

CAUCUS MEETING

June 7, 2018

A REGULAR SCHEDULED CAUCUS MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, June 7, 2018 at 7:10 P.M.

Mayor Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Mayor Craig Lahullier, Councilmen Robert Zimmermann, David Stoltz, Richard Bartlett and James Lenoy were present. Councilman William Roseman arrived at 7:15 P.M. and Councilman Joseph Emerson arrived at 7:35 P.M.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

Mayor Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2018 and the Herald News on January 6, 2018 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Mayor Lahullier asked if Gus Zicopoulos, 517 Central Avenue would like to speak. He said he has lived in Carlstadt for sixty years and now he cannot afford to pay his taxes. Mayor Lahullier asked if he just got a tax increase and he replied yes. Mayor Lahullier asked to see the paperwork and said someone came to your house and reassessed it. Mayor Lahullier asked him to come back the next day and Joseph Crifasi, DPW Operations Manager would take him to see the Tax Collector at 9:00 A.M.

Gregory Polyniak of Neglia Engineering read his report for the month regarding projects that are being done in the Borough of Carlstadt and is on file in the office of the Borough Clerk.

Robert Ceberio of RCM Ceberio LLC read his report for the month and is on file in the office of the Borough Clerk.

**CONSENT AGENDA
RESOLUTION NO. 2018-157**

**RESOLUTION AUTHORIZING
LEASE AGREEMENT FOR LINDBERGH FIELD
BETWEEN THE CARLSTADT BOARD OF EDUCATION AND
THE BOROUGH OF CARLSTADT**

WHEREAS, the Carlstadt Board of Education has previously let and rented to the Borough of Carlstadt the tract of land commonly known as Lindbergh Field for recreation purposes for the period 1998 through June 30, 2018; and

CAUCUS MEETING

June 7, 2018

Page 2

WHEREAS, the Borough of Carlstadt is desirous to renew the term of the Lease with the Carlstadt Board of Education for an additional five-year term beginning on July 1, 2018 through June 30, 2023; and

WHEREAS, the under the terms of the Lease the Borough of Carlstadt shall pay a rental of One (\$1.00) Dollar per annum to the Carlstadt Board of Education beginning on July 1, 2018 and each first day of July thereafter through the term of the Lease; and

WHEREAS, the Governing Body deems renewal of the Lease for the Lindbergh Field property for purposes of recreational activities to be in the best interest of the residents of the Borough.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, that the Mayor be and hereby is authorized to enter into the Lease Agreement between the Borough of Carlstadt and Carlstadt Board of Education in the form attached hereto as approved by the Borough Attorney for the land commonly known as Lindbergh Field for the period July 1, 2018 through June 30, 2023 at a rental of One (\$1.00) Dollar per annum.

RESOLUTION NO. 2018-158

WHEREAS, notification was received that the following handicapped parking spaces are no longer needed and should be removed from these locations:

1. 425 Fifth Street
2. 601 Seventh Street

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Borough Clerk notify the DPW to remove the above mentioned handicapped parking spaces and that the Police Chief remove same from the certified list of handicapped parking spaces.

RESOLUTION NO. 2018-159

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that permission is granted to the following for the use of facilities on the specified date:

Community Center

1. Girl Scout Troop 96031 and Daisy Troop 97094 – Friday, June 8, 2018 from 3:00 P.M. to 6:00 P.M. to have a meeting.
2. Junior Girl Scouts – Friday, June 22, 2018 from 5:00 P.M. to 7:00 P.M. to have a meeting.

Community Bus

1. Lt. Denise Kimak – Friday, June 8, 2018 at 11:00 A.M. to transport children back to the Carlstadt Public School after the Law Enforcement Torch Run for the Special Olympics of New Jersey.

RESOLUTION NO. 2018-160

**RESOLUTION AUTHORIZING CHANGE ORDER Nº 1 FOR THE
Addition of Lincoln School Demolition Project**

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Capital Improvements Engineer that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: Lincoln School Demolition Project

CONTRACTOR: Wildcat Enterprise, 1 No Commerce Sq. #107, Robbinsville, NJ 08691

CHANGE ORDER No.: 1

AMOUNT OF CHANGE TO DATE: (-\$17,972.50) Decrease: 4.90%

This Resolution to take effect upon certification of this Resolution by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 2018-161

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the contract for **Lincoln School Demolition Project** was constructed by **Wildcat Enterprise LLC, 1 No Commerce Square #107, Robbinsville, NJ 08691**, in accordance with the Plans and Specifications and any approved Change Orders, as directed by the Borough Engineer. The said construction is hereby accepted and final payment in the amount of **Six Thousand Nine Hundred Eighty Dollars and Fifty Five Cents (\$6,980.55)** is hereby approved.

