

Minutes from a Regular Meeting of the  
Board of Trustees of WHIN Music Community  
Charter School

WHIN Music Community Charter School

Board of Trustees Meeting

Tuesday, July 18, 2017

7:00PM – 9:00PM Full External Board Meeting

LOCATION:

The Charter Center  
111 Broadway, Suite 604  
New York, NY 10006

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, July 18, 2017, at The Charter Center, 111 Broadway, Suite 604, New York, New York 10006.

The following Board members were present:

- Gregory David
- Kenneth Grover
- Robert Green
- Ivonne Norman
- Melissa Randazzo Wagner
- Andrea Profili

The following Management members were present:

- David Gracia
- Charlie Ortiz

0. The Board members shared personal learning experiences.

1. Call to Order

Mr. David called the meeting to order at approximately 7:02 pm.

2. Ratify Board Meeting Minutes from the June 20, 2017 Meeting (Resolution 1)

Mr. Green introduced a motion, seconded by Dr. Randazzo, to ratify the Minutes from the Board Meeting held on June 20, 2017.

*Upon motion duly made and seconded, the Board Meeting Minutes for the June 20, 2017 Board Meeting were unanimously approved by all of the Board members present.*

3. Facilities Update

Mr. Gracia informed the Board that Management expects to have access to the school facilities as of July 31, 2017 and the staff is expected to start as of August 7, 2017. Mr. Gracia also informed the Board of discussions with contractors and vendors regarding the necessary work, installations and furniture to prepare the facilities for the start of the school operation.

Mr. Ortiz updated the Board of the continued evaluation of long-term real estate options.

4. Finance Reports:

The updated cash flow projections, balance sheet, statement of cash flow and profit and loss statement were presented and discussed by the Board.

5. Management Reports:

Mr. Ortiz informed the Board of the staff hiring status and the positions that remain open which are expected to be filled within the next month. Mr. Ortiz also briefly updated on the recent discussions of the Program Committee and the curricular plans.

Mr. Gracia updated the Board on the student enrollment status and the continued efforts to enroll first graders until the start of operations. The first day of school is September 7, 2017. The Board briefly discussed ideas for opening day.

6. Fundraising:

Mr. Gracia and Mr. Ortiz updated the Board on the status of the upcoming interview with a prominent grant donor. The interview is expected to be held either on August 1<sup>st</sup> or August 2<sup>nd</sup> with the attendance of 3 to 4 school representatives.

Mr. David informed the Board about the ongoing discussions and meetings with prospective fundraising consultants. Further discussions to continue at future Board meetings.

7. Board Development:

Mr. Grover confirmed the Board Retreat will take place on Sunday, August 6, 2017 from 11:00 am to 3:00 pm. The location is to be determined. The Board discussed various ideas for the retreat's agenda and anticipated activities.

***There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 8:40 pm.***