

Minutes from a Regular Meeting of the  
Board of Trustees of WHIN Music  
Community Charter School

WHIN Music Community Charter School  
Board of Trustees Meeting  
Tuesday, July 17, 2018  
6:00 PM – 8:00 PM Full External Board  
Meeting

LOCATION:

WHIN Music Community Charter School  
401 West 164<sup>th</sup> Street  
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, July 17, 2018 at 401 West 164<sup>th</sup> Street, New York, New York 10032 (Via Videoconference).

The following Board members were present:

- Gregory David
- Kenneth Grover
- Robert Green
- Andrea Profili
- Melissa Randazzo
- Ivonne Norman

The following Management members were present:

- Charlie Ortiz

1. Call to Order

Mr. David called the meeting to order at approximately 6:05 pm.

2. Ratify Board Meeting Minutes from the June 19, 2018 Meeting (Resolution 1):

Mr. Green introduced a motion to accept the minutes, seconded by Mr. Grover. *Upon motion duly made and seconded, the Board Meeting Minutes for the June 19, 2018 Board Meeting were unanimously approved by all of the Board members present.*

3. Board Development and Fundraising:

The Board discussed potential new members. Mr. David proposed extending an invitation to Mr. Arnold Adlin to join the Board. All members present agreed. The Board Development Committee will begin the on-boarding process for Mr. Adlin.

The Board also discussed the current fundraising efforts and plans for the upcoming school year.

4. ED Evaluation and Board Self-Evaluation:

The Board will be conducting the evaluations within the next couple of weeks. Ms. Randazzo and Mr. Grover will be spearheading the process.

5. Management Reports:

The Board reviewed the End of the Year Staff Survey.

Mr. Ortiz presented the financial reports as discussed at the Finance Committee meeting and provided the line of credit status.

Mr. Ortiz briefly presented the proposed CSBM renewal contract. The Board unanimously approved the contract with CSBM for the 2018 - 2019 School Year.

Mr. Ortiz updated the Board on the current enrollment data and hiring process. Enrollment and hiring efforts are ongoing and are being closely monitored.

The Board reviewed the 2017 - 2018 ELA/Math data and discussed various strategic ideas for improvement.

6. Facilities:

Mr. Ortiz informed the Board of the ongoing process to secure a permanent school facility.

**There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:47 pm.**