

**Minutes of the August 4, 2016, meeting
of the Journalism Association of Community Colleges Board of Directors**

Attending: President Patricia Stark, Santa Barbara City College; Northern California Faculty Rep Judy House, College of the Sequoias, Visalia; Southern California Rep Patrick Schmiedt, Citrus College, Glendora; Northern California Faculty Rep Cindy McGrath, Los Medanos College, Pittsburg; Student State President Laura Tapia, Riverside City College; Student Southern California Rep Evan Solano, Citrus College, Glendora; Student Northern California Rep Michaela Payne, City College of San Francisco; Communications Director Alicia Edquist, Cerritos College, Norwalk; CNPA Services Inc. Administrator Joe Wirt. Absent: Industry Rep Jorge Medina; Four-year Rep Dave Waddell, CSU Chico.

Stark called the meeting to order at 4:02 p.m. and asked for approval of the minutes of the June 9 and June 27 meetings. Schmiedt moved; Solano seconded; motion passed.

Schmiedt and Edquist reported on plans for programming and logistics at the SoCal Conference at Cerritos College. McGrath gave a similar report for the NorCal Conference at Los Medanos College.

McGrath updated directors on participation in the NorCal and SoCal contests. She also reported progress on obtaining judges for the entries and plans for assigning the judging with proper deadlines. McGrath also gave input on processes and workflows in advance of the conferences, along with details on creating awards and slideshows to present at the events.

Stark said she would contact members with unpaid contest fees.

Wirt reported that Ed Pierini had consented to prepare JACC's next tax returns and that CSI Controller Hal Weber was compiling the books in preparation. Wirt updated directors on the status of dues and contest payments. He also reported that he had received confirmation from the lender that the JACC loan will be extended three years at existing terms, plus additional terms approved by the JACC board. He then reviewed the P&L and general ledger.

McGrath provided background on ADA fees at JACC events. Stark asked staff to review JACC's policy.

Stark shared information on adviser changes/additions at Rio Hondo, LBCC, Harbor, ARC and Fullerton.

Directors then considered a Finance Committee recommendation to engage an independent contractor to renegotiate State Convention hotel contracts for 2017 (Sacramento) and 2018 (Burbank). Tapia moved; Schmiedt seconded. Approved unanimously.

Directors then discussed options for discounts for host college advisers and students at JACC's regional conferences. Stark said the policy would be discussed further at the September meeting. She reviewed the reimbursement policy for student directors who are eager to attend opposing-region conferences.

Stark said the next meeting would be at 4 p.m. Thursday, Sept. 1. With no further business to discuss, she ended the meeting at 5:48 p.m.

--Respectfully submitted by Joe Wirt, CNPA Services Inc.