

Minutes from a Regular Meeting of the  
Board of Trustees of WHIN Music  
Community Charter School

WHIN Music Community Charter School  
Board of Trustees Meeting  
Tuesday, July 23, 2019  
6:00 PM – 7:00 PM  
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School  
401 West 164<sup>th</sup> Street  
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, July 23, 2019 at 401 West 164<sup>th</sup> Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Robert Green
- Ken Grover
- Arnold Adlin
- Ivonne Norman
- Cynthia Ivanik (via videoconference)

The following Management members were present:

- Charlie Ortiz
- Annie Huynh

Also present was:

- Carlo Schiattarella (Schoolhouse Project)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:08 p.m.

2. Ratify Board Meeting Minutes from the June 18, 2019 Meeting (Resolution 1):

Mr. David introduced a motion, seconded by Mr. Adlin to ratify the June 18, 2019 Board Meeting Minutes. *Upon motion duly made and seconded, the June 18, 2019 Board Meeting Minutes were unanimously approved by all of the Board members present.*

3. Facilities:

Mr. Adlin informed the Board that Phase 1 of predevelopment (90-days) will be completed on July 31, 2019. Brief discussion regarding the review of the condo lease.

Mr. Schiattarella (Schoolhouse Project) presented a summary of the progress of the permanent facilities project. The BSA preliminary conference will not be necessary as all required criteria will be met. Ongoing preparations for the formal BSA submission including additional testing, structural analysis and DOT/DEP review.

Brief discussions regarding the test fit and options for the design of the school facilities. The Board also discussed additional anticipated expenses and pre-development funding.

4. Management Reports:

Mr. Grover briefly summarized the discussions of the Program committee related to performance data and academic trends.

Mr. Ortiz updated the Board on the current hiring status and enrollment status.

Mr. Green presented the financial reports as discussed at the Finance Committee meeting.

5. Board Development:

The Board agreed to hold the retreat in the fall. Discussions to be continued regarding dates and venue.

Mr. David briefly discussed fundraising and capital campaign strategies. Further discussions on committee structure and Board member roles.

6. Executive Session:

A motion was made by Mr. Grover, seconded by Ms. Norman, to enter into Executive Session to discuss personnel matters. The Executive Session began at 7:34 p.m. and concluded at 7:36 p.m.

***There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:38 p.m.***