

**FINANCE MEETING**

**August 16, 2018**

**A REGULAR SCHEDULED FINANCE MEETING** of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, August 16, 2018 at 7:02 P.M.

Council President Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Councilmen David Stoltz, James Lenoy and Joseph Emerson were present. Councilman William Roseman arrived at 7:05 P.M. and Councilman Richard Bartlett arrived at 7:10 P.M. Mayor Craig Lahullier was absent.

Council President Zimmermann led all present in the Pledge of Allegiance to the Flag.

Council President Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2018 and the Herald News on January 6, 2018 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Jane Fontana, Legislative Research Officer mentioned to the Council that Resolution No. 2018-226 for the renewal of the Borough's health benefits program needed to be added to the Consent Agenda and asked someone to make the motion. On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

**CONSENT AGENDA  
RESOLUTION NO. 2018-214**

**RESOLUTION APPOINTING MEMBERS OF THE  
AD HOC ADVISORY COMMITTEE KNOWN AS THE  
CARLSTADT COMMITTEE FOR A STIGMA-FREE ZONE  
FOR THE ONE-YEAR TERM JANUARY 1 – DECEMBER 31, 2018**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that Resolution 2018-44 be and hereby is rescinded; and

**BE IT FURTHER RESOLVED** that the following persons are hereby appointed to the Carlstadt Committee for a Stigma-Free Zone for a one-year term ending December 31, 2018:

Police Chief, or designee  
Fire Chief, or designee  
CVAC President, or designee  
OEM Coordinator, or designee

DPW Director, or designee  
Board of Health President, or designee  
Social Services Director, or designee  
CPS Superintendent, or designee  
Clergy Member, or designee  
Resident Karen Germann  
Resident Lillian Milanese

**RESOLUTION NO. 2018-215**

**A RESOLUTION ADOPTING AMENDMENT TO THE  
BOROUGH'S PERSONNEL POLICIES AND  
PROCEDURES MANUAL IN ACCORDANCE WITH THE  
REQUIREMENTS SET FORTH BY THE MUNICIPAL  
EXCESS LIABILITY JOINT INSURANCE FUND (MEL)**

**WHEREAS**, the Borough of Carlstadt is a member of the Municipal Excess Liability Joint Insurance Fund, hereinafter, the MEL, and

**WHEREAS**, the MEL requires all member municipalities for 2018 to update their previously approved Employment Practices Liability Loss Control Plan that is designed to ensure high standards for employment practices and compliance with federal and State laws and regulations pertaining to such, and

**WHEREAS**, adoption of the attached amendment, in addition to the employee and managerial and supervisory training performed by the Fund and the Risk Management Consultant, will ensure the Municipality maintains the most favorable deductible and co-insurance costs through the MEL and local JIF.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, hereby adopts the revisions to the Policies and Procedures Manual as attached hereto and re-affirms the Municipality's adherence to a workplace free of harassment and consistent with the high standards expected by the public of public sector employees, and

**BE IT FURTHER RESOLVED** that revised policies and procedures have been or will shortly be distributed to all borough employees, and

**BE IT FURTHER RESOLVED** that passage of this Resolution in addition to the executed Attorney Certification will entitle the Borough of Carlstadt to the 2018 rate incentives offered by the

MEL for adoption of the revisions and the most favorable deductible and co-insurance requirement offered by the Fund, and

**BE IT FURTHER RESOLVED** a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, 429 Hackensack Street, P.O. Box 818, Carlstadt, NJ 07072-0818, Risk Management Consultant to the Municipality.

**RESOLUTION NO. 2018-216**

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL  
ENTITLED GOTHAM 620 SG, LLC V. BOROUGH OF CARLSTADT  
AT 620 GOTHAM PARKWAY, BLOCK 123.01, LOT 19  
FOR TAX YEARS 2016 THROUGH 2018.**

**WHEREAS**, Gotham 620 SG, LLC has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 620 Gotham Parkway and identified on the Borough's tax maps as Block 123.01, Lot 19 for tax years 2016 through 2018; and

**WHEREAS**, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax year 2016 to be reduced from \$2,469,500 to \$2,200,800.

FINANCE MEETING

August 16, 2018

Page 4

- 2) The assessment for tax year 2017 to remain unchanged.
- 3) The assessment for tax year 2018 to remain unchanged.

