

**CITY OF HOSCHTON**  
**CITY COUNCIL MINUTES**  
**JUNE 1, 2018**  
**HISTORIC TRAIN DEPOT, 4:00 PM**  
**4272 HWY 53, HOSCHTON, GA 30548**



**REGULAR MEETING**

**CALL TO ORDER**

Mayor Kenerly called the meeting to order at 4:02 p.m.

***Roll Call***

Mayor Theresa Kenerly – Present  
Councilmember Jim Cleveland – Present  
Councilmember Mindi Kiewert – Present  
Councilmember Susan Powers – Present  
Councilmember Hope Weeks – Present

**Also present:**

City Administrator, April Plank  
City Attorney, Thomas Mitchell  
Media was present

**OPENING PRAYER**

Mayor Kenerly led the invocation.

**PLEDGE OF ALLEGIANCE**

Councilman Cleveland led the Pledge of Allegiance.

**DISCUSSION:** City Attorney will review the form of government of the City of Hoschton; the roles and responsibilities of the mayor, and the roles and responsibilities of the city council.

Thomas Mitchell, City Attorney, reviewed the information to mayor and council.

**MINUTES APPROVAL – Consent Agenda**

1. May 7, 2018 City Council Meeting Work Session and Public Hearings
2. May 7, 2018 City Council Regular Meeting
3. May 7, 2018 Executive Session Undisclosed Meeting

Mover: Cleveland  
Seconder: Powers  
Ayes: Cleveland, Kiewert, Powers, Weeks  
Nays: None

**AMEND AGENDA** – To add Georgia Kids, LLC. to obtain permit for rezone to C-2 to the Voting Items as #3.

Mover: Kiewert  
Second: Cleveland  
Ayes: Cleveland, Kiewert, Powers, Weeks  
Nays: None

**AGENDA APPROVAL – JUNE 1, 2018 CITY COUNCIL REGULAR MEETING:** To approve the amended agenda.

Mover: Cleveland  
Second: Weeks  
Ayes: Cleveland, Kiewert, Powers, Weeks  
Nays: None

**CONSENT AGENDA**

Mover: Kiewert  
Second: Powers  
Ayes: Cleveland, Kiewert, Powers, Weeks  
Nays: None

- 1. ALCOHOL RESOLUTION – 2018 JUNEBUG CONCERT ON THE GREEN:** To authorize the Mayor to sign an alcohol resolution for the purchase of alcohol by the drink at the Junebug Concert on the Green, Saturday, June 16, 2018. Alcoholic beverages are limited to a confined space between the hours of 7:00 p.m. to 9:30 p.m., and will be served by a valid Hoschton business that holds a valid Alcohol Business License. The festival will be secured by a police officer.
- 2. ALCOHOL RESOLUTION – 2018 FALL FESTIVAL:** To authorize the Mayor to sign an alcohol resolution for the purchase of alcohol by the drink at the Fall Festival Friday and Saturday, September 21-22, 2018 (not on Sunday, September 23<sup>rd</sup>). Alcoholic beverages are limited to a confined space. Friday, September 21<sup>st</sup> alcohol sales hours are 4:00 p.m. to 9:30 p.m., and on Saturday, September 22<sup>nd</sup> from 4:00 p.m. to 9:30 p.m. Alcohol will be served by Hoschton businesses that hold a valid Alcohol Business License. The festival will be secured by a police officer.
- 3. RESOLUTION FOR STREET CLOSURES – 2018 FALL FESTIVAL:** To authorize the Mayor to sign a resolution permitting road closures during the parade as part of festival activities. Road closures are as follows: Highway 53 from West Jackson Primary School to Towne Center Parkway closed on Saturday, September 22<sup>nd</sup> for the parade between the hours of 10:00 a.m. to 11:00 a.m.; and City Square, Bell Avenue between Highway 53 and White Street, and White Street from Bell Avenue to West Broad Street to be closed for the duration of the festival beginning Friday, September 21<sup>st</sup> through Sunday, September 23<sup>rd</sup>.
- 4. ODOR CONTROL SEWER VENT:** To purchase an odor control sewer vent for the Brook Glen lift station in the amount of \$8,676.00. This vent is a powerless, more quiet system. Additional expense to core a vent hole in the wet well will be added. The total amount of this project shall not exceed \$11,500 to include the sewer vent and coring.
- 5. FINANCE SOFTWARE:** Staff is recommending the City purchase a new financial software system to include utility billing, finance and payroll. The staff recommends Edmunds & Associates MCSJ Express package in the amount of \$18,890 plus a 10% contingency for unforeseen integration costs for a total of \$20,749. The total includes the software, three years' financial summary integration, utility billing integration, credit card swipe device, hosting, cloud backup, setup fees, remote training and maintenance fees for the first year. This is a

web-based software program. The annual maintenance fee after year one is \$6,500 per year with no increases in maintenance fees for the first five (5) years. The new program setup will be completed by the first of 2019.

- 6. DEER CREEK TRAIL AND STORM DRAIN REPAIR:** To approve Griffin Brothers, Inc. to repair Deer Creek Trail road, to include asphalt removal and replacement, grassing, concrete headwalls and replace a storm pipe at the culvert in the amount of \$18,486.42 plus a 10% contingency for a total cost of \$20,335.06. This portion of Deer Creek Trail has been deemed an emergency situation by city attorney and staff.

#### VOTING ITEMS

- 1. GEORGIA ENVIRONMENTAL FINANCE AUTHORITY (GEFA) LOAN NUMBER DW2018002:** To authorize the Mayor to sign loan documents in the amount of \$428,000 for the costs of the rehabilitation of the White Street Well and Well House, and the construction of the Cabin Drive Well House. The City shall pay the Lender an origination fee for the loan in the amount of 1% of the maximum amount of the loan, and the loan's interest rate per annum is equal to 1.06%.

Mover: Cleveland  
Secunder: Powers  
Ayes: Cleveland, Kiewert, Powers, Weeks  
Nays: None

- 2. ORDINANCE FOR MUNICIPAL COURT AND MUNICIPAL JUDGE:** To adopt a new Chapter 5 "Municipal Court" of the Hoschton Code of Ordinances to provide for judge appointment, fines, time and place, and for other purposes.

With all council present, the ordinance was passed and effective June 1, 2018.

Mover: Kiewert  
Secunder: Weeks  
Ayes: Cleveland, Kiewert, Powers, Weeks  
Nays: None

- 3. GEORGIA KIDS REAL ESTATE, LLC. REZONE REQUEST:** To waive the first reading of the rezone request OF 0.72 acres, Map and Parcel H02 060 from OR (Office Residential) to C-2 (General Commercial Highway Oriented District). The proposed use will be parking for the existing day care center.

Mayor Kenerly explained that the appropriate signage and notices for the rezone request will be displayed on Wednesday, June 6. In order for the parking lot to be completed for the new school year, the Mayor is requesting council to waive the first reading of the rezone. The Planning and Zoning Commission meeting will be held on June 25, and City Council will hold a called meeting on June 26 to allow Georgia Kids Real Estate to begin the project.

Mover: Weeks  
Secunder: Cleveland  
Ayes: Cleveland, Kiewert, Powers, Weeks  
Nays: None

**ADJOURN**

At 4:41 p.m., Mayor Kenerly asked for a motion to adjourn Regular Meeting. Councilwoman Kiewert made a motion to adjourn the meeting. Councilwoman Powers seconded the motion, and the motion passed unanimously.

  
Theresa Kenerly, Mayor

  
April Plank, City Administrator

7-10-18  
Date

