

CROWN IMMIGRATION CORPORATION

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SPOUSAL SPONSORSHIP UNDERTAKING DOCUMENTS CHECKLIST

SPONSOR

1. Permanent Resident Card/Canadian Citizenship Card/Certificate/ Canadian Birth Certificate/Record of Landing (IMM 1000), Confirmation of Permanent Residence (IMM 5292/5688) / Certificate of Registration of Birth Abroad
2. Passport(s) for the sponsor used at the time of landing / during the wedding / post wedding trip(s)
3. Job Letter(s) stating name, address, working since, weekly hours, rate per hour, job title etc.
4. Option C Printout for the most recent year (To Obtain Online or Call CRA: 1-800-959-8281)
5. Notice of Assessment, T-1 General, T-4(s), and T-5 (s) for the most recent year
6. Business Registration and Business Statement from your accountant (from CA/CGA/CPA is recommended)
7. Job History for the sponsor (Past 5 Years: name, address, phone, working since, job title, monthly pay etc.)
8. Address history for the sponsor for the Past five years
8. Education Years Successfully Completed by the sponsor (from Canada and Abroad)
9. Names, Dates of Birth, and Present Address for the Mother and Father of the sponsor
10. Telephone Bills / Letters / Greeting Cards / Email / Chat Records from the sponsor sent to the applicant
11. Names of 8 relatives of the sponsor and their relationship to sponsor, who have met the applicant
12. Airline Ticket(s), Boarding Passes, and Passports for wedding /pre/ post wedding trip(s)
13. Social media profile showing couple together (Facebook, WhatsApp, Instagram, Viber)
14. Affidavits from relatives / friends who witnessed your wedding ceremony / reception

APPLICANT

1. Upfront Medical Not Required from January 2017, will be Requested later by Immigration Canada
2. TWO Photographs WHITE Background (Between 31 to 36 mm from chin to crown, 50 to 70 mm finished)
3. Passport (s) ALL PAGES (present and previous: expired / cancelled ALL PASSPORTS)
4. Birth Certificate photocopy with translation if not in English or French language(s)
5. School Certificate(s) / Degree(s) / Diploma(s) etc. (notarized photocopies)
6. Driver's License, Voter Card, Ration Card / Aadhaar Card (National Identity Cards)
7. Police Clearance Certificate (Original) from Designated Authorities (18 Years or above)
(For example PCC for residents of Punjab (India) only from Senior Superintendent of Police (SSP)
8. Biometrics (Fingerprints & Photos Done at VAC) for the applicant
9. Marriage Certificate for the sponsor and the applicant
10. Wedding Invitation Cards (from the sponsor and the applicant)
11. Photos (Engagement, Wedding, Reception / Honeymoon) with description on back
12. Telephone Call Detail Invoices / Letters / Greeting Cards / E-mails / Chat Records etc.
13. Names of Places visited (Hotel/Motel bills if the couple stayed anywhere in a hotel / motel etc.)
14. Mom-Dad and Brothers-Sisters' Date of Birth, Place of Birth, Marital Status, Present Address
15. Names of 5 relatives of the applicant and their relationship to applicant, who have met the sponsor
16. Financial Support Receipt(s) from Bank, MoneyGram, Western Union etc.
17. Joint Bank Account(s) Documents (passbook and statements etc.) for the sponsor and the applicant
18. Airline Ticket(s), Boarding Passes, and Passports for wedding /pre/ post wedding trip(s)
19. Social media profile showing couple together (Facebook, WhatsApp, Instagram, Viber)
20. Affidavits from relatives / friends who witnessed your wedding ceremony / reception
21. Job history for the applicant since turning 18 Years of age and NOC if working for Government
22. Address history for the applicant since 18 Years including house number, city, province, country

IF APPLICABLE DOCUMENTS

1. Name Change Certificate(s) / Newspaper clipping(s) / Passport(s) pages showing name change
2. Newspaper clipping(s) regarding marriage publicity
3. Marriage Testimony from Gurudwara/Temple/Church/Mosque
4. Police Clearance from countries where applicant has resided since age of 18 years, other than country of residence
5. Dependent child(ren)'s Name(s) and Date(s) of birth for the sponsor or the applicant
6. Copy of previous application(s) submitted to Canada (e.g. Skilled Class/Study Permit/Work Permit/Visitor/TRP etc.)
7. Previously applied or refused any kind of visa to Canada OR any other country for the applicant and dependent(s)
8. Name(s) and Date(s) of birth for relative(s) sponsored OR co-signed in the past
9. Photocopy of cashed cheques if job letter is not available for any reason
10. Adoption documents for the sponsor / the applicant / the dependent child(ren)
11. Bankruptcy Discharge Certificate for the sponsor if previously filed bankruptcy
12. MCSS Clearance Certificate for the sponsor or previously sponsored relative(s) has / have received social assistance
13. Gift receipts from the sponsor and the applicant showing their continuous relationship
14. Life Insurance documents for the sponsor and the applicant showing themselves each other's beneficiary
15. Pregnancy Report(s) from Family Physician / Gynecologist indicating due date of delivery for sponsor or applicant
16. DNA report(s) to prove relationship between the parents and the child(ren)
17. Divorce Certificate(s), Judgement(s), and Application(s) (Petition(s) for the sponsor / the applicant
18. Death Certificate(s) for the parents of the sponsor/ the applicant and their ex-spouses
19. Previously applied or withdrawn sponsorship undertaking by the sponsor for any other or present applicant and his/her dependent(s)



Rajpal Singh Hothi
Member in Good Standing
Law Society of Ontario
Commissioner for Oaths (Jurisdiction in & outside Canada)
Canadian Association of Professional Immigration Consultants
Immigration Consultants of Canada Regulatory Council

