

Dear Valued TechBrite Customer,

On Sunday March 22, our Governor has mandated the shelter in place order for Ohio to begin at 11:59pm on Monday, March 23. This order requires that non-essential businesses cease operations. Our role in the supply chain is critical to continue to manufacture products for essential businesses and industries. We are keenly aware that our product helps you serve many end users that must continue to perform critical and essential duties. **As an essential business, TechBrite will remain operational.**

Over the last few weeks, we have seen a disruption to our supply chain. To date, we've been able to find resources to allow us to hit our target delivery dates. The disruption could continue and perhaps be more severe. We will do our absolute best to push up and push through all orders in our system, and any future order that you place with us. That said, should anything arise, we will be in close contact with you.

If you have any questions, please contact me at any time.

As a side note, it is important to mention that we are practicing social distancing at our plant to protect our staff and their families. We have instituted new policies and procedures in an attempt to best take care of the people who take care of us. Those of us that can work from home are working from home. We are indebted to the plant staff who continue to work to support TechBrite and our customers.

We are working tirelessly to continue to deliver a level of customer service that you have come to expect from TechBrite. This is uncharted territory for all of us and we continue to learn at lightning speed and make quick decisions with limited information.

We thank you for your understanding as we work through this pandemic together. If any of TechBrite's Covid 19 policies might be beneficial for your organization, please do not hesitate to reach out to me.

Please be safe. I, and the entire TechBrite staff, wish you and your families good health.

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