

**APPLICATION  
FOR DESIGN REVIEW PERMIT**  
(applies in SR 53 Corridor Overlay District)

CITY OF HOSCHTON, GA  
PLANNING AND DEVELOPMENT  
79 City Square  
Hoshton, GA 30548  
706-654-3034

**Applicant Information:**

Name:

Address:

City, State, Zip:

Phone:

E-mail:

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**Property Owner Information:** *(if different from applicant)*

Name:

Address:

City, State, Zip:

Phone:

E-mail:

The property owner, must sign the following form; if the applicant is not the property owner, you must submit evidence of property owner approval to file this application by submitting the property owner authorization form.

**Property Information:**

Tax Map and Parcel Number:

Address (if one has been assigned):

Acreage of Property:

Note: You must attach a metes and bounds legal description of the property. A boundary survey may be required; submit a copy if available.

**Existing Zoning District:**

**Proposed Use:**

**Property Owner Authorization**

I swear that I am the owner of the property which is the subject matter of this application, as shown in the records of Jackson County, Georgia.

Name of Owner(s)

Address

Telephone Number

Signature of Property Owner

I authorize the person named below to act as applicant in the pursuit of this application.

Name of Applicant(s)

Address

Telephone Number

Property owner personally appeared  
before me

\_\_\_\_\_

who swears that the information  
contained in this authorization is true  
and correct to the best of his or her  
knowledge and belief.

\_\_\_\_\_

Notary Public

\_\_\_\_\_

Date

To complete your application, attach/submit the following in addition to this completed form:

- **Application fee** as established by resolution of the City Council. Make check payable to the City of Hoschton.
- **Metes and bounds legal description** of the property.
- **Boundary survey plat** of the property; provided, however, that where no survey is available the Zoning Administrator may but is not obligated to, accept a map of the subject property from the Jackson County Tax Assessors or other reliable source.
- **Site plan** (3 copies plus digital copy in pdf format) of the property and proposed development at an appropriate engineering scale showing the proposed use and relevant information regarding proposed improvements.
- **Landscaping plan** (3 copies plus digital copy in pdf format)
- **Building elevation drawings** (or photographs of representative elevations)
- **Color and material samples** (or product information)

Process: The process of design review is administrative by the Zoning Administrator. The Zoning Administrator will base the decision to approve, conditionally approve, or deny material changes in appearance proposed in an application for a design review permit on the proposed development, building, or structure's consistency with the design guidelines articulated in this article, as well as the design and appropriateness of the external design features, including but not limited to arrangement, building bulk, colors, character, cohesiveness, continuity, harmony, landscapes, materials, scale, streetscapes, and texture, and the relation of such elements to similar features of structures and development in the immediate surrounding area. The Zoning Administrator will make a final determination on a complete application for design review permit within no more than 30 days from the date a complete application is received.