**RESOLUTION NO. 2018- 217**

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL  
ENTITLED JDFD, LLC V. BOROUGH OF CARLSTADT  
AT 263 VETERANS BOULEVARD, BLOCK 124, LOT 43  
FOR TAX YEARS 2014 THROUGH 2018.**

**WHEREAS**, JDFD, LLC has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 263 Veterans Boulevard and identified on the Borough's tax maps as Block 124, Lot 43 for tax years 2014 through 2018; and

**WHEREAS**, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax years 2014 through 2016 to remain unchanged.
- 2) The assessment for tax year 2017 to be reduced from \$2,182,200 to \$1,915,000.
- 3) The assessment for tax year 2018 to be reduced from \$2,218,600 to \$1,915,000.

**RESOLUTION NO. 2018-218**

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL  
ENTITLED AMB PROPERTY CORP. V. BOROUGH OF CARLSTADT  
AT 435 OEHLER PLACE, BLOCK 124, LOT 37  
FOR TAX YEARS 2017 AND 2018.**

**WHEREAS**, AMB Property Corp. has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 435 Oehler Place and identified on the Borough's tax maps as Block 124, Lot 37 for tax years 2017 and 2018; and

**WHEREAS**, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax year 2017 to be reduced from \$1,934,500 to \$1,812,400.
- 2) The assessment for tax year 2017 to be reduced from \$1,966,700 to \$1,812,400.

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL  
ENTITLED LUCKY 13TH ST REALTY LLC V. BOROUGH OF CARLSTADT  
AT 308 THIRTEENTH STREET, BLOCK 110, LOT 4  
FOR TAX YEARS 2017 THROUGH 2018.**

**WHEREAS**, Lucky 13th St Realty LLC has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 308 Thirteenth Street and identified on the Borough's tax maps as Block 110, Lot 4 for tax years 2017 through 2018; and

**WHEREAS**, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax years 2017 to be reduced from \$1,131,200 to \$939,900.
- 2) The assessment for tax years 2018 to be reduced from \$1,150,100 to \$939,900.

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL  
ENTITLED LUCKY 13TH ST REALTY LLC V. BOROUGH OF CARLSTADT  
AT 300 THIRTEENTH STREET, BLOCK 110, LOT 5  
FOR TAX YEARS 2017 THROUGH 2018.**

**WHEREAS**, Lucky 13th St Realty LLC has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 300 Thirteenth Street and identified on the Borough's tax maps as Block 110, Lot 5 for tax years 2017 through 2018; and

**WHEREAS**, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 3) The assessment for tax years 2017 to be reduced from \$359,500 to \$212,200.
- 4) The assessment for tax years 2018 to be reduced from \$365,500 to \$212,200.

**RESOLUTION NO. 2018-221**

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL  
ENTITLED WASHINGTON AVE REALTY HOLDINGS, LLC V. BOROUGH OF  
CARLSTADT AT 212 WASHINGTON AVENUE, BLOCK 126, LOT 42  
FOR TAX YEARS 2016 THROUGH 2018.**

**WHEREAS**, Washington Ave Realty Holdings, LLC has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 212 Washington Avenue and identified on the Borough's tax maps as Block 126, Lot 42 for tax years 2016 through 2018; and

**WHEREAS**, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax year 2016 to remain unchanged.
- 2) The assessment for tax year 2017 to be reduced from \$1,250,400 to \$1,080,000.
- 3) The assessment for tax year 2018 to be reduced from \$1,271,200 to \$1,080,000.

**RESOLUTION NO. 2018-222**

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL ENTITLED AMB V.  
BOROUGH OF CARLSTADT AT 350 GOTHAM PARKWAY, BLOCK 123.01, LOT 11  
FOR TAX YEARS 2013 THROUGH 2018.**

**WHEREAS**, AMB has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 350 Gotham Parkway and identified on the Borough's tax maps as Block 123.01, Lot 11 for tax years 2013 through 2018; and

**WHEREAS**, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax year 2013 to be reduced from \$1,775,000 to \$1,576,800.
- 2) The assessment for tax year 2014 to be reduced from \$1,775,000 to \$1,550,300.
- 3) The assessment for tax year 2015 to be reduced from \$1,775,000 to \$1,440,000.
- 4) The assessment for tax year 2016 to be reduced from \$1,775,000 to \$1,533,000.
- 5) The assessment for tax year 2017 to remain unchanged.
- 6) The assessment for tax year 2018 to be reduced from \$1,869,200 to \$1,773,900.