CAUCUS MEETING

June 7, 2018

Page 4

This Resolution to take effect upon certification of this Resolution by the Borough Treasurer that sufficient funds are available.

On motion by Zimmermann, seconded by Lenoy, unanimous on call of roll of those present.

Mayor Lahullier said he would go over a couple of the things he has been working on with Jane Fontana, Legislative Research Officer. They met with representatives of the Housing Authority of Bergen County and another financial person regarding the senior housing project. He had a basic draft of the project based on forty units. There is 9% financing out there that would be available but not for six or seven years. Mayor Lahullier went into a lengthy discussion on this matter.

They would like to come to a meeting in July or August to give a presentation at which time we should probably have the senior housing committee here also. It is important that we are all here for this.

Mayor Lahullier said he would be talking to Richard Allen, Esq. tomorrow about other matters with affordable housing.

Mayor Lahullier asked for approval for a number for affordable housing. On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll of those present.

Mayor Lahullier said we have not gone out in maybe seven years for an RFP for our banking. We should go out every three years and asked for Council approval to go out for an RFP for our banking. On motion by Bartlett, seconded by Zimmermann, unanimous on call of roll of those present.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel, property and potential litigation

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et Seq. for the purpose of discussing one or more of the following subjects: personnel, property and potential litigation

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Lahullier entertained a motion to go into closed session at 7:30 P.M. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll of those present.

The meeting went back into open session at 9:35 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Zimmermann, Stoltz, Bartlett, Lenoy, Emerson and Roseman.

Mayor Lahullier entertained a motion to ratify the one Special Police Officer for June 5, the Primary Election and the four Specials for the Memorial Day Parade on May 28, 2018. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll.

Mayor Lahullier entertained a motion to approve the minutes of May 17, 2018 Finance Meeting. On motion by Stoltz, seconded by Emerson, unanimous on call of roll.

Joseph Crifasi, DPW Operations Manager, said the Borough of Wood-Ridge has asked to borrow one of our garbage trucks and two dump trucks for this weekend and he would call PIA tomorrow. Our DPW will bring the trucks to Wood-Ridge and on Monday they will be brought back to us. This is for their Street Fair on Sunday.

On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll.

Joseph Crifasi also said a while ago it was mentioned we need two new computers. One is for Zoning and the other for the Fire Department. He found a place that we can purchase them for \$780.00 each.

On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll.

Mayor Lahullier said we received correspondence from Janet Feroldi of 306 Division, Carlstadt, NJ requesting a street closure between Ninth and Tenth Street on Saturday, June 9th at 4:00 P.M. for a party.

On motion by Stoltz, we will grant this but the street has to be open by 10:00 P.M. seconded by Bartlett, unanimous on call of roll.

RESOLUTION NO. 2018-162

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT FOR A SHARED MUNICIPAL COURT BETWEEN THE BOROUGH OF CARLSTADT AND THE BOROUGH OF WALLINGTON

WHEREAS, the Borough of Carlstadt and the Borough of Wallington are desirous of entering into a Shared Services Agreement for a Shared Municipal Court commencing July 1, 2018; and

CAUCUS MEETING

June 7, 2018

Page 6

WHEREAS, the Boroughs of Carlstadt and Wallington continue to be interested in creating tax savings through the implementation of a Shared Municipal Court; and

WHEREAS, an agreement to enter into a shared service for municipalities is permitted under N.J.S.A. 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act"; and

WHEREAS, N.J.S.A. 2B:12-1(c) allows for the establishment of Shared Municipal Courts and provides that:

two or more municipalities, by ordinance or resolution, may agree to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts, and agree to appoint judges and administrators without establishing a joint municipal court. Where municipal courts share facilities in this manner, the identities of the individual courts shall continue to be expressed in the captions of orders and process;

and

WHEREAS, the Boroughs of Carlstadt and Wallington have secured approval for the Shared Municipal Court pursuant to New Jersey Court Rule 1:33-4(a) which provides that "the Assignment Judge shall be the chief judicial officer within the vicinage and shall have plenary responsibility for the administration of all courts therein"; and

WHEREAS, the Boroughs has taken those required steps to implement a Shared Municipal Court including complying with the requirements of the Assignment Judge and Municipal Court Services, including any checklist for the establishment of a Shared Municipal Court; and

WHEREAS, the Shared Services Agreement shall be for five (5) years and may be terminated by either party by providing written notice of termination no less than six (6) months prior to the date upon which the Shared Services Agreement will terminate; and

WHEREAS, the Borough of Wallington shall pay the Borough of Carlstadt an annual service fee for these services as set forth in the Shared Services Agreement, with equal payments due on January 1, April 1, July 1 and October 1 of each year; and

