

APPROVED

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, March 17, 2020
6:00 PM – 7:00 PM
Full Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM via videoconference on Tuesday, March 17, 2020.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanik
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following Management members were present:

- Charlie Ortiz
- Annie Huynh
- Alex Krawczyk

Also present at the meeting:

- Cliff Schneider (Cohen Schneider)
- Carlo Schiattarella (Schoolhouse Project)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:07 p.m.

2. Ratify Board Meeting Minutes from the February 26, 2020 Meeting (Resolution 1):

Mr. Grover introduced a motion, seconded by Mr. Green to ratify the February 26, 2020 Board Meeting Minutes. *Upon motion duly made and seconded, the February 26, 2020 Board Meeting Minutes were unanimously approved by all of the Board members present.*

3. Development Update:

Mr. Krawczyk presented the quarterly development summary. 34% of the YEAs were answered, there are 14 new donors and approximately \$68K in donations to date. Various grants have also been received and applications have been submitted. Brief discussions regarding possibilities for cultivation events.

4. Management Reports:

COVID-19 School Closure: Mr. Ortiz summarized the current strategies and policies implemented during the school closure period and the long distance learning plan and school activities. Family participation has been successful. No reported/confirmed coronavirus cases in the WHIN community thus far.

The enrollment lottery is expected to go forward as scheduled (April 2, 2020). The co-location PEP meeting is to be rescheduled. Discussions regarding co-location and the charter re-authorization to be continued.

Ms. Huynh informed that the preparation of the 3rd graders for the statewide testing is ongoing and continuing with the expectation that the test will take place.

5. Real Estate:

Mr. Schiattarella informed the Board that due to the current COVID-19 pandemic, the BSA process has been delayed. The environmental testing process is ongoing.

Mr. Schneider updated the Board on the status of the pre-development loan and the required documentation to be finalized.

6. Finance:

Mr. Green presented the financial reports as discussed at the Finance Committee meeting.

Resolutions 2 and 3: Mr. Grover introduced a motion, seconded by Mr. David to approve the Certificate of Secretary and Resolutions Approving Loan related to the predevelopment financing. *Upon motion duly made and seconded, the Certificate of Secretary and Resolutions Approving Loan were unanimously approved by all of the Board members present.*

Resolution 4: Mr. Adlin introduced a motion, seconded by Mr. Grover to approve the Phase II ESA (Environmental Site Assessment) proposal. *Upon motion duly made and seconded, the Phase II ESA proposal was unanimously approved by all of the Board members present.*

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 6:56 p.m.