**RESOLUTION NO. 2018-223**

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL  
ENTITLED AMB BY PROLOGIS 2 V. BOROUGH OF CARLSTADT  
AT 640 GOTHAM PARKWAY, BLOCK 123.01, LOT 20  
FOR TAX YEARS 2017 AND 2018.**

**WHEREAS**, AMB by Prologis 2 has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 640 Gotham Parkway and identified on the Borough's tax maps as Block 123.01, Lot 20 for tax years 2017 and 2018; and

**WHEREAS**, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax year 2017 to be reduced from \$2,646,300 to \$2,160,000.
- 2) The assessment for tax year 2018 to be reduced from \$2,690,400 to \$2,160,000.

**RESOLUTION NO. 2018-224**

**RESOLUTION AUTHORIZING SETTLEMENT OF TAX APPEAL  
ENTITLED LUCKY 13TH ST REALTY LLC V. BOROUGH OF CARLSTADT  
AT 326 THIRTEENTH STREET, BLOCK 110, LOT 3  
FOR TAX YEARS 2017 THROUGH 2018.**

**WHEREAS**, Lucky 13th St Realty LLC has filed action with the Tax Court of New Jersey against the Borough of Carlstadt challenging the tax assessed against property located at 326 Thirteenth Street and identified on the Borough's tax maps as Block 110, Lot 3 for tax years 2017 through 2018; and

**WHEREAS**, the Borough Appraiser, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Tax Appeal Attorney, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, after examination and consideration of all relevant facts and after performing all necessary due diligence, is of the opinion that the settlement proposed below is in the best interest of the Borough of Carlstadt; and

**WHEREAS**, the Borough Assessor, the Borough Tax Appeal Attorney and Borough Appraiser, after independent review and upon consulting with each other, jointly recommends that this matter be settled according to the terms listed below.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the Borough Tax Appeal Attorney be hereby authorized and directed to execute any and all documents necessary in order to settle this matter according to the following proposed terms:

- 1) The assessment for tax years 2017 to be reduced from \$1,321,000 to \$1,097,900.
- 2) The assessment for tax years 2018 to be reduced from \$1,343,100 to \$1,097,900.

**RESOLUTION NO. 2018-225**

**WHEREAS**, Pegasus Transport Service, Inc. has made application to the Borough of Carlstadt for one new limousine license; and

**WHEREAS**, the application has been filed together with the requisite fee, and proof of insurance and Power of Attorney as required under N.J.S.A. 48:16-14 and 16 and vehicle and driver information as required by the ordinance to the satisfaction of the Borough Clerk.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the application of Pegasus Transport Service, Inc. to operate one new limousine license at 463 Barell Avenue, Carlstadt, NJ 07072 be and hereby is approved for VIN#89630.

**AND, BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized and directed to issue the license to operate one new limousine at the above referenced location for the period of one year, commencing August 17, 2018 and ending on August 17, 2019 and a Certificate of Compliance with the requirements of N.J.S.A. 48:16-14 and 16, through the period indicated on the proof of insurance as submitted with the application.

**RESOLUTION NO. 2018-226**

**A RESOLUTION AUTHORIZING THE RENEWAL OF THE  
BOROUGH'S PARTIALLY SELF-FUNDED HEALTH BENEFITS PROGRAM WITH  
INSURANCE DESIGN ADMINISTRATORS (IDA)  
FOR THE PERIOD 8/1/18 THROUGH 8/1/19**

**WHEREAS**, the Borough provides medical, prescription and vision benefits through a partially self-funded plan administered by Insurance Design Administrators (IDA), a subsidiary of AmeriHealth NJ, with offices located in Oakland, NJ; and

**WHEREAS**, due diligence was performed in the renewal process associated with this Program and it was determined the Stop Loss Proposal as offered by Nationwide Insurance Company, an A+ rated carrier, as rated by *A.M. Best*, has been determined to be most competitive in comparison to the alternate proposals solicited and evaluated by the Health Benefits Consultant and presented to the Borough for review and consideration; and

**WHEREAS**, the proposed Renewal maintains the existing level of benefits in accordance with the contractual requirements promulgated by the various collective bargaining unit agreements within the Borough.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey, the Stop Loss Proposal Option offered is hereby accepted and adopted as follows:

