



# ST. XAVIER'S HIGHER SECONDARY SCHOOL T U R A

## PROSPECTUS FOR CLASS XI ARTS

Welcome to St. Xavier's Higher Secondary School – Tura, an educational institution of the Catholic Church, belonging to the Missionaries of Christ Jesus Congregation and managed by the St. Xavier's Society of Christ Jesus, Registered Society with the number SR/SXSCJ- 124/85 of 1985.



### **Maria Camino Sanz Orrio**

*1898 – 1991 (Founder of the Missionaries of Christ Jesus)*

The Congregation of the Missionaries of Christ Jesus was founded by Maria Camino Sanz Orrio (1898-1991), a native of Pamplona, Spain. The Congregation dates its beginnings to 1944 in Javier, Spain.

Maria Camino was gifted with an extraordinary intelligence which she preserved till the very end of her advanced age. She stood out in her discerning judgment, honest and sound criteria and forthrightness.

Maria Camino because of her availability, simplicity and apostolic devotion, gave herself totally to the Catholic Action Movement. In 1939 she was nominated President of the Catholic Action and remained so till June 1943 when the Congregation of the **Missionaries of Christ Jesus** was already conceived.

It was fitting that God chose her to pioneer and be the “Camino” (Way) for others to follow in the footsteps of Jesus as missionaries.

On 25<sup>th</sup> November 1948 she arrived with 4 other missionaries to Assam in India which was then one large state that enveloped nearly the whole of North Eastern Region of India, with Shillong as its capital. It was a zealous band of five missionary women, with hearts aflame with the spirit of St. Francis Xavier who were coming to a destination which according to her, God had planned for them, with special characteristics of simplicity, availability and agility to respond to the needs of the people.

We shall carry out our missionary work in a variety of ways and activities, being, as we are, committed to the common task of communicating God's love to all.

### **VISION**

The motto of St. Xavier's School “Love in Service” of the teaching of Jesus Christ, promotes the girls to empower themselves and the others in a spirit of total availability. St. Xavier's Secondary School is an institution steeped in history and tradition but with an eye to the future. The objectives of the school are guided by the motto, the inculcation of zeal, integrity and quality of a child. The motto of St. Xavier's School “Love in Service” promotes the girls to empower themselves and the others in a spirit of total availability.

### **MISSION**

Our purpose in education, then is to form women ‘for others’. The Institute of Missionaries of Christ Jesus has always sought to imbue students with values that transcend the goals of money, fame and success. We want students who will be leaders concerned about society and the world in which they live. We want to provide all round development of the personality through human training, spiritual, moral, physical and intellectual, value based and socially committed, thus molding them to be promising citizens of tomorrow.

### **Missionaries of Christ Jesus' Philosophy of Education**

- \* To help the students to become mature, spiritually-oriented women of character;
- \* To encourage them continuously to strive after excellence in every field;
- \* To value and judiciously use their freedom;
- \* To be clear and firm on principles and courageous in action.
- \* To be unselfish in the service of their fellow human beings;
- \* To become agents of needed social change in their country;
- \* Integrity and quality of a child within the reach of all.

## HIGHER SECONDARY COURSES

St. Xavier's Higher Secondary Section offers Higher Secondary Courses in Arts as prescribed by Meghalaya Board of School Education.

Subjects	Arts
Core	English, EVS
Elective	Computer Applications / Sociology Economics / Mathematics History / Education MIL(Garo) / Alt. English Political Science

### ELIGIBILITY

Candidates of the Schedule Tribe of Meghalaya should obtain minimum 45% marks at Class X and at least 55% for General category.

**SPOT ADMISSION** is given only for 50% of the total seats and based on first come first serve basis. The following are the minimum marks required for **Spot Admission**. The students who pass from MBOSE are preferred:

