

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, June 19, 2018
6:00 PM – 8:00 PM Full External Board
Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, June 19, 2018 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Kenneth Grover
- Robert Green
- Andrea Profili
- Vaughn Nichols

The following Board members were absent:

- Melissa Randazzo Wagner
- Ivonne Norman

The following Management members were present:

- Charlie Ortiz

1. Call to Order

Mr. David called the meeting to order at approximately 6:15 pm.

2. Ratify Board Meeting Minutes from the May 15, 2018 Meeting (Resolution 1):

Mr. Green introduced a motion to accept the minutes, seconded by Mr. David. *Upon motion duly made and seconded, the Board Meeting Minutes for the May 15, 2018 Board Meeting were unanimously approved by all of the Board members present.*

3. Board Development and Fundraising

Mr. David and Mr. Ortiz gave fundraising updates on expected grants / donations and various fundraising efforts. The Board discussed the upcoming concert on June 21, 2018 at 3:30 pm as a possible fundraising opportunity.

6. Management Reports:

Mr. Ortiz and Mr. Green presented the financial reports as discussed at the Finance Committee meeting. Mr. Green introduced a motion to accept Resolution 2 (approval of the 2018-2019 budget), seconded by Mr. David. *Upon motion duly made and seconded, Resolution 2 was unanimously approved by all of the Board members present.*

Mr. Ortiz and the Board held a brief discussion on the deferred retirement contribution for staff members. Mr. Green introduced a motion to approve a 3% contribution rate by the administration for the 2017-2018 school year, seconded by Mr. David. *Upon motion duly made and seconded, the 3% rate was unanimously approved by all of the Board members present.*

Mr. Ortiz presented a brief overview of the STEP contract for the 2018-2019 school year. Since the contract is over \$10,000, the Board unanimously agreed to the contract.

Mr. Ortiz updated the Board on end of year events, staffing status, future and current organizational issues and the hiring process.

Mr. Ortiz updated the Board on the current enrollment data for Kgn., Grade 1, and Grade 2. Enrollment efforts are ongoing and are being closely monitored.

Mr. Ortiz informed the Board about current facilities' issues.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:45 pm.