Nationwide Insurance Company  
\$75,000 Aggregating Specific Stop Loss with a  
\$40,000 Corridor  
Incurred in 24/Paid in 12  
Aggregate Attachment Point (Maximum Claims Liability) of \$4,256,438.  
A Maximum Program Liability of \$5,455,195.  
Laser (s) One (1) Individual - \$100,000 Standard, \$450,000 MAXIMUM  
Policy Period - August 1, 2018 thru July 31, 2019

As such, the Borough Administration and Health Benefits Consultant are hereby directed to promulgate the renewal process and documents, thereof; and

**BE IT FURTHER RESOLVED**, the Renewal Proposal for Third Party Administrative (TPA) Services, offered by Insurance Design Administrators (IDA), that maintains fees at the expiring rate are also accepted and directed to the Borough Administration and Health Benefits Consultant for contract review and execution; and

**BE IT FURTHER RESOLVED**, the Mayor, Borough Clerk and Borough Benefits Consultant are further directed to take the appropriate steps necessary to effectuate full implementation of the renewal as outlined in the analysis presented by the Health Benefits Consultant ; and

**BE IT FURTHER RESOLVED**, the contract award for the re-insurance component of the proposal is to a duly licensed and admitted Insurance Company within the State of NJ and therefore, such award is exempt from the requirements set forth by P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51) N.J.S.A.19:44A-20.5 et seq.

**BE IT FURTHER RESOLVED**, a certified copy of this Resolution shall be forwarded to the Borough CFO, Borough Auditor, and PIA Security Programs, Inc., 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Health Benefits Consultant to the Borough.

On motion by Stoltz, seconded by Lenoy, unanimous on call of roll of those present.

FINANCE MEETING

August 16, 2018

Page 14

**CONSIDERATION OF ORDINANCES**

**FINAL READING**

**ORDINANCE NO. 18-10**

**AN ORDINANCE AMENDING SCHEDULE XIV OF SECTION 10-8 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002, ENTITLED "BUS STOPS"**

Council President Zimmermann entertained a motion to open this ordinance to a hearing of citizens. On motion by Lenoy, seconded by Emerson, unanimous on call of roll of those present. Council President Zimmermann said to let the record show there are no citizens to speak on this. Council President Zimmermann entertained a motion to close this ordinance to a hearing of citizens. On motion by Stoltz, seconded by Emerson, unanimous on call of roll of those present.

**RESOLUTION NO. 2018-227**

**BE IT RESOLVED** that the ordinance entitled:

**AN ORDINANCE AMENDING SCHEDULE XIV OF SECTION 10-8 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002 ENTITLED "BUS STOPS"**

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Lenoy, seconded by Emerson, unanimous on call of roll of those present.

Council President Zimmermann entertained a motion to approve a fruit basket for John Solimine. On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

Council President Zimmermann wanted to discuss the part-time payroll assistant. Councilman Emerson said this was discussed with Domenick Giancaspro, CFO and there is money in the budget for this. The application for this individual was given to Claire Foy, Borough Clerk. He would like to interview this person. Joseph Crifasi said that every year we need to have our bank statements done and the payroll clerk is not able to do this. We have been hiring someone to do the bank reconciliations for the past five or ten years. This person is a professional CPA.

Council President Zimmermann wanted to discuss and award vehicle and equipment bids. Joseph Crifasi, DPW Operations Manager advised the Council members on this procedure to accept or reject bids on these vehicles and equipment.

Joseph Crifasi requested a motion to accept #13, a 1995 chipper for a price of \$5,111 to Marczak, Inc.; #16, 1994 lawn mower for a price of \$505.00 to Marczak Inc. and #17, to William Radzinski Jr. for the Encore mower for \$250.00.

Councilman Emerson made a motion to accept these bids, seconded by Bartlett, unanimous on call of roll.

Claire Foy, Borough Clerk said Marczak, Inc., bid on #10 three snow plows. Mr. Crifasi said if you go across the page you will see minimum bid of \$500.00. This is the second time advertising and now we can negotiate. He bid \$200.00 for the plows. If we accept his \$200.00 bid, this person will pick up everything tomorrow.

Councilman Stoltz entertained a motion to accept this bid of \$200.00 for #10 for the three plows, seconded by Emerson, unanimous on call of roll.

