

11th Annual Autumn Goddess Retreat Festival

Virtual Workshop Presenter Proposal

Saturday, September 26, 2020 ~ 10 a.m. to 6 p.m.

www.AutumnGoddessRetreat.com

The Autumn Goddess Retreat is going virtual for 2020! We will be offering both live-stream and pre-recorded workshops throughout the day. If you wish to offer a workshop, please complete and submit the form below:

Workshop Name: _____

Presenter Name: _____

Address: _____ City: _____ St ____ Zip: _____

Telephone: _____ Cell: _____

Email: _____ Website: _____

Please be sure to read through the entire application, sign and submit to Linda Dieffenbach/Wellness in Harmony.

All workshop topics are geared toward personal development, wellness, spiritual growth, movement or other related topics. (Please read full details below).

Workshop Proposal:

Live Stream Pre-Recorded

Preferred Timeframe: _____

Please email Linda@wellnessinharmony.com, providing a brief (no more than 2 brief paragraphs) description as you wish to have it promoted, along with an image (that you have legal rights to use) representing your presentation. Upon approval, you will be notified with any additional information required.

Workshop Presenter Agreements

PROMOTION: All vendors and presenters are expected to actively promote the event to their community. Please post it on your website, share with your network, post flyers in your local community, and promote through Social Media and other marketing outlets. Add the event to your FB and other Social Media pages. Post about the event and your offerings on the event pages and your own pages to boost exposure and interest. Get the word out to as many people as possible. The more the merrier! Hashtags: #autumngoddessretreat #autumngoddessfestival #dvccc-freedom #wellnessinharmony

Workshop Guidelines:

- ✧ **All workshop presentations are offered free of charge.** There is no monetary compensation for your presentation. You are welcome to promote your business and services as part of your presentation.
- ✧ **Workshops are scheduled to start hourly beginning at 10:30 am.** All workshops are 45 minutes long. Live workshops are held via Zoom conference and are recorded. Pre-recorded workshops will become available on the app at the scheduled time.
- ✧ **The final workshop schedule** will be announced in early to mid-September at the latest. Be sure to check and make note of your scheduled time for live presentations.
- ✧ **PLEASE BE MINDFUL OF YOUR TIME!** Be courteous to your fellow presenters and be sure to end your workshop on time. If needed, set an alarm. If you require additional time for discussion/questions, you are welcome to invite people to continue discussion via the app community board.
- ✧ **Please help promote the event** through your lists, websites, social media and other means to help spread the word. You are welcomed to post on the Autumn Goddess Facebook page so that our followers learn more about you. Please tag me in your posts so I can share them, too.
- ✧ **Live workshop test call:** Prior to the festival, Linda will reach out to you to schedule a test call to ensure that everything is working properly. She will also be online at the start of the call to help with any issues that arise. Linda can answer any questions and provide instruction for the day of the event.
- ✧ **Pre-recorded video links must be submitted to Linda no later than September 5th.**

Please READ and SIGN

I understand the regulations and agreements for the 11th Annual Autumn Goddess Retreat. I acknowledge that my presentation is offered free of charge. I understand that Linda Dieffenbach and the Autumn Goddess Retreat make no guarantees of attendance during the event.

I/we will not hold Linda Dieffenbach, Wellness in Harmony, or Whova, its board, officers, associates or vendor volunteers legally responsible for any loss or injury during the event of September 26, 2020. I am responsible for insuring my business and property, and I will be responsible for any claims due to the clients whom I provided a service or a product to at the event.

Remember to maintain a copy the complete workshop agreement for your business records.

Please send in your application and information ASAP to hold your space. We advertise through flyers, social media, press releases, online etc. to reach Chester County and surrounding areas and will include your listing on www.AutumnGoddessRetreat.com We appreciate your assistance in sharing information with your community, networking at other shows you attend, posting flyers, emailing your clients, customers and friends about this exciting event. A big thank you to all of you!

Name (Print): _____ Signature: _____ Date: _____

Mail to:

Linda Dieffenbach

PO Box 28

Kimberton PA 19442

Phone # 484-354-0499

Or email to Linda@autumngoddessretreat.com