

Minutes from a Regular Meeting of the  
Board of Trustees of WHIN Music Commu-  
nity Charter School

WHIN Music Community Charter School  
Board of Trustees Meeting  
Tuesday, November 19, 2019  
6:00 PM – 8:00 PM  
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School  
401 West 164<sup>th</sup> Street  
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, November 19, 2019 at 401 West 164<sup>th</sup> Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Kenneth Grover
- Robert Green
- Ivonne Norman
- Cynthia Ivanick
- Arnold Adlin (Via videoconference)

The following Management members were present:

- Charlie Ortiz
- Anne Cohen
- Annie Huynh
- Alex Krawczyk

1. Call to Order

Mr. David called the meeting to order at approximately 6:00 pm.

2. Ratify the Board Meeting Minutes from October 15, 2019 (Resolution 1):

Ms. Norman introduced a motion, seconded by Mr. Green, to accept the minutes. *Upon motion duly made and seconded, the Board Meeting Minutes for the October 15, 2019 Meeting were unanimously approved by all of the Board members present, with the agreed upon revisions.*

3. Management Reports:

Management updated the Board on enrollment status as well as promotional efforts for next school year. Management presented a summary of the student academic performance data. Next year will be the first State-wide testing for 3rd grade.

4. Real Estate:

Mr. Ortiz informed the Board that the lease is being finalized and expected to be signed in December. Brief discussions regarding the status of the “Friends Of” and the status of the co-location.

5. Finance:

Mr. Green presented the financial reports as discussed at the Finance Committee. The escrow deposits are up to date. The short term financing has been approved.

6. Board Development and Fundraising:

The Board set a Development Sub-committee: Ms. Norman as chair with Mr. David and Ms. Ivanik and committee members.

Mr. Krawczyk presented the current status of grant applications, list of donors and the Year End Appeal letter to be mailed out by November 25, 2019.

The next Board Workshop will be held on December 3, 2019 at 6:00 pm and will be led by Mr. Grover and Mr. Green on Charter Renewal.

The Board decided to pursue Board development (addition of new members) via current consulting services.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:37 pm.