WHEREAS, on each anniversary date of the start of the Shared Municipal Court there shall be an increase in the annual service fee as follows: Year 2 – 2.75%; Year 3 – 2.50%; Year 4 – 2.25% and Year 5 – 2.00%; and

WHEREAS, the Borough of Carlstadt and Wallington shall continue to receive all Court related revenues related to their respective court; and

WHEREAS, the Borough of Carlstadt desires to enter into the attached Shared Services Agreement for a Shared Municipal Court between the Borough of Carlstadt and the Borough of Wallington, substantially in the form attached hereto, subject to finalization by the Mayor and Borough Attorney, in order that the Shared Municipal Court becomes operational on July 1, 2018.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Clerk are hereby authorized to sign the attached Shared Services Agreement for a Shared Municipal Court between the Borough of Carlstadt and the Borough of Wallington substantially in the form attached subject to finalization by the Mayor and Borough Attorney in order that the Shared Municipal Court becomes operational on July 1, 2018; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

On motion by Stoltz, seconded by Bartlett, unanimous on call of roll.

CONSIDERATION OF ORDINANCES

FIRST READING

ORDINANCE NO. 18-8

AN ORDINANCE TO AMEND ORDINANCE NO. 18-3 TO FIX AND DETERMINE THE SALARIES AND COMPENSATION OF THE SEVERAL EMPLOYEES OF THE BOROUGH OF CARLSTADT AND TO PROVIDE THE MANNER AND PAYMENT THEREOF.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Carlstadt, County of Bergen and State of New Jersey as follows:

- 1. Ordinance No. 18-3 is hereby amended by the ADDITION of the following:**

SECTION 2 Monthly

CMCA – Shared Services Stipend	7,500.00
--------------------------------	----------

The remainder of Section 2 Monthly shall remain in full force and effect.

Savings Clause. All other provisions of Ordinance No. 18-3 shall remain in full force and effect.

Repeal of Prior or Inconsistent Ordinance. All ordinances or parts thereof inconsistent herewith are hereby repealed as to such inconsistency only.

CAUCUS MEETING

June 7, 2018

Page 8

Severability. If any section, clause, sentence or other part of this Ordinance or the application thereof to any person or circumstance shall be any reason be adjudged by a Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.

Effective Date. This Ordinance shall take effect immediately upon passage and publication as required by law.

RESOLUTION NO. 2018-163

BE IT RESOLVED that the ordinance entitled:

AN ORDINANCE TO AMEND ORDINANCE NO. 18-3 TO FIX AND DETERMINE THE SALARIES AND COMPENSATION OF THE SEVERAL EMPLOYEES OF THE BOROUGH OF CARLSTADT AND TO PROVIDE THE MANNER AND PAYMENT THEREOF.

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 5th day of July, 2018 at 7:00 o'clock P.M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Carlstadt Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk be, and she hereby is, authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On motion by Zimmermann, seconded by Bartlett, unanimous on call of roll.

COUNCILMAN RICHARD BARTLETT

Chris Assenheimer will be attending Fire Department training at the National Fire Academy June 8 to 10, 2018 in Emmitsburg, Maryland. He is asking permission to use the department suburban vehicle.

On motion by Bartlett, seconded by Stoltz, unanimous on call of roll.

It was suggested to him that the counselors we hire for summer recreation have photo ID cards. Joseph Crifasi, DPW Operations Manager said he spoke to John Cleary and James Ross who handle the cards. Once you approve the list of counselors and DPW workers, give the list to John Cleary. He will do a background check and he will be able to enter the name on the cards and make it a different color than what the ID's are now. It will have their names and what position they have. There will be no photo.

Councilman Bartlett said the rescue truck will be going to Continental Fire and Safety somewhere near Trenton. This is to have the rescue tool serviced. They have to take the truck there for several days to work on the system which is an on board system. Initially they put in the budget for \$3,000.00 and it is going to be \$3,700.00.

Last month we had hose testing and we lost twenty-seven links of hose throughout the department apparatus. This will cost approximately \$8,000.00. This will come out of capital. Councilman Bartlett said scottpacks and ten sets of gear are also needed.

COUNCILMAN WILLIAM ROSEMAN

He had nothing to discuss at this time.

COUNCILMAN JAMES LENOY

He had nothing to discuss at this time.

COUNCILMAN ROBERT ZIMMERMANN

He had nothing to discuss at this time.

COUNCILMAN DAVID STOLTZ

He had nothing to discuss at this time.

COUNCILMAN JOSEPH EMERSON

He had nothing to discuss at this time.

Mayor Lahullier entertained a motion to adjourn the meeting at 9:44 P.M. On motion by Bartlett, seconded by Emerson, the meeting was unanimously adjourned.

APPROVED: _____
CRAIG LAHULLIER, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK