Commission            1 year term to 12/31/19

Mayor Lahullier offered the names of:

Erwin Fedkenheuer                    (Alternate) Robert Ruff, Jr.  
Nicholas Rivera                        (Ex-officio) Gregory Polyniak

Carlstadt Community Trust Advisory Committee        1 year term to 12/31/19

Mayor Lahullier offered the names of:

Rev. Donald Pitches                    Cathleen Lyons  
Patricia Lane                        Mary Torretagle

Historical Society                    1 year term to 12/31/19

Mayor Lahullier offered the names of:

Co-Historians – Bobbie O'Connor and Peter Lavagna  
Liaison to Historical Society – William Roseman

Recycling Committee                    1 year term to 12/31/19

Mayor Lahullier offered the names of:

Paul Ritchie        Mary Anderson        James Albro        Jeff Hagen  
Kim Koziel-Secretary Denise Murray        Gail Kesselman        Jay Haines

Recreation Committee

Mayor Lahullier offered the names of:

Joy Pollard                        for the unexpired term to        3 year term to 12/31/20  
Mirna Lopez                        3 year term to 12/31/21  
Diane DeBiase                        3 year term to 12/31/21  
Sergio Cormio                        3 year term to 12/31/21  
Trellis Anderson                        2 year term to 12/31/20

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Jay Longo

2 year term to 12/31/20

Maria McNeil

2 year term to 12/21/20

Senior Housing Committee

1 year term to 12/31/19

Mayor Lahullier offered the names of:

Donald Molzon                      Joanne Kearney

Lauretta Molzon                      Rev. Donald Pitches

Robert Anderson                      Henry Riveros

Carolyn Daniele

TANNAAC Committee Alternates

1 year term to 12/31/19

Mayor Lahullier offered the names of:

Brian Curreri                      Jolanta Polan

John Antoniotti                      Ronald Stull

Stigma Free Committee

1 year term to 12/31/19

Mayor Lahullier offered the names of:

Police Chief or designee

Fire Chief or designee

CVAC President or designee

OEM Coordinator or designee

DPW Director or designee

Board of Health President or designee

Social Services Director or designee

CPS Superintendent or designee

Clergy Member or designee

Resident Karen Germann

Resident Lillian Milanes

Access for all Advisory Committee

1 year term to 12/31/19

Mayor Lahullier offered the names of:

Robert Moore

Joseph Crifasi

Karl Ross

Linda Riveros

Melissa McKenzie

Thomas Cox, Jr.

Liaison to Access for All Committee – Joseph Emerson

Standing Committees:

FINANCE/LEGISLATION/INSURANCE	Emerson	Zimmermann	Lenoy
POLICE/OEM	Lahullier	Stoltz	Emerson
FIRE/WATER	Bartlett	Stoltz	Roseman
PUBLIC WORKS/ PUBLIC PROPERTY	Stoltz	Zimmermann	Lenoy
PLANNING/BUILDING	Roseman	Lenoy	Stoltz
ZONING	Lenoy	Bartlett	Zimmermann
PUBLIC HEALTH	Bartlett	Roseman	Zimmermann
RECREATION	Emerson	Zimmermann	Lenoy
BOROUGH EQUIPMENT	Zimmermann	Roseman	Lahullier
RECYCLING	Lenoy	Stoltz	Bartlett
PROJECTS	Zimmermann	Lahullier	Emerson
HUMAN RESOURCES	Lahullier	Emerson	Stoltz

Municipal Crisis Response Team

1 year term to 12/31/19

Mayor Lahullier offered the names of:

Mayor Craig Lahullier

Fire Official Robert Moore

Fire Chief Henry Riveros

Police Chief Thomas Nielsen

Hernan Lopez, OEM Coordinator

Stephen Kollinok, School Superintendent

Rev. Donald Pitches

Joseph Crifasi, DPW Operations Manager

Mayor Lahullier offered the names of the following to the Hackensack Meadowlands Municipal Committee for a one year term to 12/31/19:

Mayor Craig Lahullier

Jane Fontana – Alternate

Mayor Lahullier offered his name as Liaison to the Senior Club for a one year term to 12/31/19.