*80 % in Social Studies & 70% in English*

### ADMISSION PROCESS

1. Admission Forms	Application forms for admission to Higher Secondary Arts are issued from April 2020 onwards. Payment of Rs.150 will be collected either on issue or on submission of the form.
2. Documents to be Attached	Xerox copies of the following documents are to be submitted along with the application form: 1. Admit Card of Cl. X Examination 2. Mark Sheet of Cl. X Examination 3. Pass certificate of Cl. X Examination 4. Registration Card of Class X 5. Transfer Certificate from school last attended 6. Character Certificate from the school last attended 7. Migration Certificate (to be submitted later, in original, by students from schools outside MBOSE) 8. Birth Certificate 9. ST/SC/OBC Certificate, if applicable 10. Recommendation of Parish Priest in original (for Catholic Students only)
3. Submission of Forms	Forms are to be submitted within the notified dates, after declaration of Cl. X results The originals of all documents are to be produced for verification at the time of interview. Incomplete forms will be rejected. If any statement furnished by the candidate is found to be false at any time, her admission is liable to be cancelled.
4. Admission	The list of admitted candidates will be displayed on the school notice board. Admitted candidates should submit to the school office 3 copies of admit card, mark sheet, pass certificate, registration card and ST/SC/OBC certificate.
5. Payment of Fees	Admission fees must be paid on the day of admission result, failing which admission will stand cancelled. Higher Secondary fees may be paid directly to A/C No. <b>3847852995</b> of <b>“St. Xavier’s Higher Secondary School”</b> (State Bank of India, IFSC:SBIN007332) using fee Book in which Application Form No. and Name of Student should be entered. Payment of Fees will not be accepted at any of the school counters.

### FEES

ANNUAL SCHOOL FEES		Rs
1	ADMISSION FEE	2100
2	DEVELOPMENT FEE	1500
3	SESSION FEES (Including Library, Internal Examinations, Co-Curricular Activities, Sports & Games, Identity Card, Magazine and Socials)	2950
4	MAINTENANCE FEE	1200
<b>TOTAL ADMISSION FEES</b>		<b>7750</b>

<b>Monthly Fees (April 2020- March 2021)</b>	<b>Rs</b>
<b>XI Arts Tuition Fee</b>	<b>850</b>
<p><b>NOTE:</b></p> <ul style="list-style-type: none"> <li>• The above fees do not include MBOSE Registration &amp; Examination fees.</li> <li>• Fees are for 12 months</li> <li>• Fees once paid are not refundable</li> <li>• Those wishing to take Transfer Certificate during the year must clear dues up to the end of the academic year.</li> <li>• Monthly fees are to be paid by 10<sup>th</sup> of each month, failing which a fine of Rs. 10/- will be charged for each day of delay. No fine will be charged for late payment of fees from April-September if it is cleared before 10<sup>th</sup> of September.</li> </ul>	

### GENERAL RULES

**1. Attendance**

Attendance is compulsory. Attendance of students will be monitored on a regular basis. Students having less than 85% attendance may be asked to appear before Principal.

**2. Leave**

Students should submit leave applications, for every absence, including leave for medical treatment. While medical certificates may explain absence, they are not substitute for attendance.

**3. Dress**

Dress and appearance of the students must be in good taste. Students are to come to school neatly dressed in the school uniform. Makeup and fancy hair styles are to be avoided. It is compulsory to wear trousers, shirts/tops/T-shirt, neckties, blazers and shoes specified by the school.

**4. Identity Cards**

Identity cards should be brought daily to school and worn round the neck. Identity cards should be produced for every type of transaction in the school.

**5. Assignments**

Regular assignments and home works in each subject will have to be done by the students under the guidance of the concerned staff.

**6. Examinations**

The School conducts regular class tests and unit tests. Attendance in these tests is compulsory. The performance of a student in the tests is taken into consideration at the time of admitting her to Board Examinations.

**7. Mentoring**

Students will be divided into groups and assigned teachers who will act as mentors to the group. Mentors will guide the students by monitoring, assessment and motivation.

**8. Mobile Phones**

Mobiles phones are not to be used within the school building without permission. Phones will be confiscated and the student will be required to meet the principal.

**9. Permission**

Permission to leave the school early will be granted only after the parent/guardian has telephoned the authorities by phone numbers registered with the school at the time of admission. Requests from non-registered phone numbers will not be entertained. If parents' phone numbers have changed the same must be updated in the school office.

**10. Substance Abuse**

Anyone found indulging in substance abuse will have their parents summoned and the student is liable to be suspended.

**11. Non-serious students**

Students who are not serious about studies and are not prepared to give their best by way of attendance, study and discipline should not seek admission to this Institution. They face the risk of failing and losing years.

**12. Request to parents**

Parents are requested to keep track of the performance of their children in attendance, tests and discipline by visiting the subject teachers or Principal.

### IMPORTANT DATES

Issue of Form & Prospectus	After the declaration of Cl. X Result
Submission of forms	After declaration of Cl. X Result
Last Date for submission of forms	to be notified
Last date for payment of fees	to be notified
Commencement of classes	to be notified

