

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, February 26, 2020
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, February 26, 2020 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanik
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following Management members were present:

- Charlie Ortiz
- Annie Huynh
- Anne Cohen
- Alex Krawczyk
- Ivelisse Sossa

Also present at the meeting:

- Joanna Tsai (Little Bird - HR)
- Melissa Sposato (Little Bird- HR)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:02 p.m.

2. Ratify Board Meeting Minutes from the January 21, 2020 Meeting (Resolution 1):

Ms. Norman introduced a motion, seconded by Mr. David to ratify the January 21, 2020 Board Meeting Minutes. *Upon motion duly made and seconded, the January 21, 2020 Board Meeting Minutes were unanimously approved by all of the Board members present.*

3. Approve Mr. Joshua Bederman as member of the Board of Trustees (Resolution 2):

Mr. Green introduced a motion, seconded by Mr. Adlin to approve Mr. Bederman as member of the Board of Trustee for a term of four (4) years expiring February 28, 2023. *Upon motion duly made and seconded, Mr. Bederman was unanimously approved by all of the Board members present.*

4. Management Reports:

Ms. Sossa presented a summary of the school's current protocols and strategies on operations, facilities management, human resources, academic data, and family communications.

Ms. Tsai and Ms. Sposato presented a summary of the school's human resources policies and benefits plans.

Mr. Ortiz informed the Board on the upcoming enrollment lottery (April 2, 2020) and the receipt of another Letter of Good Standing. Brief discussions regarding co-location, the upcoming PEP meeting scheduled for March 16, 2020, and the charter re-authorization (due in 2 ½ years).

Ms. Huynh updated the Board on the current strategies and performance data regarding the 3rd grade preparation for statewide testing.

5. Real Estate:

Mr. Adlin updated the Board on the ongoing BSA process, community board meetings and facilities lease.

6. Finance:

Mr. Green presented the financial reports as discussed at the Finance Committee meeting which included the FOW, the CSBM proposal and the 990 Form.

Resolution 3: Ms. Norman introduced a motion, seconded by Mr. Grover to approve the renewal contract with Lavinia Group. *Upon motion duly made and seconded, the renewal contract with Lavinia Group was unanimously approved by all of the Board members present.*

7. Development:

Ms. Norman presented a summary of the Development Subcommittee and the implemented Board gift/get policies as well as the school development initiatives. Discussions to be continued. The next development/fundraising summary will be presented at the March meeting.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:56 p.m.