Mayor Lahullier offered the name of Robert Zimmermann as Liaison to the Carlstadt Public School and Becton Regional High School for a one year term to 12/31/19.

Mayor Lahullier offered the name of Richard Bartlett as Liaison to the Carlstadt Public Library for a one year term to 12/31/19.

Mayor Lahullier offered the name of Gunther Kuprat as Liaison from the Turnverein for a one year term to 12/31/19.

Mayor Lahullier offered the name of Daniel Kunz as Custodian for the Washington Avenue Firehouse for a one year term to 12/31/19.

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Mayor Lahullier offered the names of Jean Oosterwyk, Laurie Latesta, Dennis Kronyak and John Sabia as Borough Photographers for a one year term to 12/31/19.

Mayor Lahullier offered the names of Hernan Lopez, Julio Rodriguez and Olga Rodriguez as Borough Interpreters for a one year term to 12/31/19

Mayor Lahullier entertained a motion to approve the 2019 appointments. On motion by Bartlett, seconded by Emerson, Councilmen Stoltz, Bartlett and Emerson voted yes. Councilman Roseman voted yes but abstained on his appointments.

Mayor Lahullier swore in Joseph Donnelly as Borough Attorney.

**EXECUTIVE SESSION MEETING ACT  
RECESS INTO CLOSED SESSION**

**WHEREAS**, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: property and budget

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: property and budget

**AND, BE IT FURTHER RESOLVED** that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

**AND, BE IT FURTHER RESOLVED** that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Lahullier entertained a motion to go into closed session at 9:25 P.M. On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

The meeting went back into open session at 10:40 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Stoltz, Bartlett, Emerson and Roseman.

Councilman Bartlett made a motion that we pay the Econolodge the amount of \$1,150.00, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier said we had Ordinance No. 19-1 that will be tabled but we decided to open it up to a hearing of citizens.

Mayor Lahullier opened the floor to a hearing of citizens at 11:15 P.M.

On motion by Emerson, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Lahullier asked if any citizen wished to be heard on this ordinance. This has to deal with the DPW Operations Manager.

Dennis Ritchie, 476 Central Avenue asked what is the purpose of this ordinance.

Mayor Lahullier replied it is being introduced to bring more continuity into the DPW, so that there is more communication as to what vehicles and apparatus is needed. It is basically being administered from the DPW Supervisor to the Borough Mechanic. If certain equipment is needed, the DPW Supervisor will have the authority to say to the mechanic these are the pieces of equipment we have to have. He would have to take that direction. Mayor Lahullier said he believes it also states that the mechanic would have to inform Joseph Crifasi if he is taking time off or vacation or personal days. He doesn't think it is to eliminate the position as a department head but to make the department head run the department more efficiently.

There was a lengthy discussion on this subject between the Councilmen.

Mayor Lahullier entertained a motion to close the floor to a hearing of citizens.

On motion by Roseman, seconded by Emerson, unanimous on call of roll of those present.

Councilman Roseman entertained a motion to table Ordinance No. 19-1 to January 22, 2019, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Lahullier asked if anything else needed to come to us for discussion.

Mayor Lahullier said he spoke to Joseph Crifasi about Thomas Malone inquiring about a position. This involves the two hour parking ordinance. Mr. Crifasi said there is a need for this position Monday through Friday for three hours a day. The enforcement needs to be consistent on Hackensack Street.

Mayor Lahullier entertained a motion to adjourn the meeting at 11:22 P.M. On motion by Emerson, seconded by Stoltz, the meeting was unanimously adjourned.

APPROVED: \_\_\_\_\_  
CRAIG LAHULLIER, MAYOR

ATTEST: \_\_\_\_\_  
CLAIRE FOY, BOROUGH CLERK