Joseph Crifasi said we will reject #1-9 as well as #11 & #12. These items were bid on two times and there was no match bid. On motion by Bartlett, seconded by Roseman, unanimous on call of roll.

Mr. Crifasi said we need a motion to reject #14 and #15. These two were advertised for the first time. We will re-advertise. On motion by Bartlett, seconded by Roseman, unanimous on call of roll.

Council President Zimmermann mentioned the police are looking to hire Special Police Officers. They have two applications so far. If any Councilmen have someone they would like to recommend, have them fill out an application.

Council President Zimmermann entertained a motion to have the Police Chief make the necessary requirements to start proceeding for Special Police Officers. On motion by Bartlett, seconded by Roseman, unanimous on call of roll.

Council President Zimmermann mentioned correspondence was received from Suzanne Fonseca of Carlstadt Soccer. They are planning a 1<sup>st</sup> Annual Food Truck Mash up and Beer Garden Fundraiser on October 6, 2018. They would like to use the roller rink and parking lot behind Carlstadt Public School. They are also asking for two Special Police Officers to assist in the event.

On motion by Stoltz, seconded by Bartlett, unanimous on call of roll.

#### **COUNCILMAN RICHARD BARTLETT**

The Fire Department Suburban is going to Advanced Auto for a radiator repair tomorrow. Also the old Ambulance SUV for the last few days has been on Central Avenue. He did some checking and he understands the Borough Mechanic is using this for work. This should have been asked of us if it could have been used.

Councilman Bartlett entertained a motion to take this vehicle off Central Avenue ASAP, seconded by Stoltz, unanimous on call of roll.

FINANCE MEETING

August 16, 2018

Page 16

**COUNCILMAN JOSEPH EMERSON**

Stop and Shop had asked if they could have a barbeque at Lindbergh Field in the fall possibly September 8 or October 6, 2018. Councilman Emerson asked them to write a letter and give us all the specifics and then we will be able to address the situation. The Little League Field will be another option as soccer is opening day at Lindbergh Field on that date.

Councilman Emerson wanted to express his thanks for everyone who supported the summer concerts at the Village Green. He thought it went well.

The Council discussed having a fall concert but they had to consider football and soccer games are played during the season. This went into a lengthy discussion as to what date to pick.

Claire Foy, Borough Clerk asked what is going to be done with regards to the General Election in November. Since Lincoln School is gone we need a place for voting. Joseph Crifasi suggested we get a trailer that is sixty feet long and twelve feet wide and is also handicapped accessible. The cost would be around \$9,000.00 to rent. This went into a lengthy discussion and a decision has to be made soon because PSE&G would have to be notified in order to have electricity in the trailer.

**EXECUTIVE SESSION MEETING ACT  
RECESS INTO CLOSED SESSION**

**WHEREAS**, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss or of more of the following subjects: potential litigation and property

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: potential litigation and property

**AND, BE IT FURTHER RESOLVED** that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predicible at the present time.

**AND, BE IT FURTHER RESOLVED** that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Council President Zimmermann entertained a motion to go into closed session at 8:28 P.M.  
On motion by Stoltz, seconded by Roseman, unanimous on call of roll.

The meeting went back into open session at 8:49 P.M. with the following members in attendance: Councilmen Zimmermann, Stoltz, Bartlett, Lenoy, Emerson and Roseman.

Joseph Crifasi said that every year we do a bid solicitation of \$36,000.00 for planting one hundred new trees. We also do the same thing for ADA ramps and lifted sidewalks. Mr. Crifasi said we have been doing this for the last couple of years and it has been working out. We don't ask what they will charge us per tree. We tell them what our budget is and they will tell us how much they can give us. On motion by Stoltz, seconded by Emerson, unanimous on call of roll.

Jane Fontana said that we have to settle a litigation matter as mentioned by the Borough Attorney. On motion by Emerson, seconded by Bartlett, Councilmen Zimmermann, Stoltz, Bartlett, Emerson and Roseman voted yes. Councilman Lenoy voted no.

Council President Zimmermann entertained a motion to adjourn the meeting at 8:54 P.M. On motion by Roseman, seconded by Emerson, unanimous on call of roll.

APPROVED: \_\_\_\_\_  
ROBERT ZIMMERMANN, COUNCIL PRESIDENT

ATTEST: \_\_\_\_\_  
CLAIRE FOY, BOROUGH CLERK