



## New Patient Policy

**Blue Ridge Pediatrics is growing.** We are currently accepting new patient requests.

### New Patient Requests:

In order to determine if we can accept a patient into the practice, we will ask you to sign consent for transfer of medical records for physician review. You may also be asked to complete a patient registration form. All forms are available on our website at [www.blueridgekids.com](http://www.blueridgekids.com). You can print copies of these forms and complete them before coming in if that is more convenient.

### Visiting Patients:

We are happy to see patients from out of town or patients seeking emergency pediatric medical care. Often we can provide a same day appointment. We will forward copies of our notes to your physician upon request. We do not require transfer of records for these type of visits unless medically necessary.

### Pending Patient Status:

Patient acceptance decisions shall be based on the medical needs of the patient in relationship to the scope of the physicians' and providers' expertise. Please understand that a patient will not be accepted into the practice until the physician receives and reviews the complete patient medical record. Upon receipt of medical records, our providers will review each patient's individual medical needs to determine if our practice will provide a "good fit" for your child. Usually this decision is made within 1-2 weeks of receiving medical records. During this time, our practice will be happy to provide care on a pending patient basis. Please understand that this does not guarantee acceptance as a new patient. As our practice grows, we are sometimes unable to care for a child's specific healthcare needs. Blue Ridge Pediatrics LLC does not discriminate based on race, color, national origin, religion, sex, disability, or familial status.

If your child has been seen by one of our providers but not accepted into the practice, we will continue to provide care for 30 days from the date of your child's first visit. We will be happy to provide a list of providers in the area upon request.

### Patient Dismissals

Blue Ridge Pediatrics LLC believes the physician/patient relationship to be a professional one based upon mutual trust. If a breakdown in this relationship occurs we reserve the right to refuse treatment. Reasons for dismissal include (not all-inclusive):

- Dishonesty
- Aggressive, inappropriate or threatening behavior (actual or implied)
- Persistent non-compliance with treatment plans
- Refusing to see and/or be treated by members of our staff
- Illegal activity by patients or their caregivers
- Patients or caregivers felt to be dangerous to self or others
- Requests for services beyond our scope of care
- Failure of payment
- Multiple missed/cancelled appointments
- Transfer to another local practice

In the event that a patient is dismissed, it is Blue Ridge Pediatrics policy to:

- Notify patient/parent or guardian
- Continue to see patient for follow-up or emergency care for 30 days
- Clearly state the date termination becomes effective
- Provide information to assist patient in finding another physician
- Offer to transfer records to the new physician upon receipt of a signed authorization to do so

I have read and understand the policy above

Signed \_\_\_\_\_ Date \_\_\_\_\_